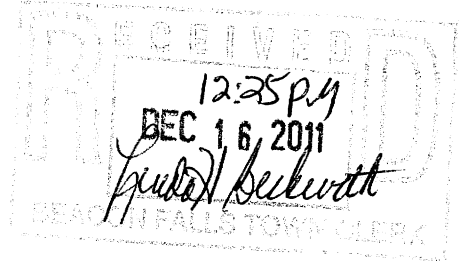




James C. Agostine  
Superintendent

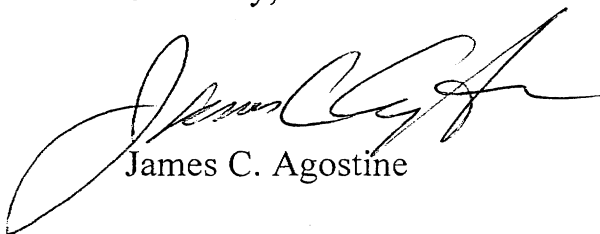
December 15, 2011



Region 16 Policy Committee Meeting

Notice is given that a meeting of the Region 16 Board of Education Policy Committee will be held on **Wednesday, December 21, 2011**, at **Long River Middle School, Prospect, CT**, at **6:00 p.m.** in the **Media Center**.

Sincerely,



James C. Agostine

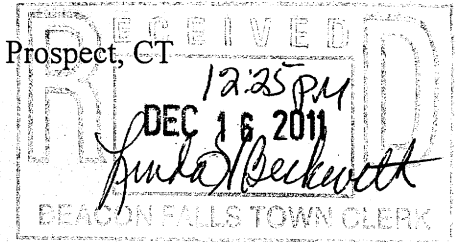
**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** December 21, 2011

**PLACE:** Long River Middle School, Prospect, CT

**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes
  - Minutes of December 7, 2011, Special Board of Education Meeting (Ex. I)
  - Minutes of December 7, 2011, Special Board of Education Meeting (Ex. II)
  - Minutes of December 7, 2011, Board of Education Meeting (Ex. III)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa & Ayah Galal)
- XI. Exemplary People and Programs

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Building project update.

### **B. Action Items**

1. Hire a School Psychologist for 2012-2013 for Algonquin School.
2. Act on adoption of Safe School Climate Plans.

### **C. Business Manager's Report**

1. Facilities update.
2. Budget update.

### **D. Old Business**

1. Role of Standing Committees.

### **E. New Business**

1. Review proposed 2012-2013 school calendars.

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. IV)**

## **XIII. Report of Committees**

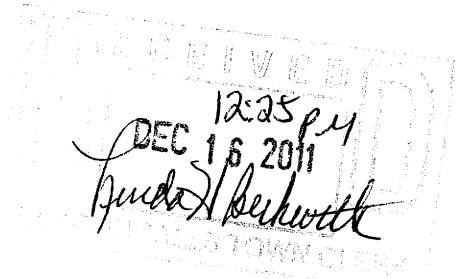
1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – N. Noujaim, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



**James C. Agostine**  
Superintendent

December 16, 2011



Region 16  
Special Board of Education Meeting

Please be notified that a Special Meeting of the Region 16 Board of Education will be held on Tuesday, December 20, 2011, at 1:00 p.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

AGENDA  
Hearing: Student Discipline Issue

Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**December 20, 2011**

**BOARD MEMBERS PRESENT:**

<i>Beacon Falls...</i>	Priscilla Cretella
<i>Prospect...</i>	Robert Hiscox David Wartko

**EXHIBIT**  
**I**

---

**STAFF MEMBERS PRESENT:** Mr. James C. Agostine, Superintendent of Schools  
Dr. Arnold Frank, Principal Woodland High School  
Dana Mulligan, Asst. Principal WRHS

**OTHERS PRESENT:** Attorney William Connon, Sullivan, Schoen, Campana, &  
Connon – Region 16 Board Attorney/Procedural Advisor  
Attorney Stacey Lafferty, Representing Region 16  
School Administration  
Officer Brian Blakemen, Beacon Falls Police Dept.  
Student and Student's Parents  
Attorney Donna Candella – Student's Attorney  
Public Stenographer

**CALL TO ORDER**

The meeting was called to order by Priscilla Cretella at 1:43 p.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to enter into executive session at 1:44 p.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which

*Jan 6 2012*

educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Attorney Candella, Mr. James Agostine, Dr. Arnold Frank, Mrs. Dana Mulligan, Officer Brian Blakeman, the student, the student's parents, and the public stenographer. ALL IN FAVOR.

11-244

At 1:50 p.m., all parties left the Executive Session except Attorney Connon and the Board of Education members so the Board members can deliberate.

*The Board came out of executive session at 1:55 p.m.*

David Wartko MOVED, and the motion was SECONDED by Robert Hiscox to accept the following:

that the student, who is the subject of this afternoon's expulsion hearing, be expelled for one calendar year in accordance with the stipulation dated 12/20/11 and that the disciplinary consequences recommended by the Superintendent of Schools in such document be approved and adopted.

ALL IN FAVOR

11-245

#### **ADJOURNMENT**

A MOTION was made by David Wartko and SECONDED by Robert Hiscox to adjourn the December 20, 2011, Special Board of Education Meeting at 2:00 p.m.

ALL IN FAVOR

11-246

Sincerely,

Wendy Oliveira, Secretary

*These minutes are subject to Board approval.*  
Respectfully submitted by Acting Board Clerk, Bob Hiscox

*Jan 6 2012*

**REGIONAL SCHOOL DISTRICT NO. 16  
Board of Education Meeting  
December 21, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (7:12 p.m.)  
Sheryl Feducia  
William Fredericks

**EXHIBIT  
II**

---

*Prospect...* Donna Cullen  
Robert Hiscox  
Nazih Noujaim  
David Wartko

**STAFF MEMBER PRESENT:** James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Donna Cullen at 7:00 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the December 7, 2011, Special Board of Education Meeting (Ex. I) minutes.

**ALL IN FAVOR** **11-247**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the December 7, 2011, Special Board of Education Meeting (Ex. II) minutes.

**ALL IN FAVOR** **11-248**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the December 7, 2011, Board of Education Meeting minutes.

**ALL IN FAVOR** **11-249**

**VI. TOWN OFFICIAL COMMENT**

Chris Bielik, newly elected to the Board of Selectmen in Beacon Falls, thanked everyone for the victory to the children of Region 16 on the passage of the school referendum. He is looking forward to working with the Board of Education and gave a special thanks to James Agostine for all that he has done for the district.

*Jan 6 2012*

**VII. PUBLIC COMMENT**

Superintendent Agostine asked to add an Executive Session for a personnel matter.

A MOTION was made by Sheryl Feducia and SECONDED by Nazih Noujaim to add an Executive Session to the end of the meeting for the purpose of discussing a personnel matter. **ALL IN FAVOR** **11-250**

**VIII. CORRESPONDENCE**

Superintendent Agostine distributed an email received from Mrs. Simpson and is following up on the matter.

**IX. TREASURER'S REPORT**

Ms. Feducia reported as follows:

Balance in General Fund as of 12/21/11:	\$1,929,750.50
Tonight's bills total:	830,216.41
General Fund:	760,604.42
Special Education Grants:	63,639.64
Adult Education:	0
Federal and State Grants:	5,852.35
Athletic Fund:	120.00
Construction Bills:	0

**X. STUDENT REPRESENTATIVE'S REPORT (Ayah Galal)**

Ayah Galal read the student report. The Guidance Department reported that 53 seniors have been accepted to Southern, Eastern, and Western Connecticut State Universities through the field admission process held in November.

Mrs. Luddy organized a toy drive in the Foreign Language Department providing 43 children with gifts. Headphones and microphones will be received shortly to digitalize the speaking and listening aspects of exams.

In English, the Creative Writing class is finalizing the *Love is Louder* Literary Magazine. Mrs. Papa will be attending a Board of Education meeting in January to propose a new senior elective course. Mr. Geary and Mrs. Kilcourse are excited to be using the ten new Nooks in January for students in the Woodland Book Club and will be reading and discussing *Pope Joan*.

The Student Council hosted the third annual Cards for Kids event on December 20. Members created cards to children at St. Mary's Hospital in Waterbury.

Woodland for Women Worldwide presented the first Chase Pioneer Award on December 20 to Florije Ukaj (aka Flo, the second floor custodian) with over 50 attendees. The award is bestowed upon women within the community who exemplify characteristics of courage, perseverance, altruism, and a pioneering attitude in navigating territory often uncharted by women, despite being faced with adversity.

Jan 6 2011



## XI. EXEMPLARY PEOPLE AND PROGRAMS

## XII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update.

#### 1. Building project update.

Superintendent Agostine reported that the referendum passed on December 20<sup>th</sup>, and now the real work begins. There will be twice monthly Building Committee meetings on the 1<sup>st</sup> Wednesday/3<sup>rd</sup> Tuesday of the month schedule with design decisions to be made over the next year.

### B. Action Items

#### 1. Hire a School Psychologist for 2012-2013 for Algonquin School.

Superintendent Agostine recommended appointing Caitlin McQueeney (who has been covering for a teacher on a maternity leave) to a permanent position.

A MOTION was made by David Wartko and SECONDED by Robert Hiscox to appoint Caitlyn McQueeney as the School Psychologist at Algonquin School with a contractual salary of MA+30, Step 1, \$46,716 for the 2012-13 school year.

**ALL IN FAVOR**

**11-251**

#### 2. Act on adoption of Safe School Climate Plans.

Shelly McNulty, District Safe School Climate Coordinator, and Dr. Lynn Cox, Pupil Personnel Director, presented plan templates for all schools. Superintendent Agostine stated that he couldn't have picked better people than Ms. McNulty and Dr. Cox in the leadership roles they have taken on for this project. Mr. Hiscox expressed concern over the differences between the schools and hopes that they take the best strategies and use them. Dr. Cox stated that the differences may be because each school committee did not meet together to come up with their own statistics. The templates are to be made public by February 1<sup>st</sup>, even though the work is still progressing. No action necessary to be taken by the Board at this time.

### C. Business Manager's Report

#### 1. Facilities update.

Mr. Potter reported that Mike Magas has deemed all building controls to be operable. A meeting will be scheduled in January or February with Energy Ed to review the mechanicals at each school to see if changes are necessary to maximize energy efficiency.

#### 2. Budget update.

Local control budgets were due December 14 and have been entered in the software program. The budget timeline is on track.

Mr. Hiscox inquired about the vandalism at Laurel Ledge. Mr. Potter responded that he has met with the police and First Selectman about this issue. The police are tripling their patrols, and additional lighting will be installed. There are "No Trespassing" signs posted, and the gate is locked after school hours.

*Jan 6 2012*

D. Old Business

1. Role of Standing Committees.

Guidelines and Bylaws were distributed. Ms. Cretella asked to delete the last two lines on the Public Communication and Budget Committee that are unnecessary. Superintendent Agostine will make the deletions and redistribute.

E. New Business

1. Review proposed 2012-2013 school calendars.

Superintendent Agostine submitted two calendars: one that has students starting school before Labor Day and one after Labor Day. The number of parent-teacher conferences needs to be considered, and the summer of 2013 should be lengthened to provide for construction. Mr. Hiscox asked to move professional days to end of the year, but Superintendent Agostine urged the importance of these days. Ms. Cretella suggested Election Day polling stations be moved from the schools for safety reasons. Superintendent Agostine will research. Ms. Cretella stated that the Board of Education meeting calendar used to run with the school calendar, and she would like only one meeting in December. Superintendent Agostine will revisit the calendar and report back.

Superintendent Agostine reported that Interim Superintendent Tim James will speak at the January 11<sup>th</sup> Board meeting with regard to the superintendent search.

Ms. Feducia commented that the building project flyer was done beautifully. It was suggested that the extras distributed in the towns be picked up to be used later.

F. Information Items

G. Enrollment

Data was distributed.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee.
4. Policy Committee

Mr. Hiscox reported they will be looking into child abuse and neglect policies and have first reading at next meeting.

5. Public Communications
6. Technology Committee
7. Liaisons

a. Schools

Ms. Feducia reported the ACES December meeting is always wonderful with children in attendance.

b. Wellness Committee

*Jan 6 2013*

- c. Professional Development Committee
- d. Prevention Task Force
- e. Curriculum Council
- f. Recognition Committee

Mr. Hiscox commented that the Board is not yet on the PTO email list.

Mr. Noujaim recognized the Algonquin PTO for making sandwiches on December 9<sup>th</sup> and donating the proceeds to the needy and Interfaith Ministries soup kitchen.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to go in to Executive Session for a personnel matter at 7:56 p.m. to include Superintendent Agostine, Mr. Potter and Steve Jerram, President of the Teachers' Association, for a possible action. **ALL IN FAVOR** **11-252**

*The Board came out of Executive Session at 8:30 p.m.*

#### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Bob Hiscox to adjourn the December 21, 2011, Board of Education Meeting at 8:31 p.m. **ALL IN FAVOR** **11-253**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

*Jan 6 2012*



James C. Agostine  
Superintendent

DEC 13 12:24 PM 2011  
Suzanne B. Heath

December 12, 2011

**Region 16  
Personnel and Negotiations Committee Meeting  
December 14, 2011 - Cancelled**

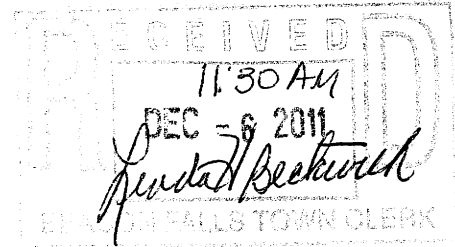
Notice is hereby given that the previously scheduled December 14, 2011, 5:30 p.m. meeting at Long River Middle School for a mediation session for the administrators' contract has been cancelled.

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent



December 6, 2011

## Region 16

### Personnel and Negotiations Committee

Notice is hereby given that meetings of the Region 16 Personnel and Negotiations Committee will be held at Long River Middle School in Prospect, CT to conduct negotiations/mediation for a new administrators' contract:

5:30 p.m.	Thursday	December 8, 2011 (negotiations)
5:30 p.m.	Wednesday	December 14, 2011 (mediation)

Sincerely,

James C. Agostine



**James C. Agostine**  
Superintendent

11:15 AM  
DEC - 2 2011  
*Linda H. Beckwith*

November 16, 2011

**Region 16  
Special Board of Education Meeting  
December 7, 2011**

Notice is hereby given that a Special Meeting of Regional School District #16 will be held on Wednesday, December 7, 2011, at 6:45 p.m. at Woodland Regional High School, Beacon Falls, CT, in the Media Center.

AGENDA

To elect officers for the Region 16 Board of Education

Sincerely,

*James C. Agostine*  
James C. Agostine

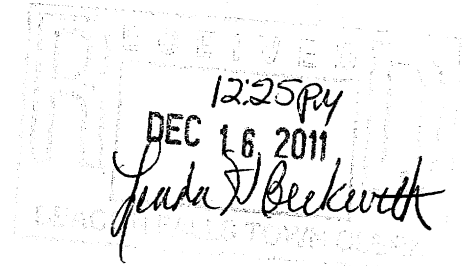
REGIONAL SCHOOL DISTRICT NO. 16  
Special Board of Education Meeting  
December 7, 2011

BOARD MEMBERS PRESENT:

*Beacon Falls...* Priscilla Cretella  
Sheryl Feducia  
William Fredericks  
Wendy Oliveira

*Prospect...* Donna Cullen  
Robert Hiscox  
Nazih Noujaim  
David Wartko

**EXHIBIT**  
**I**



STAFF MEMBERS PRESENT: James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 5:05 p.m. at Woodland Regional High School, Beacon Falls, CT for the purpose of interviewing Interim Superintendent candidates.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A MOTION was made by David Wartko and SECONDED by Bill Fredericks to go into Executive Session at 5:08 p.m. to conduct interviews, to include Superintendent Agostine and Hugh Potter.

ALL IN FAVOR

11-228

*The Board came out of Executive Session at 6:45 p.m.*

**IV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Nazih Noujaim to adjourn the Special Board of Education meeting at 6:45 p.m.

ALL IN FAVOR

11-229

Wendy Oliveira

Board Secretary

*These minutes are subject to Board Approval,  
Mr. James Agostine, Acting Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**December 7, 2011**

**BOARD MEMBERS PRESENT:**

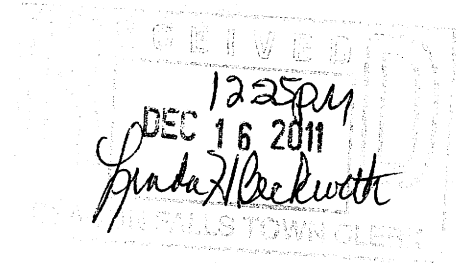
*Beacon Falls...* Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko

**STAFF MEMBER PRESENT:**

James C. Agostine, Superintendent  
 Hugh Potter, Business Manager

**EXHIBIT**  
**II**

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 6:50 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT for the purpose of electing officers for the Region 16 Board of Education.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia , in accordance with the Bylaws of the Region 16 Board of Education, to place the name of Priscilla Cretella in nomination to serve as Chairman for the next two years.

**ALL IN FAVOR****11-230**

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to place the name of Donna Cullen in nomination to serve as Vice Chairman for the next two years.

**ALL IN FAVOR****11-231**

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to place the name of Wendy Oliveira in nomination to serve as Secretary for the next two years.

**ALL IN FAVOR****11-232**

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to place the name of Sheryl Feducia in nomination to serve as Treasurer for the next two years.

**ALL IN FAVOR****11-233****III. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the December 7, 2011, Special Board of Education meeting at 6:49 p.m.

**ALL IN FAVOR****11-234**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
 Susan Vaill, Board Clerk*



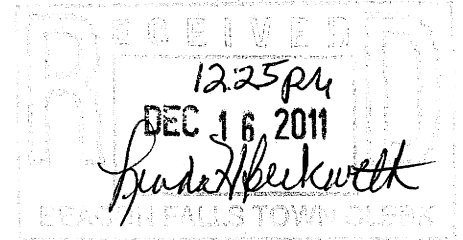
**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**December 7, 2011**

**EXHIBIT**  
III

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko



**STAFF MEMBER PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Priscilla Cretella at 7:00 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to approve the November 9, 2011, Special Board of Education Meeting minutes.

**ALL IN FAVOR** 11-235

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to approve the November 16, 2011 Board of Education Meeting minutes.

**ALL IN FAVOR**, except Sheryl Feducia who abstained. 11-236

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to approve the November 16, 2011, District Meeting minutes.

**ALL IN FAVOR**, except Sheryl Feducia who abstained. 11-237

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Superintendent Agostine submitted a letter from the Commissioner of Education regarding the Petition for Declaratory Ruling filed by Regional School District No. 10, et al. A hearing officer has been appointed to conduct a hearing on this matter prior to winter vacation. Mr. Agostine will keep the Board posted.

**IX. TREASURER'S REPORT**

Ms. Feducia reported as follows:

Balance in General Fund as of 12/7/11:	\$1,617,704.00
Tonight's bills total:	316,256.97
General Fund:	302,142.72
Special Education Grants:	14,114.25
Adult Education:	0
Federal and State Grants:	0
Athletic Fund:	0
Construction Bills:	0

**X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa and Ayah Galal)**

Ayah Galal read the student report. There was a math meet at New Fairfield High School on December 5 and Ji Ye Park, a junior, received a perfect score. The creative writing students are working to finish this season's literary magazine which will go on sale within two weeks. The World Language Honor Society made 11 Thanksgiving food baskets. They contained gift cards for turkeys and canned goods and were donated to St. Anthony's Church in Prospect to distribute to local families in need. The Guidance Department is hosting a college financial aid night on December 8 at WRHS for students and parents.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

Superintendent Agostine reported that five students received exceptional performance on the 2011 CAPT. They are: Ainsley McMahon, Ian Chamenko, Rex Sturdevant, Kathryn Cofield, and Whitney Stow. He read the letter they each received from the Commissioner of Education. Mr. Agostine also sent the students his own letter of congratulations. Mr. Hiscox recognized the Laurel Ledge Kids Club and Junior Club for making holiday food baskets.

**XII. REPORT OF SUPERINTENDENT****A. Superintendent's Update.**

1. Building project update. Superintendent Agostine stated that he's met with the PTOs, and the architects have created a brochure to be handed out and sent prior to the referendum. There are three ways to distribute the brochure: 1) to mail to the parent data list the region keeps for \$910, 2) to print 4,000 copies to be mailed and distributed for \$1,675 or, 3) to mail to all residents for \$2,473. He wasn't sure the deadline could be met for Option 3. Prospect Printing is waiting for decision to print. Mr. Hiscox suggested to go with Option 2 and get information out to as many people as possible, and Ms. Feducia agreed. Mr. Noujaim suggested to email the brochure out to all parents on data list and also do a phone call via the school alert system.

DEC 16 2011

Mr. Agostine suggested putting the brochure as an insert in the Citizen News. That way it would reach a large circulation. That would save on postage but also do the emailing and phone calls. Ms. Cretella asked how the story boards were being circulated. Mr. Agostine said they were currently in the schools, then to the town halls, then to senior centers. It was also suggested they go to the libraries and possibly the supermarket on Saturday.

B. Action Items

C. Business Manager's Report

1. Facilities update. Mr. Potter reported that Long River was now 100% complete. Community School will be getting budgeted roof repairs, and Algonquin is in need of heating ventilators estimated at \$5300. Mr. Potter recommended doing the repairs now. Laurel Ledge has had more vandalism, and light poles will be installed for additional security lighting. Gates are now locked and only open during school hours. Chair Cretella suggested the Superintendent write a letter to Selectmen and police making them aware of the vandalism and the costly repairs and to advise them that, in a previous complaint to the police, the police stated there was nothing they could do on school property. Ms. Feducia suggested making the neighbors aware as well. At WRHS the energy management system is 100% complete. Mr. Potter has submitted photos of damaged backstops from the recent snowstorm for insurance claim, and an adjuster will be coming out. Also, he reported that the maintenance elevator failed following the storm and is not covered under normal maintenance. The estimate to repair it is \$6000.

Mr. Hiscox asked if the new budget preparation will transition smoothly to the new superintendent and would like input from Mr. Agostine before he leaves. Mr. Agostine responded that it is well underway in preparation and waiting for enrollment and medical insurance figures to finalize after the holidays.

D. Old Business

1. Discuss proposed plan for 2011-2012 snow days. Superintendent Agostine implemented changes from the last meeting to the calendar.

A MOTION made by Wendy Oliveira and SECONDED by Sheryl Feducia to accept the new snow days calendar with changes.

**ALL IN FAVOR**

**11-238**

2. Discuss proposal for middle school Athletic Director. Superintendent Agostine made suggested changes to the previous description and recommended adopting the new position with a stipend of \$3600.

A MOTION made by Wendy Oliveira and SECONDED by William Fredericks to adopt the new middle school athletic director position with a stipend of \$3600 for 2011-2012. **ALL IN FAVOR**

**11-239**

Ms. Oliveira inquired as to the nurses' aide situation. Superintendent Agostine said interviews are being conducted, and we estimate hiring after the holidays.

DEC 16 2011

E. New Business

1. Committees and Liaisons to the BOE.

Chair Cretella passed out committee sheets to board members and asked that they complete and return to Superintendent Agostine who will get them back to her. Superintendent Agostine will draft descriptions for committees that need them.

F. Information Items (discussion with possible action)

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to have Superintendent James Agostine negotiate with the (selected) candidate for interim superintendent. **ALL IN FAVOR** **11-240**

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee

Chair Cretella reported that there have been three arbitration sessions with the non-certified union.

2. Facilities and Transportation Committee

3. Curriculum Committee.

Ms. Cullen reported that on new national standards and retention research.

4. Policy Committee

5. Public Communications

6. Technology Committee

Mr. Wartko reported that the websites still state "September" on them.

7. Liaisons

a. Schools.

Ms. Feducia will be attending the holiday meeting for ACES on 12/8.

Ms. Oliveira reported on the exceptional season the fall sports teams had.

b. Wellness Committee

c. Professional Development Committee

d. Prevention Task Force

e. Curriculum Council

f. Recognition Committee

A MOTION was made by Sheryl Feducia and SECONDED BY Nazih Noujaim to adjourn to Executive Session at 8:02 p.m. to include Superintendent Agostine and Business Manager Potter for a personnel matter with possible action.

**ALL IN FAVOR**

**11-241**

*The Board came out of Executive Session at 8:25 p.m.*

A MOTION was made by Bob Hiscox and SECONDED by Sheryl Feducia to hire Thomas "Tim" James as the Interim Superintendent of Schools effective 1/10/12 at the agreed upon salary. **ALL IN FAVOR**

**11-242**

**DEC 16 2011**

**XIV. ADJOURNMENT**

MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn at the December 7, 2011, regular Board of Education meeting at 8:30 p.m. **ALL IN FAVOR**

**11-243**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

REC 16 2011



James C. Agostine  
Superintendent

11:15 AM  
DEC - 2 2011  
*Ruth A. Beckwith*

December 2, 2011

Region 16  
Special Board of Education Meeting  
**Revised Notice**

Please be notified that a Special Meeting of the Region 16 Board of Education will be held on Wednesday, December 7, 2011, at 5:00 p.m. at **Woodland Regional High School, Beacon Falls, CT.**

AGENDA  
Interview Interim Superintendent Candidates

Sincerely,

James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING

RECEIVED  
11:15 AM  
DEC - 2 2011  
Beacon Falls Town Clerk

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** December 7, 2011  
**PLACE:** Woodland Regional High School, Beacon Falls, CT  
**TIME:** 7:00 p.m.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of November 9, 2011, Special Board of Education Meeting (Ex. I)  
Minutes of November 16, 2011, Board of Education Meeting (Ex. II)  
Minutes of November 16, 2011, District Meeting (Ex. III)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**  
State Board of Education and Petition for Declaratory Ruling filed by  
Regional School District No. 10, et. al.
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa & Ayah Galal)**

**XI. Exemplary People and Programs**

WRHS students exceptional performance on 2011 CAPT

**XII. Report of Superintendent**

A. Superintendent's Update

1. Building project update

B. Action Items

C. Business Manager's Report

1. Facilities update.

D. Old Business

1. Discuss proposed plan for 2011-2012 snow days.
2. Discuss proposal for middle school Athletic Director.

E. New Business

1. Committees and Liaisons to the BOE.

F. Information Items (discussion with possible action)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)  
Executive Session for a personnel discussion w/possible action to follow.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg - D. Wartko; Comm - R. Hiscox; LRMS - N. Noujaim, LLS - W. Oliveira, WRHS- D. Cullen, ACES - S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

**XIV. Adjournment**





**James C. Agostine**  
Superintendent

11:45 AM  
NOV 18 2011  
*Russell Berkwith*

November 16, 2011

**Region 16  
Special Board of Education Meeting  
December 7, 2011**

Notice is hereby given that a Special Meeting of Regional School District #16 will be held on Wednesday, December 7, 2011, at 6:45 p.m. at Woodland Regional High School, Beacon Falls, CT, in the Media Center.

AGENDA

To elect officers for the Region 16 Board of Education

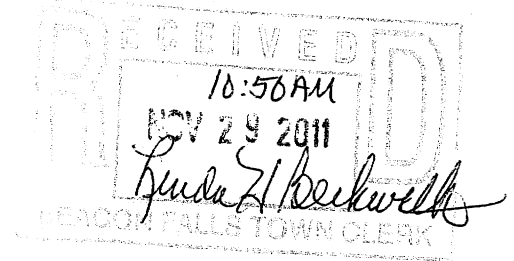
Sincerely,

*James C. Agostine*  
James C. Agostine



**James C. Agostine**  
Superintendent

November 28, 2011

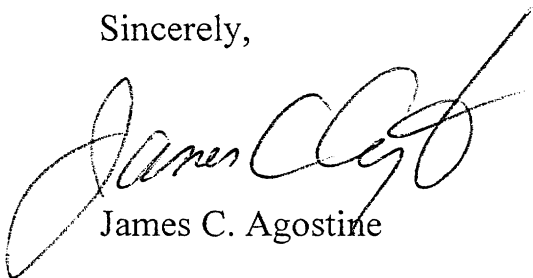


**Region 16**  
**Special Board of Education Meeting**

Please be notified that a Special Meeting of the Region 16 Board of Education will be held on Wednesday, December 7, 2011, at 5:00 p.m. at Long River Middle School, Prospect, CT.

**AGENDA**  
**Interview Interim Superintendent Candidates**

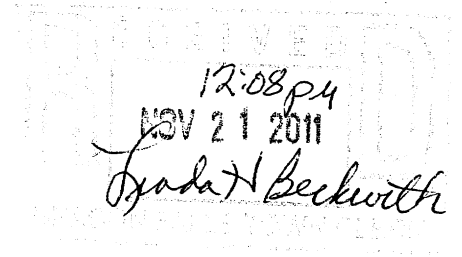
Sincerely,



James C. Agostine



**James C. Agostine**  
Superintendent



November 21, 2011

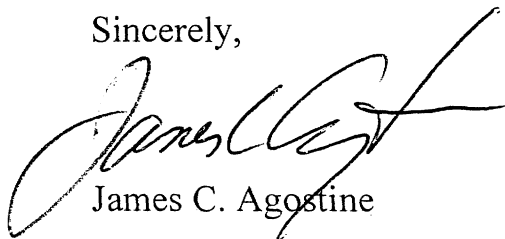
**Region 16 Board of Education  
Personnel Committee Meeting  
December 2, 2011**

Please be notified that a meeting of the Region 16 Board of Education Personnel Committee will be held on Friday, December 2, 2011, at 4:00 p.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**AGENDA**

Review Interim Superintendent applications

Sincerely,



James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING

RECEIVED  
NOV 16 2011  
12:07 PM  
Beacon Falls  
BEACON FALLS TOWN CLERK

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** November 16, 2011  
**PLACE:** Woodland Regional High School, Beacon Falls, CT  
**TIME:** 6:00 p.m.

**REVISED AGENDA**

(Old Business/New Business Items Added)

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of October 26, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa & Ayah Galal)**
- XI. Exemplary People and Programs**  
WRHS placement on College Board AP Honor Roll.
- XII. Report of Superintendent**
  - A. Superintendent's Update
    - 1. Building project update.

B. Action Items

1. Act on adoption of new Advanced Placement Italian course at WRHS for 2012-2013. (Kim Athan/Loren Luddy)
2. Second reading of revised policy 5131.911 re bullying
3. Set referendum date for voting on question to appropriate \$47,536,000 for the 2011 elementary schools and administrative facilities improvements program, and authorize the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.
4. Accept teacher's letter of resignation effective November 30, 2011. (K Cropper-Alt)

C. Business Manager's Report

1. Facilities update
2. Energy Management Update. (Mike Magas)

D. Old Business

1. Nursing assignments.

E. New Business

1. Discussion of Interim Superintendent.

F. Information Items (discussion with possible action)

G. Enrollment (Ex. II)

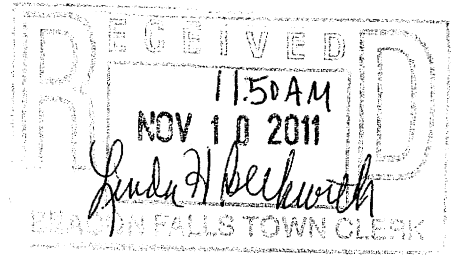
**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg - D. Wartko; Comm - R. Hiscox; LRMS - N. Noujaim; ELS - W. Oliveira, WRHS - D. Cullen, ACES - S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

**XIV. Adjournment**



James C. Agostine  
Superintendent



November 10, 2011

**Rescheduling of Location and Time  
of Board of Education Meeting for  
November 16, 2011**

**Region 16 Board of Education Meeting**

Please be notified that the **Region 16 Board of Education Meeting** scheduled for **Wednesday, November 16, 2011**, will be held at **Woodland Regional High School at 6:00 p.m.** instead of Long River Middle School at 7:00 p.m.

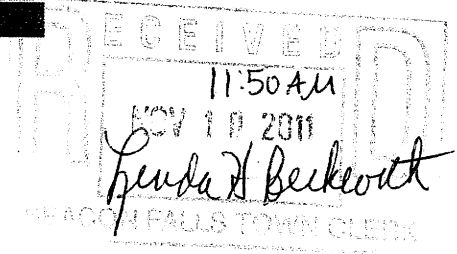
Sincerely,

James C. Agostine



James C. Agostine  
Superintendent

November 10, 2011



**REGIONAL SCHOOL DISTRICT #16  
DISTRICT MEETING**

Notice is hereby given that a District Meeting of Regional School District #16 will be held on Wednesday, November 16, 2011, at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, CT, at 8:00 p.m., in the media center.

**CALL OF THE MEETING:**  
**DISTRICT MEETING - PUBLIC HEARING**  
Regional School District Number 16  
Towns of Beacon Falls and Prospect  
November 16, 2011

The electors and citizens qualified to vote in town meetings of the Towns of Beacon Falls and Prospect are hereby warned that a public meeting of Regional School District Number 16 will be held at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011, at 8:00 p.m. for the purpose of conducting a public hearing on the following recommendations of the Board of Education:

(a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the towns' schools and administrative facilities, such project contemplated to include:

(1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and



REGION 16

Partnership for Excellence

BEACON FALLS & PROSPECT

James C. Agostine  
Superintendent

(3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

(b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.

(c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.

(d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.

(e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

(f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

Dated at Prospect, Connecticut this 10<sup>th</sup> day of November, 2011.

Donna Cullen, Chairman Board of Education

Regional School District #16

Sincerely,

James C. Agostine

10 2011



REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING

11:30 AM  
November 16, 2011  
Woodland Regional High School

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: November 16, 2011  
PLACE: Woodland Regional High School, Beacon Falls, CT  
TIME: 6:00 p.m.

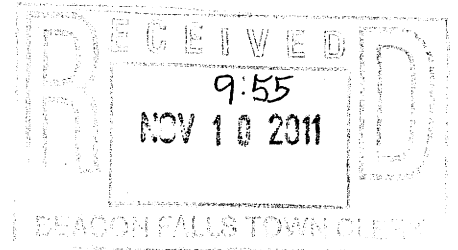
AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of October 26, 2011, Board of Education Meeting (Ex. S)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa & Ayah Galal)
- XI. Exemplary People and Programs  
WRHS placement on College Board AP Honor Roll
- XII. Report of Superintendent
  - A. Superintendent's Update
    - 1. Building project update.



WARNING  
DISTRICT MEETING - PUBLIC HEARING  
Regional School District Number 16  
Towns of Beacon Falls and Prospect  
November 16, 2011



The electors and citizens qualified to vote in town meetings of the Towns of Beacon Falls and Prospect are hereby warned that a public meeting of Regional School District Number 16 will be held at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011, at 8:00 p.m. for the purpose of conducting a public hearing on the following recommendations of the Board of Education:

(a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the towns' schools and administrative facilities, such project contemplated to include:

(1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

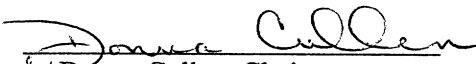
(3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements

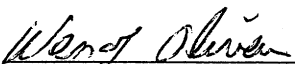
and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities;

related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation..

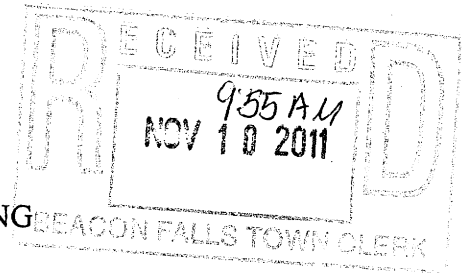
- (b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.
- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.
- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

Dated at Beacon Falls, Connecticut this 9th day of November, 2011.

  
/s/ Donna Cullen, Chairman  
Board of Education  
Regional School District No. 16

  
Wendy Oliveria, Secretary  
Board of Education

RETURN OF NOTICE  
REGIONAL SCHOOL DISTRICT MEETING

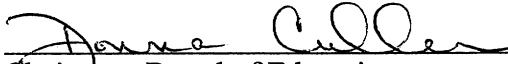


I HEREBY CERTIFY that on November 10, 2011, I left a true copy of the attached Notice of Public Hearing and District Meeting of Regional School District No. 16 signed by myself as Chairman of the Board of Education with Wendy M. Oliveira, its Secretary.

I FURTHER CERTIFY that I caused a true copy of said Notice to be published in The Waterbury Republican, a newspaper having a substantial circulation in the Towns of Beacon Falls and Prospect, Connecticut, on November 10, 2011.

I FURTHER CERTIFY that I caused a true copy of said Notice to be set upon all the signposts within the limits of the Towns of Beacon Falls and Prospect, Connecticut, and at all other places designated by each Town on November 10, 2011.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on November 16, 2011.

  
\_\_\_\_\_  
Chairman, Board of Education  
Regional School District No. 16

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**November 9, 2011**

**EXHIBIT**  
**I**

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**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (arrived 7:10 p.m.)  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko

11:15 AM  
 DEC - 2 2011

*Randa H. Beckwith*

**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 7:02 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken and a quorum was present.

Mr. Hiscox asked to go into Executive Session to discuss Item #5 on the agenda. (Only posted agenda items can be discussed at a Special BOE meeting; an Executive Session was not scheduled.)

**IV. AGENDA ITEMS**

**1. Act on Adoption of resolution for appropriating funds for elementary schools and administrative facilities improvements and authorizing the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.**

*Since the resolutions were previously read into the record, Superintendent Agostine read only the changes into the record.*

Robert Hiscox made the MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

RESOLUTION APPROPRIATING \$47,536,000 FOR THE 2011 ELEMENTARY SCHOOLS AND ADMINISTRATIVE FACILITIES IMPROVEMENTS PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID BY GRANTS.

## RESOLVED,

1. That Regional School District Number 16 of the State of Connecticut appropriate FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of the various Towns' schools and administrative facilities, such project contemplated to include:

(a) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known at 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(b) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

(c) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project

or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, is authorized to determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

2. That the District issue its bonds and temporary notes in an amount not to exceed FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) to finance the appropriation for the project. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs. The bonds and temporary notes shall be issued pursuant to Section 10-56 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds and notes shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds and notes. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds and notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for keeping a record of the bonds or notes; to designate a financial advisor to the District in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

3. That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates such authority, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the District pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board delegates such authority, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem



advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

6. That the authorization of bonds and temporary notes shall be subject to approval by a referendum vote to be held in the Town of Beacon Falls and Prospect, being all of the towns comprising said District.

The motion to adopt the foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of eight in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7	None	None
Donna Cullen 1.3		
Sheryl Feducia .7		
William Fredericks .7		
Robert Hiscox 1.3		
Nazih Noujaim 1.3		
Wendy Oliveira .7		
David Wartko <u>1.3</u>		
<b>TOTAL</b> 8.0		<b>11-213</b>

*The Board took a brief recess at 7:14 p.m. and reconvened at 7:21 p.m.*

**2. Adopt resolution to set a District Meeting on 11/16/11 for the purpose of conducting a public hearing with respect to the building/renovation projects.**

Sheryl Feducia made the MOTION to adopt the following resolution which was SECONDED by Robert Hiscox:

RESOLVED, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011 at 7:00 P.M. with respect to the following recommendations of the Board:

MOTION withdrawn by Sheryl Feducia.

Nazih Noujaim made a MOTION to adopt the resolution with one change – to alter the start time of the public hearing time to 8:00 P.M.; SECONDED by Wendy Oliveira.

(a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of the various Towns' schools and administrative facilities, such project contemplated to include:

(1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

(3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable;

and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

- (b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.
- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.
- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

The motion to adopt the foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of eight in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7	None	None
Donna Cullen 1.3		
Sheryl Feducia .7		
William Fredericks .7		
Robert Hiscox 1.3		
Nazih Noujaim 1.3		
Wendy Oliveira .7		
David Wartko <u>1.3</u>		
<b>TOTAL</b> 8.0		<b>11-214</b>

**3. Adopt resolution that the 2011 elementary schools and administrative facilities improvements program be referred as applicable to P & Z Commissions of the towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to appropriate GS of CT.**

Priscilla Cretella made the MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

RESOLVED, That the 2011 Elementary Schools and Administrative Facilities Improvements Program be referred as applicable to the Planning and Zoning Commissions of the Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

The motion to adopt the foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of eight in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7	None	None
Donna Cullen 1.3		
Sheryl Feducia .7		
William Fredericks .7		
Robert Hiscox 1.3		
Nazih Noujaim 1.3		
Wendy Oliveira .7		
David Wartko <u>1.3</u>		
TOTAL 8.0		11-215

**4. Act on resolution that members of BOE hold a meeting at WRHS on 11/16/11 following the public hearing to act on the recommendations of the Board discussed at the public hearing.**

Sheryl Feducia made a MOTION to adopt the following resolution which was SECONDED by Priscilla Cretella:

RESOLVED, That the members of the Board of Education hold a meeting at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011 following the aforesaid public hearing, referenced in agenda item 2 above, to act on the recommendations of the Board which are to be discussed at the aforesaid public hearing.

The motion to adopt the foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of eight in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7	None	None
Donna Cullen 1.3		
Sheryl Feducia .7		
William Fredericks .7		
Robert Hiscox 1.3		
Nazih Noujaim 1.3		
Wendy Oliveira .7		
David Wartko <u>1.3</u>		
TOTAL 8.0		11-216

**5. Accept Superintendent's letter of resignation.**

A MOTION made by Sheryl Feducia and SECONDED by Robert Hiscox to accept the resignation of Superintendent Agostine with deep regret.

ALL IN FAVOR

**11-217**

**V. ADJOURNMENT**

A MOTION was made by Bob Hiscox and SECONDED by Sheryl Feducia to adjourn the Special Board of Education meeting at 7:40 p.m.

ALL IN FAVOR

**11-218**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

DEC - 2 2011

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**November 16, 2011**

**EXHIBIT**

II

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (arrived 7:05 p.m.)  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko

DEC - 2 2011  
*Linda H. Beckwith*

**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager  
 David Langdon, Facilities & Maintenance Manager  
 Kim Athan, WRHS Foreign Language Teacher  
 Michael Magas, WRHS Teacher and Energy Ed Specialist

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 6:05 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by David Wartko and SECONDED by William Fredericks to approve the October 26, 2011, Board of Education Meeting minutes.

ALL IN FAVOR

11-219

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Superintendent Agostine received a letter from Stefan Pryor, Commissioner of Education, dated November 15, 2011, regarding school closures and the school calendar. He will discuss further under "New Business".

**IX. TREASURER'S REPORT**

The balance in General Fund as of 11/16/11 is \$1,340,084.44.

Tonight's bills total:	\$ 490,982.33
General Fund:	469,338.07
Special Education Grants:	20,223.01
Adult Education:	0
Federal and State Grants:	1,206.25
Athletic Fund:	215.00
Construction Bills:	0

**X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa and Ayah Galal)**

Ayah Galal reported on a Math standards workshop, a two-day ATM workshop, and a Social Studies competition.

*Woodland for Women Worldwide* held a Halloween celebration and movie night.

Second Annual Advanced Placement District Honor Roll awarded to Allan Bernstein. He will receive a certificate and a press release is going out.

Assistant Principal of Long River Middle School, Kristin Bernier, was recognized for the mural drawn by students.

Community School celebrated its 75<sup>th</sup> year anniversary today.

**XI. EXEMPLARY PEOPLE AND PROGRAMS****XII. REPORT OF SUPERINTENDENT****C. Business Manager's Report****1. Facilities Update.**

Mr. Potter referred to David Langdon for his report. Mr. Langdon stated frequent power outages caused major damage to the control panel in the custodian elevator at the high school. Also, the weight of the snow from the October storm caused the softball and baseball backstops to collapse. The estimated cost to replace backstops is \$14,500 each. He also spoke about district vehicles--one of which, a 1994 Chevrolet pickup with plow, is presently not drivable and needs \$3,000 of repair work (more than the current value of the vehicle). Mr. Langdon recommended replacing it with a van-type vehicle that can carry all repair tools or a pickup with a utility body. Hugh Potter said he was looking into lease options. Mr. Hiscox asked if there was extra money in the energy savings that could be used for the storm damage repairs. Superintendent Agostine is looking into reimbursement from FEMA.

There was discussion by the Board re emergency shelters and the high school being used during the most recent snowstorm. WRHS is on the state list for shelter use. Mr. Langdon is looking into how the school was put on the list as it was not built for emergency use. It will take an estimated \$100,000 to upgrade the high school for emergency shelter use. Superintendent Agostine will include a list of upgrades at a future meeting.

2. Energy Management Update. Mike Magas reported \$65,000 in savings currently. Rodney May from Energy Ed is compiling data for the district.

*Priscilla Cretella arrived at 7:05 pm.*

A. Superintendent's Update

1. Building project update.

A District Meeting on the proposed projects will be held at 8:00 pm.

B. Action Items

1. Act on adoption of new Advanced Placement Italian course at WRHS for 2012-2013. Kim Athan, Italian teacher, presented the new course. It will be a combined class currently approximately 13 students—5 of those students can take the AP Exam. There is no Italian course in the middle school.

A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to adopt the Advanced Placement Italian Course at WRHS for 2012-2013.

ALL IN FAVOR, except Nazih Noujaim and David Wartko, who ABSTAINED.

**11-220**

2. Second reading of revised policy 5131.911 re bullying.

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to approve the second reading of policy 5131.911, *Bullying/Safe School Climate Plan*.

ALL IN FAVOR

**11-221**

3. Set referendum date for voting on question to appropriate \$47,536,000 for the 2011 elementary schools and administrative facilities improvements program and authorize the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants. (*To be acted on following public hearing.*)
4. Accept teacher's letter of resignation effective November 30, 2011. Superintendent Agostine stated that a replacement teacher is already in place this year, who was hired as a one-year only contractual hire. He will move for a permanent replacement for this position starting with the 2012-2013 school year.

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to accept the resignation of Kristine A. Cropper-Alt.

ALL IN FAVOR

**11-222**

D. Old Business

1. Nursing assignments.

Superintendent Agostine reported that after reviewing the amount of visits to the school nurse at the Region 16 schools, Laurel Ledge's visits were the highest. He reported that the cost for a full-time aide would be \$27,000 per year for salary plus medical benefits of approximately \$21,000 per year. Since it is almost half-way through the 2011-12 school year, the cost for two part-time aides each working 19 ½ hours/week would be roughly \$13,000.



A MOTION was made by Wendy Oliveira and SECONDED by Nazih Noujaim to hire two part-time aides to cover the nurses' stations in the district.

IN FAVOR: Priscilla Cretella, Donna Cullen, Nazih Noujaim, Robert Hiscox and Wendy Oliveira. ABSTAINED: William Fredericks and David Wartko.

11-223

These part-time aide positions will be hired after the holidays.

E. New Business

1. Discussion of Interim Superintendent.

Superintendent Agostine distributed a list of potential interim superintendents and suggested posting an ad. Priscilla Cretella suggested a closing date of December 2<sup>nd</sup> and an application screening by the Personnel Committee that afternoon at 4:00 p.m. at the District Office.

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to authorize Superintendent Agostine to publish an ad, where appropriate, for an Interim Superintendent with a closing date of December 2.

ALL IN FAVOR

11-224

2. Snow Day Contingency Plan.

Mr. Agostine received a letter from the Commissioner of Education regarding school closures and the school calendar, dated November 15, 2011, which states that all efforts must be exhausted in order to meet the 180-day requirement in order to receive a waiver. He handed out a draft plan for Region 16. Right now the last day of school is June 19, 2012. Priscilla Cretella suggested taking away the Professional Development Day on March 23, 2012, and putting it at end of the year. The Superintendent will look into it and report back at next meeting.

F. Information Items

G. Enrollment (Ex. II)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee.

A meeting is scheduled for November 17<sup>th</sup> at 5 p.m. Superintendent Agostine cannot attend as he will be at the Teacher of the Year Awards Ceremony.

2. Facilities and Transportation Committee

3. Curriculum Committee.

Cancelled because of storm.

4. Policy Committee.

5. Public Communications

6. Technology Committee

7. Liaisons

a. Schools.

Community School 75<sup>th</sup> Anniversary Celebration.

11-2-2011

- b. Wellness Committee
- c. Professional Development Committee.  
Meeting scheduled for November 17<sup>th</sup>.
- d. Prevention Task Force.  
Met November 14<sup>th</sup> finalizing grants; need law enforcement officials to attend along with more students.
- e. Curriculum Council
- f. Recognition Committee

*The regular Board meeting recessed at 7:35 p.m.; Public Hearing to begin at 8:00 p.m.*

*The regular Board meeting was resumed after the Public Hearing at 9:59 p.m.*

A MOTION was made by Priscilla Cretella and SECONDED by Robert Hiscox to continue the regular BOE meeting past 10:00 p.m.

ALL IN FAVOR

**11-225**

When the Board reconvened, they addressed "Action Item #3": *Set referendum date for voting on question to appropriate \$47,536,000 for the 2011 elementary schools and administrative facilities improvements program and authorize the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.*

Superintendent Agostine recommended December 20, 2011, as the date for the referendum vote. Priscilla Cretella thought five days before Christmas was not a good time to vote. Wendy Oliveira questioned a possible weather delay. Priscilla Cretella asked if a June deadline could still be reached if vote was moved to January. Mr. Agostine responded that the plan has been to vote before the holidays. Nazih Noujaim stated that Christmas is not an ideal time to vote, but January could have bad weather. Robert Hiscox stated to stay on track and put faith in the voters. Nazih Noujaim stated that college students will be home for holidays to vote. Robert Hiscox stated there would be time to redo the project if it fails based on what he heard tonight as far as state reimbursement is concerned and that it was unfortunate that time was lost from the storm.

A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira for the Board of Education to set a referendum date of December 20, 2011, to vote on the appropriation of \$47,536,000 for the three proposed building projects.

Priscilla Cretella asked if anyone thinks the project should be relooked at and add or subtract any items in any way. Donna Cullen responded that she felt 100% of the comments heard at the public hearing tonight were previously addressed.

William Fredericks reiterated the positives of the project. Mr. Agostine stated that nothing precludes the project from being scaled back after the referendum. Donna Cullen stated that the project was already scaled back, but there can be savings during construction.

The vote was called: IN FAVOR: Donna Cullen, William Fredericks, Robert Hiscox, Nazih Noujaim, David Wartko, and Wendy Oliveira. OPPOSED: Priscilla Cretella.

**11-226**

**XIV. ADJOURNMENT**

A MOTION was made by David Wartko and SECONDED by Wendy Oliveira to adjourn the Board of Education meeting at 10:13 p.m.

ALL IN FAVOR

11-227

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**District Meeting**  
**November 16, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko

**EXHIBIT**  
**III**

11:15 AM  
 DEC - 2 2011  
 Linda H. Beekwith

**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**OTHERS IN ATTENDANCE:**

Fletcher Thompson: Daniel Davis, Vikas Nagardeolekar, and Joe Costa  
 Turner Construction: Phillip Mazzatti and Ty Tregellas  
 Region 16 Building Committee: Stan Pilat, Chairman; Bob Spear, Vice Chairman; Dave Rybinski and Jack Weinstein

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Donna Cullen at 8:00 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG****III. DISTRICT MEETING**

Susan Vaill read the call of the meeting:

**CALL OF THE MEETING**

DISTRICT MEETING – PUBLIC HEARING  
 Regional School District Number 16  
 Towns of Beacon Falls and Prospect  
 November 16, 2011

The electors and citizens qualified to vote in town meetings of the Towns of Beacon Falls and prospect are hereby warned that a public meeting of Regional School District Number 16 will be held at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011, at 8:00 p.m. for the purpose of conducting a public hearing on the following recommendations of the Board of Education:

- (a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:

- (1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
  - (2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and
  - (3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.
- (b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.
- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.

- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

Dated at Prospect, Connecticut this 10<sup>th</sup> day of November, 2011.  
Donna Cullen, Chairman Board of Education, Regional School District #16

The meeting was turned over to Superintendent James Agostine. Mr. Agostine defined each of the schools' problems for remodeling. Laurel Ledge Elementary School has separate buildings where children go outside to move between classes. There are safety issues and energy costs, bathrooms are out of building code compliance, lost education time moving from building to building--especially when dressing for winter. The District Office rent is \$56,000 per year; the space is inefficient and out of building code compliance. Algonquin School is functionally obsolete. He explained that the process has taken over two years to get to this point. Forty-seven acres was purchased in Prospect at 75 New Haven Road, Building Committee was formed, Fletcher Thompson and Turner Construction were hired.

Vikas Nagardeolekar from Fletcher Thompson began the slide presentation of building a new school, additions and renovations to Laurel Ledge property, and new District Offices. He described the school changes in accordance with the slides. Durable, sustainable materials are being used. Superintendent Agostine described the original plan to liquidate the schools and give money back to towns. He explained the deed restrictions on Algonquin School property.

Phillip Mazzatti, Lead Estimator from Turner Construction complimented the Building Committee on this project. He explained the process to cost estimates.

	<u>Est. Gross Cost</u>	<u>Est. Net Cost</u>
New Elementary School – 75 New Haven Road	\$36,608,000	\$13,911,040
Laurel Ledge – Renovations and Additions	7,746,000	4,260,300
District Offices – Algonquin School	<u>2,371,000</u>	<u>1,553,005</u>
Totals:	\$46,725,000	\$19,724,345

Mr. Mazzatti stated that David Langdon was instrumental in lowering the renovation costs. He explained the estimated mill rate will be \$1.27 per hundred dollars. Ty Tregellas presented the details on the timeline. Questions were then opened up to the public:

Mike Krenesky of Beacon Falls questioned the mill rate and bonding in comparison to ten years ago. Mr. Potter responded the mill rate was estimated through bond counsel and interest rates are much lower than ten years ago. The estimate to build WRHS today would be approximately \$70 million.

Eve Melankitis of Beacon Falls asked if there would be any jobs lost in combining the schools, using solar panels, and guarantee of state reimbursement. Superintendent Agostine responded

that cafeteria and janitorial staff will achieve some reductions, but no teachers. He stated that the cost estimates for energy, including air conditioning, would be \$34,000 less per year and that historically 68% of all buildings qualify for state reimbursement. The state reimbursement is higher when building new instead of renovating, and the interest rates are low, but there is no guarantee for state reimbursement. Vikas Nagardeolekar responded that state statutes require certain green standards. Placement of the new school building on the property is the most energy efficient.

Barbara Ponte of Beacon Falls asked if any caveats can be put into the referendum or the projects voted on separately. Bill Costa of Fletcher Thompson responded that per Public Act 11-51, no caveats can be part of referendums. Superintendent Agostine said the project was bundled as one unit.

Joe Pavlik of Beacon Falls said that the depressed economy and families struggling, adding Pre-K is a glorified daycare. Superintendent Agostine responded that Special Education Pre-K is state mandated and that children are identified as special needs students between birth to 3. Mr. Potter stated the mill rate was calculated at not getting the 68% in a worst-case scenario.

John Blesse of Beacon Falls asked the life expectancy of Algonquin. Ty Tregellas stated 20 years on the old portion versus 44 years of rent. Twenty years is the requirement for going back to state for reimbursement. Mr. Blesse also asked when the deed restriction was discovered. Superintendent Agostine responded that it was recently discovered. Priscilla Cretella stated that when the Ad Hoc Committee was undecided on how the buildings would be disposed of. Nothing was falsified when purchased.

Charlie Edwards of Beacon Falls asked if there would be city water and sewers for the new school. It will be city water and septic.

Mike Krenesky of Beacon Falls asked the cost of athletic fields and whether physical education uses them. Superintendent Agostine said the community also uses them. Phillip Mazzatti responded that the new school field costs and Laurel Ledge would be \$200,000 each.

Howard Daniels of Beacon Falls asked if the roof materials would be metal or asphalt and what the insurance costs were for the athletic fields. They will be 30-yr. asphalt shingles as there are safety issues with snow slides on metal roofs. Superintendent Agostine would get back to him with the insurance cost figures.

Joe Rodrigo of Beacon Falls stated that athletic fields are always the first to be cut. It doesn't make sense to build new fields and maintain them for the actual time they are being used.

Bill McCasland of Beacon Falls asked if there was extra egress from 75 New Haven Road. Superintendent Agostine said yes, and that the driveway was on the longest line of site. He stated there would be no parking on Route 69 and extra parking spaces are provided for that reason. Priscilla Cretella stated that the state paid for configuring the entrance off a state road for the high school ten years ago, and may again for this project.

Gerald Smith of Beacon Falls, newly elected First Selectman, asked what happens when the current superintendent leaves and will the new superintendent share the same vision? He also questioned the title search error on the deed restriction and should Community School be sold

and find cheaper leased space for the District Offices. Mr. Agostine responded that his departure will not alter this project. The Building Committee members, including Bob Spears who built schools in New York, are very competent to proceed.

Jack Weinstein of Beacon Falls stated that sales proceeds of Community School, if sold, would not go toward the project. Superintendent Agostine stated that remodeling Algonquin was the cheapest solution to the project.

Eve Melankitis of Beacon Falls asked if some items on the project could be deleted, such as athletic fields. Superintendent Agostine responded that the project is one total unit and that the referendum amount is the limit the committee could spend. Reductions from the maximum amount can be made as the process continues.

Susan Cable, current First Selectman of Beacon Falls, stated that the figures are out of whack and doesn't think the facts are correct and wanted to know where the money would go if Community School were sold. Hugh Potter responded, "if Community School were sold, the proceeds would go back to the towns based on a certain ratio".

Gerald Smith of Beacon Falls asked what Plan B would be if this project failed? Priscilla Cretella responded that the state gave us the 68% reimbursement figure, and if the project documents are filed with the state by June 2012, it will be 68%.

Susan Cable of Beacon Falls stated that the legislature can still make changes before June.

John Blesse of Beacon Falls asked if Algonquin could be given back. If the referendum fails, would Laurel Ledge be sold, and now the district owns 75 New Haven Road.

Bob Spears of the Building Committee commented that if the referendum fails or doesn't go forward, costs will increase in maintaining the current buildings and families relocate for new schools.

Superintendent Agostine stated that there are many different zones throughout the state for calculating state reimbursement; ours is high at 68%.

Mike Krenesky stated that he has wanted Algonquin School replaced for the last 16 years.

Superintendent Agostine stated that there are no new staffing costs in this project.

Dave Rybinski of Beacon Falls and a Building Committee member stated that even with only roof replacement on Laurel Ledge and repairs without a new building will increase taxes.

Bob Spears, Building Committee Vice Chair, stated that Naugatuck recently passed their \$80M new school project to renovate the high school.

Bill Baer of Beacon Falls asked what kind of mechanical systems are being used for the air conditioning and if they were using geo-thermal. Turner Construction responded that geo-thermal doesn't work as well in schools that are occupied year-round. Mr. Agostine added that there would have been blasting costs for using geo-thermal at the new site.



Susan Cable of Beacon Falls asked if there would be a generator at the new school. The Superintendent responded, "Yes, and there should be a generator at Long River because there are showers there for use as an emergency shelter".

Ann Cominell of Beacon Falls said that security is an issue at Laurel Ledge and asked what could be done between now and 2014. Could there be a security guard? She also feels this project is being rushed.

Stan Pilat, Building Committee Chair, responded that a generator is safe to keep students in school should there be an emergency during school.

Ed Groth of Beacon Falls asked if the wiring would be high technology in order to provide online classes. Superintendent Agostine responded that state-of-the-art technology is being used.

*The District Meeting adjourned at 9:50 p.m.; no formal motion was made for adjournment.*

*The Board recessed until 9:59 p.m.*

Wendy Oliveira,

Board Secretary

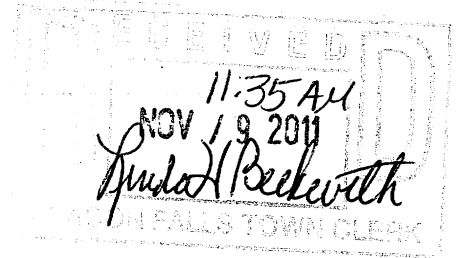
*These minutes are subject to Board approval,  
Susan Vaill, Board Clerk*

DEC -2 2011



James C. Agostine  
Superintendent

November <sup>9</sup>~~8~~, 2011



## Region 16 Special Board of Education November 9, 2011

Notice is given that a Special Board of Education Meeting will be held on Wednesday, November 9, 2011, at 7:00 p.m. at Woodland Regional High School, Beacon Falls, CT, in the Media Center

### ★ REVISED AGENDA

1. Act on Adoption of resolution for appropriating funds for elementary schools and administrative facilities improvements and authorizing the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.
2. Adopt resolution to set a District Meeting on 11/16/11 for the purpose of conducting a public hearing with respect to the building/renovation projects.
3. Adopt resolution that the 2011 elementary schools and administrative facilities improvements program be referred as applicable to P & Z Commissions of the towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to appropriate GS of CT.
4. Act on resolution that members of BOE hold a meeting at <sup>★</sup>WRHS on 11/16/11 following the public hearing to act on the recommendations of the Board discussed at the public hearing.
5. Accept Superintendent's letter of resignation.

Sincerely,

James C. Agostine

Revised resolutions to be adopted at the 11/9/11 Special Board of Education Meeting.

Item 1

M presented the following resolution which was seconded  
by M :

**RESOLUTION APPROPRIATING \$47,536,000 FOR THE 2011 ELEMENTARY SCHOOLS AND ADMINISTRATIVE FACILITIES IMPROVEMENTS PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID BY GRANTS.**

RESOLVED,

1. That Regional School District Number 16 of the State of Connecticut appropriate FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of the various Towns' schools and administrative facilities, such project contemplated to include:

(a) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known at 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(b) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

(c) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, is authorized to determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

2. That the District issue its bonds and temporary notes in an amount not to exceed FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) to finance the appropriation for the project. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs. The bonds and temporary notes shall be issued pursuant to Section 10-56 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds and notes shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds and notes. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds and notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for keeping a record of the bonds or notes; to designate a financial advisor to the District in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

3. That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates such authority, are authorized to

amend such declaration of official intent as they deem necessary or advisable and to bind the District pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board delegates such authority, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

6. That the authorization of bonds and temporary notes shall be subject to approval by a referendum vote to be held in the Town of Beacon Falls and Prospect, being all of the towns comprising said District.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:



**Item 2**

M presented the following resolution which was seconded  
by M :

RESOLVED, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011, at 6:00 p.m. with respect to the following recommendations of the Board:

(a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of the various Towns' schools and administrative facilities, such project contemplated to include:

(1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

(2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

(3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing

while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

(b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.

(c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.

(d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.

(e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

(f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT



Total:

Total:

**Item 3**

M presented the following resolution which was seconded  
by M :

RESOLVED, That the 2011 Elementary Schools and Administrative Facilities Improvements Program be referred as applicable to the Planning and Zoning Commissions of the Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:

**Item 4**

M presented the following resolution which was seconded by  
M :

RESOLVED, That the members of the Board of Education hold a meeting at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 16, 2011 following the aforesaid public hearing, referenced in agenda item 2 above, to act on the recommendations of the Board which are to be discussed at the aforesaid public hearing.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

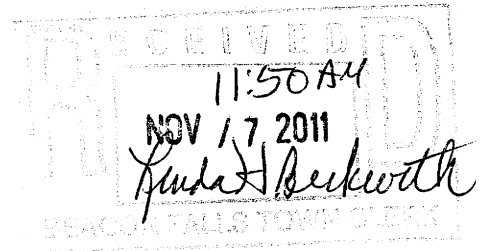
IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:



James C. Agostine  
Superintendent



November 4, 2011

**Region 16 Special Board of Education**  
**November 9, 2011**

Notice is given that a Special Board of Education Meeting will be held on Wednesday, November 9, 2011, at 7:00 p.m. at Woodland Regional High School, Beacon Falls, CT, in the Media Center

**AGENDA**

1. Act on Adoption of resolution for appropriating funds for elementary schools and administrative facilities improvements and authorizing the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.
2. Adopt resolution to set a District Meeting on 11/16/11 for the purpose of conducting a public hearing with respect to the building/renovation projects.
3. Adopt resolution that the 2011 elementary schools and administrative facilities improvements program be referred as applicable to P & Z Commissions of the towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to appropriate GS of CT.
4. Act on resolution that members of BOE hold a meeting at LRMS on 11/16/11 following the public hearing to act on the recommendations of the Board discussed at the public hearing.
5. Accept Superintendent's letter of resignation.

Sincerely,

James C. Agostine

**Item 1**

**RESOLUTION APPROPRIATING \$47,536,000 FOR THE 2011 ELEMENTARY SCHOOLS AND ADMINISTRATIVE FACILITIES IMPROVEMENTS PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID BY GRANTS**

**RESOLVED,**

1. That Regional School District Number 16 of the State of Connecticut appropriate FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:

- (a) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known at 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
- (b) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for

soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

- (c) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities;

related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, is authorized to determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

2. That the District issue its bonds and temporary notes in an amount not to exceed FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) to finance the appropriation for the project. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs. The bonds and temporary notes shall be issued pursuant to Section 10-56 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds and notes shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds and notes. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds and notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for keeping a record of the bonds or notes; to designate a financial advisor to the District in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

3. That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates such authority, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the District pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board delegates such authority, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

6. That the authorization of bonds and temporary notes shall be subject to approval by a referendum vote to be held in the Town of Beacon Falls and Prospect, being all of the towns comprising said District.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:

**Item 2**

M presented the following resolution which was seconded  
by M :

RESOLVED, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing at Long River Middle School, 38 Columbia Avenue, Prospect, Connecticut on Wednesday, November 16, 2011 at 7:00 P.M. with respect to the following recommendations of the Board:

- (a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:
  - (1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
  - (2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include

parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

- (3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities;

related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation..

- (b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.
- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.
- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.

- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:



**Item 3**

M presented the following resolution which was seconded  
by M :

RESOLVED, That the 2011 Elementary Schools and Administrative Facilities Improvements Program be referred as applicable to the Planning and Zoning Commissions of the Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:

**Item 4**

M presented the following resolution which was seconded by  
M :

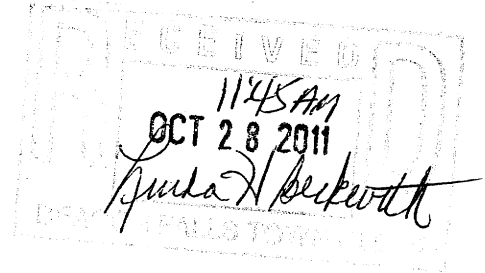
RESOLVED, That the members of the Board of Education hold a meeting at Long River Middle School, 38 Columbia Avenue in Prospect, Connecticut on Wednesday, November 16, 2011 following the aforesaid public hearing, referenced in agenda item 2 above, to act on the recommendations of the Board which are to be discussed at the aforesaid public hearing.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:



**James C. Agostine**  
Superintendent

October 27, 2011

**REGIONAL SCHOOL DISTRICT #16  
DISTRICT MEETING**

Notice is hereby given that a District Meeting of Regional School District #16 will be held on Wednesday, November 2, 2011, at Woodland Regional High School 135 Back Rimmon Road, Beacon Falls, CT, at 7:00 p.m., in the auditorium.

**CALL OF THE MEETING:**  
DISTRICT MEETING - PUBLIC HEARING  
Regional School District Number 16  
Towns of Beacon Falls and Prospect  
November 2, 2011

The electors and citizens qualified to vote in town meetings of the Towns of Beacon Falls and Prospect are hereby warned that a public meeting of Regional School District Number 16 will be held at Woodland Regional High School, 135 Back Rimmon Road, Beacon Falls, Connecticut on Wednesday, November 2, 2011 at 7:00 P.M. for the purpose of conducting a public hearing on the following recommendations of the Board of Education:

- (a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:
- (1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little

League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;

- (2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and
- (3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

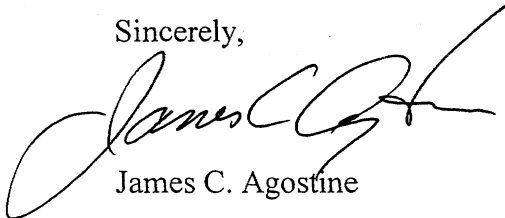
**OCT 28 2011(b)**

That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.

- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.
- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

Dated at Prospect, Connecticut this 27<sup>th</sup> day of October, 2011.  
Donna Cullen, Chairman Board of Education  
Regional School District #16

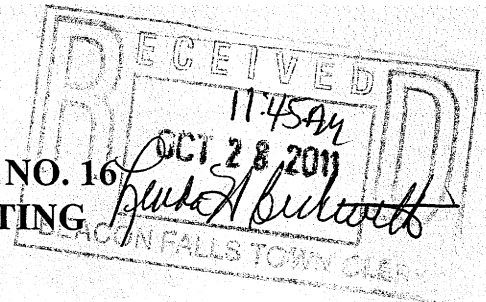
Sincerely,



James C. Agostine

OCT 28 2011

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** November 2, 2011

**PLACE:** Woodland Regional High School, Beacon Falls

**TIME:** 7:00 p.m.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa & Ayah Galal)**
- XI. Exemplary People and Programs**  
WRHS placement on College Board AP Honor Roll.
- XII. Report of Superintendent**
  - A. Superintendent's Update**
    - 1. Building project update.**

B. Action Items

1. Act on adoption of new Advanced Placement Italian course at WRHS for 2012-2013. (Kim Athan/LorenLuddy)
2. Second reading of revised policy 5131.911 re bullying.
3. Set referendum date (Tuesday, December 6, 2011, 6:00 a.m. – 8:00 p.m.) for voting on question to appropriate \$47,536,000 for the 2011 elementary schools and administrative facilities improvements program, and authorize the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.

C. Business Manager's Report

1. Facilities update.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – N. Noujaim, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

**XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**October 26, 2011**

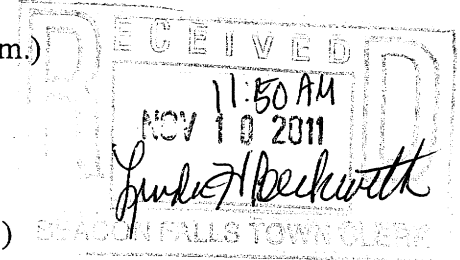
**EXHIBIT**

**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (arrived 7:45 p.m.)  
 Sheryl Feducia  
 William Fredericks

*Prospect...* Donna Cullen  
 Robert Hiscox (arrived 8:58 p.m.)  
 Nazih Noujaim  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 7:10 p.m. at Algonquin School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the October 12, 2011, Board of Education Meeting minutes.

ALL IN FAVOR, except Nazih Noujaim, who abstained.

**11-203**

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

Boardman Kathan of Prospect, former Board of Education Chair and Vice Chair, passed out a copy of the 1986 50<sup>th</sup> Anniversary of Prospect Community School Celebration schedule. He was in 2<sup>nd</sup> grade on November 2, 1936, when the school opened, and he detailed history of the school. He wanted to know what the plans were for the 75<sup>th</sup> Anniversary celebration and would alumni be involved to participate? Chair Cullen thanked him for the information and will get back to him with future celebration plans.

**VIII. CORRESPONDENCE**

**IX. TREASURER'S REPORT**

The balance in General Fund as of 10/26/11 is \$3,395,341.41.

Tonight's bills total:	\$ 1,204,137.86
General Fund:	1,147,589.23
Special Education Grants:	0
Adult Education:	0
Federal and State Grants:	56,080.63
Athletic Fund:	468.00
Construction Bills:	0

#### X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa and Ayah Galal)

Ayah Galal read the student report. The Woodland Quiz Bowl Academic Team attended their first meet at Yale. Twenty juniors and seniors competed by being asked a variety of random questions on topics such as history, math and pop culture.

The Preserving Our History Club is creating a documentary exploring life of a WWII veteran and will submit it in a statewide competition.

Woodland for Women Worldwide is working on their "Get Real" campaign to raise awareness of Halloween costumes that are marketed to young women in order to objectify them. They gave a presentation to senior girls and designed "Get Real" t-shirts and posters.

The Foreign Language Honor Society is visiting the Statute of Liberty and Ellis Island on Thursday.

The Student Council is hosting the annual "Clubbin at Woodland" event on Friday where students explore the various clubs and extracurriculars offered at Woodland.

#### XI. EXEMPLARY PEOPLE AND PROGRAMS

#### XII. REPORT OF SUPERINTENDENT

##### A. Superintendent's Update

##### 1. Building project update.

Superintendent Agostine reported that Fletcher Thompson, Turner Construction, Hugh Potter and he are putting the finishing touches on the presentations beginning next week.

##### 2. Nurses' aides (update).

Dr. Lynn Cox, Director of Pupil Services, presented data on visits to the district nurses prompted by correspondence from Mrs. McDonald and subsequent investigations. Laurel Ledge had more visits to the nurse in a 30-day period than other district schools. Dr. Cox is still investigating and will report back to BOE.

##### B. Action Items

##### 1. Act on adoption of two new courses at WRHS for 2012-2013.

The presenters were absent for AP Italian Language and Culture; Superintendent Agostine suggested tabling to the next meeting.



Ilyce Cronk and Christina Meyers gave a presentation on the *Life Coach Assistant Program*. Dr. Michael Weiss, a Developmental Psychologist, who attends to one Life Skills student, was also present filming the presentation. He has been so impressed with the existing Life Skills Program that he is making a short documentary about it. This course has done incredibly well for the non-disabled students as well as for the Life Skills students.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to approve the adoption of the *Life Coach Assistant Program* course for 2012-2013.  
ALL IN FAVOR 11-204

2. Act on Adoption of resolution for appropriating funds for elementary schools and administrative facilities improvements and authorizing the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants.

*Board Clerk Susan Vaill read all the resolutions into the record.*

Priscilla Cretella made a MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

**RESOLUTION APPROPRIATING \$47,536,000 FOR THE 2011 ELEMENTARY SCHOOLS AND ADMINISTRATIVE FACILITIES IMPROVEMENTS PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID BY GRANTS**

1. **RESOLVED**, That Regional School District Number 16 of the State of Connecticut appropriate FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:

- (a) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known at 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
- (b) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of

approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

- (c) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, is authorized to determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

2. That the District issue its bonds and temporary notes in an amount not to exceed FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) to finance the appropriation for the project. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs. The bonds and temporary notes shall be issued pursuant to Section 10-56 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds and notes shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds and notes. The Chairman of the Board of Education and the

Treasurer, or such officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds and notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for keeping a record of the bonds or notes; to designate a financial advisor to the District in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

3. That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates such authority, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the District pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board delegates such authority, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

6. That the authorization of bonds and temporary notes shall be subject to approval by a referendum vote to be held in the Town of Beacon Falls and Prospect, being all of the towns comprising said District.

The motion was approved by the following roll-call vote, which resulted in a weighted vote of six in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7		Robert Hiscox
Donna Cullen 1.3		Wendy Oliveira
Sheryl Feducia .7		
William Fredericks .7		
Nazih Noujaim 1.3		
David Wartko <u>1.3</u>		
<b>TOTAL 6.0</b>		<b>11-205</b>

3. Adopt resolution to set a District Meeting on 11/2/11 for the purpose of conducting a public hearing with respect to the building/renovation projects.

Priscilla Cretella made a MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

**RESOLVED**, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing at Woodland Regional High School, 135 Back Rimmon Road in Beacon Falls, Connecticut on Wednesday, November 2, 2011 at 7:00 P.M. with respect to the following recommendations of the Board:

- (a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:
- (1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
  - (2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies,

exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

- (3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities; related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

(b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.

(c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.

(d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.

(e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said

appropriation and such other matters as it deems desirable or necessary to complete the project.

(f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

The motion was approved by the following roll-call vote, which resulted in a weighted vote of six in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7		Robert Hiscox
Donna Cullen 1.3		Wendy Oliveira
Sheryl Feducia .7		
William Fredericks .7		
Nazih Noujaim 1.3		
David Wartko <u>1.3</u>		
TOTAL 6.0		11-206

- Adopt resolution that the 2011 elementary schools and administrative facilities improvements program be referred as applicable to P & Z Commissions of Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to appropriate GS of CT.

Priscilla Cretella made the MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

**RESOLVED**, That the 2011 Elementary Schools and Administrative Facilities Improvements Program be referred as applicable to the Planning and Zoning Commissions of the Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

The motion was approved by the following roll-call vote, which resulted in a weighted vote of six in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7		Robert Hiscox
Donna Cullen 1.3		Wendy Oliveira
Sheryl Feducia .7		
William Fredericks .7		
Nazih Noujaim 1.3		
David Wartko <u>1.3</u>		
TOTAL 6.0		11-207

- Act on resolution that member of BOE hold a meeting at WRHS on 11/2/11 following the public hearing to act on the recommendations of the Board discussed at the public hearing.

Priscilla Cretella made the MOTION to adopt the following resolution which was SECONDED by Sheryl Feducia:

**RESOLVED**, That the members of the Board of Education hold a meeting at Woodland Regional High School, 135 Back Rimmon Road in Beacon Falls, Connecticut on Wednesday, November 2, 2011 following the aforesaid public hearing, referenced in agenda item B.3 above, to act on the recommendations of the Board which are to be discussed at the aforesaid public hearing.

The motion was approved by the following roll-call vote, which resulted in a weighted vote of six in favor and none opposed.

<u>IN FAVOR</u> (weighted vote)	<u>OPPOSED</u> (weighted vote)	<u>ABSENT</u>
Priscilla Cretella .7		Robert Hiscox
Donna Cullen 1.3		Wendy Oliveira
Sheryl Feducia .7		
William Fredericks .7		
Nazih Noujaim 1.3		
David Wartko <u>1.3</u>		
<b>TOTAL 6.0</b>		<b>11-208</b>

Sheryl Feducia noted that Action Item #5 on the agenda listed LRMS and it should be WRHS. William Fredericks noted a typo on each resolution wherein "... Town's school..." should be replaced by "... Towns' schools..."

6. First reading of revised policy 5131.911 re bullying.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the first reading of policy 5131.911, *Bullying/Safe School Climate Plan*.  
ALL IN FAVOR **11-209**

7. Act on Beacon Falls snow plow bid.

Superintendent Agostine reported that the bid has been finalized since the last meeting. Sheryl Feducia wants to make sure that the contracts are in order for review to avoid unnecessary legal costs.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to award the 2011-2012 Beacon Falls snow plow bid to Emergency Vehicle Concepts.  
ALL IN FAVOR **11-210**

Priscilla Cretella asked which Board members would be attending the building projects presentations. In accordance with the schedule, BOE members will attend as follows:

11-1: Priscilla Cretella, Donna Cullen, David Wartko,  
11-7 (6 p.m.): Priscilla Cretella, Donna Cullen, Sheryl Feducia  
11-7 (7:15 p.m.): Priscilla Cretella, Donna Cullen, Sheryl Feducia  
11-8: Donna Cullen, David Wartko

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- 11-10: Priscilla Cretella, Donna Cullen, Sheryl Feducia, Nazih Noujaim
- 11-14: Priscilla Cretella, Donna Cullen, Sheryl Feducia, William Fredericks
- 11-15: Priscilla Cretella, Donna Cullen, Sheryl Feducia
- 11-21: Priscilla Cretella, Donna Cullen, Nazih Noujaim, David Wartko
- 11-22: Priscilla Cretella, Donna Cullen, William Fredericks

Priscilla Cretella asked if the dollar amount changes after the public presentations, how long it would take to formulate bond figures. She also asked what would be the new dates if the referendum doesn't pass. Superintendent Agostine stated that the intent of the presentations is to inform the public only and he did not foresee any changes in dollar amounts, but he will get answers to the Board as soon as possible. Priscilla Cretella also wanted to be sure that the costs for construction extras would be available.

Superintendent Agostine stated that he is gathering repair estimates on the buildings if the referendum fails.

C. Business Manager's Report

Mr. Potter handed out a summation of his report.

1. Facilities update.  
Will report at the next meeting.
2. Picarillo Landscaping and repairs.  
Attorney Hess is still proceeding towards a Small Claims suit. Sheryl Feducia asked whether legal fees would be included in the suit. They are not because it is in Small Claims Court.
3. Energy Education report.  
Mike Magas will present a report at the next meeting.

D. Old Business

E. New Business

1. Middle School A.D. stipend.  
Superintendent Agostine handed out a position summary for Middle School Coordinator of Athletics at \$3500 to \$3600 per year. Some of the specific wording under responsibilities was questioned, and Mr. Agostine will edit and return the summary at the next meeting.

F. Information Items (discussion with possible action)

G. Enrollment (Ex. II)

Data included in packet.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee
5. Public Communications
6. Technology Committee
7. Liaisons



- a. Schools
- b. Wellness Committee
- c. Professional Development Committee
- d. Prevention Task Force
- e. Curriculum Council
- f. Recognition Committee

*At 8:58 p.m., Robert Hiscox arrived at the Board meeting.*

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to adjourn to Executive Session at 9:00 p.m. for a personnel matter to include Superintendent Agostine. ALL IN FAVOR **11-211**

*Mr. Agostine left the Executive Session at 9:20 p.m.*

The Board came out of Executive Session at 9:59 p.m.

**XIV. ADJOURNMENT**

A MOTION was made by Nazih Noujaim and SECONDED by Sheryl Feducia to adjourn the Board of Education meeting at 10:00 p.m.  
ALL IN FAVOR **11-212**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

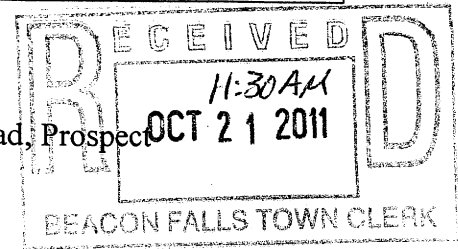
**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** October 26, 2011

**PLACE:** Algonquin School, 30 Coer Road, Prospect

**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of October 12, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report** (Caitlyn Sousa & Ayah Galal)
- XI. Exemplary People and Programs**
- XII. Report of Superintendent**
  - A. Superintendent's Update
    1. Building project update.
    2. Nurses' aides (update).

B. Action Items

1. Act on adoption of two new courses at WRHS for 2012-2013.
2. Act on adoption of resolution for appropriating funds for elementary schools and administrative facilities improvements and authorizing the issue of bonds and notes to finance the portion of the appropriation not defrayed by grants. *(attached)*
3. Adopt resolution to set a District Meeting on 11/2/11 for the purpose of conducting a public hearing with respect to the building/renovation projects. *(attached)*
4. Adopt resolution that the 2011 elementary schools and administrative facilities improvements program be referred as applicable to P & Z Commissions of Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to appropriate GS of CT. *(attached)*
5. Act on resolution that member of BOE hold a meeting at LRMS on 11/2/11 following the public hearing to act on the recommendations of the Board discussed at the public hearing. *(attached)*
6. First reading of revised policy 5131.911 re bullying.
7. Act on Beacon Falls snow plow bid.

C. Business Manager's Report

1. Facilities update.
  - a. Review snow plow bids.
  - b. Picarillo Landscaping and repairs.
  - c. Energy Education report. (Mike Magas)

D. Old Business

E. New Business

1. Middle School A.D. stipend.

F. Information Items (discussion with possible action)

G. Enrollment (Ex. II)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – N. Noujaim, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

**XIV. Adjournment**

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B.

Item 2

**RESOLUTION APPROPRIATING \$47,536,000 FOR THE 2011 ELEMENTARY SCHOOLS AND ADMINISTRATIVE FACILITIES IMPROVEMENTS PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID BY GRANTS**

**RESOLVED,**

1. That Regional School District Number 16 of the State of Connecticut appropriate FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:

- (a) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known at 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
- (b) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities, provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

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- (c) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities;

related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, is authorized to determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation.

2. That the District issue its bonds and temporary notes in an amount not to exceed FORTY-SEVEN MILLION FIVE HUNDRED THIRTY-SIX THOUSAND DOLLARS (\$47,536,000) to finance the appropriation for the project. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs. The bonds and temporary notes shall be issued pursuant to Section 10-56 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds and notes shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds and notes. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds and notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for keeping a record of the bonds or notes; to designate a financial advisor to the District in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

3. That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available

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funds and that the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board of Education delegates such authority, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the District pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Chairman of the Board of Education and the Treasurer, or such officer or body to whom the Board delegates such authority, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.

6. That the authorization of bonds and temporary notes shall be subject to approval by a referendum vote to be held in the Town of Beacon Falls and Prospect, being all of the towns comprising said District.

**Item 3**

M presented the following resolution which was seconded by M

RESOLVED, That the officers of the Board of Education and the Superintendent are authorized to cause a district meeting to be called for the purpose of conducting a public hearing at Woodland Regional High School, 135 Back Rimmon Road in Beacon Falls, Connecticut on Wednesday, November 2, 2011 at 7:00 P.M. with respect to the following recommendations of the Board:

- (a) That \$47,536,000 be appropriated for costs related to implementation of the 2011 Elementary Schools and Administrative Facilities Improvements Program, consisting of the design, construction, demolition, expansion, renovation, relocation, equipping and furnishing of various of the Town's school and administrative facilities, such project contemplated to include:
- (1) Construction of a new elementary school to support approximately 643 students (currently being supported by the Algonquin School – pre-kindergarten through grade 3 and Community School – grades 4 and 5), to be located at 75 New Haven Road in the Town of Prospect with direct access to Route 69 and a secondary entrance and exit; and the development of approximately sixteen acres of the forty-nine acre parcel located at that address and formerly known as 54 Talmadge Hill Road in the Town of Prospect. The new elementary school is contemplated to be comprised of general classrooms, a science room, a music room, an art room, a media center, a gymnasium, special education spaces, and administrative areas. Site improvements are contemplated to include separate bus, parent and visitor traffic control and drop-off, parking facilities, one athletic field for soccer and football, one softball/Little League baseball field, two playscapes, a paved play area, a link to adjacent playfields, and one informal outdoor classroom;
  - (2) Renovations and additions to the existing Laurel Ledge School at 30 Highland Avenue in the Town of Beacon Falls in order to support a population of approximately 451 students (pre-kindergarten through grade 5). The project is contemplated to include construction of new corridors to link the currently free-standing facility buildings in order to allow for internal and covered circulation to all school facilities, roof replacement, mechanical system controls improvements, air conditioning installation, removal of entrance canopies, exterior brick and roof fascia repairs, provision of handicap accessible toilet facilities,

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provision of two additional classrooms, multipurpose space acoustic improvements, and kitchen/cafeteria space and equipment refurbishment. Site improvements are contemplated to include parking and circulation improvements, refurbishment of existing open space to support one athletic field for soccer and football, one softball/Little League baseball field, playscapes, and a paved play area; and

- (3) Renovations to and demolitions of portions of the existing Algonquin School facility at 30 Coer Road in the Town of Prospect to accommodate the District's Board of Education offices following the relocation of the existing students to the new elementary school to be located at 75 New Haven Road (formerly known as 54 Talmadge Hill Road) in the Town of Prospect. The project is contemplated to include the removal of the two-story classroom wing while maintaining the existing original one-story construction and annex structures, window replacement, space reconfiguration, mechanical and ventilation system improvements, and various site improvements including additional parking facilities;

related work and improvements; and costs related to the financing thereof. The appropriation may be spent for design, construction and demolition costs, equipment, furnishings, materials, land or easement acquisition, necessary utilities, site improvements, parking, road and sidewalk improvements to and on the school sites, architects' fees, engineering fees, construction management fees, legal fees, storage, temporary space, moving and other relocation and facility closure costs, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Region 16 Building Committee, or such other building committee delegated such authority from time-to-time by the Board of Education, shall determine the scope and particulars of such project, and may reduce or modify the scope of such project as desirable; and the entire appropriation may be spent on such project as so reduced or modified. The District anticipates receiving State Department of Education school building construction project grant in the estimated amount of approximately \$27,000,000 to defray in part the appropriation..

- (b) That \$47,536,000 bonds and temporary notes of the District be authorized to finance the appropriation. The amount of the bonds or notes authorized shall be reduced by the amount of grants received by the District for the project and applied to defray project costs.
- (c) That the Board of Education, or such officer or body delegated by the Board, be authorized to require the District and its member towns to comply with applicable federal income tax requirements for tax-exempt bonds.

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- (d) That the Board of Education, or such officer or body delegated by the Board, be authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information.
- (e) That the Board of Education is authorized to approve the entering into of contracts for the project, and the Board of Education, or such officer or body to whom the Board delegates such authority, is authorized to approve the expenditure of said appropriation and such other matters as it deems desirable or necessary to complete the project.
- (f) That the bond and temporary note authorization be submitted to referendum vote by the electors and citizens qualified to vote in the towns of the District.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:

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**Item 4**

M presented the following resolution which was seconded  
by M :

RESOLVED, That the 2011 Elementary Schools and Administrative Facilities Improvements Program be referred as applicable to the Planning and Zoning Commissions of the Towns of Beacon Falls and Prospect in which portions of said project are located for reports pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

Total:

Total:

**Item 5**

M presented the following resolution which was seconded by  
M :

RESOLVED, That the members of the Board of Education hold a meeting at Woodland Regional High School, 135 Back Rimmon Road in Beacon Falls, Connecticut on Wednesday, November 2, 2011 following the aforesaid public hearing, referenced in agenda item 8.3 above, to act on the recommendations of the Board which are to be discussed at the aforesaid public hearing.

The foregoing resolution was approved by the following roll-call vote, which resulted in a weighted vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

IN FAVOR (weighted vote)      OPPOSED (weighted vote)      ABSENT

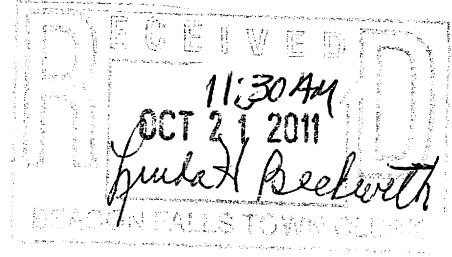
Total:

Total:

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James C. Agostine  
Superintendent



October 20, 2011

## Region 16

### Personnel and Negotiations Committee

Notice is hereby given that meetings of the Region 16 Personnel and Negotiations Committee will be held at Long River Middle School in Prospect, CT to conduct negotiations for a new administrators' contract:

- 5:00 p.m. Thursday November 3, 2011
- 5:30 p.m. Thursday November 17, 2011
- 5:30 p.m. Thursday December 1, 2011

Sincerely,

James C. Agostine

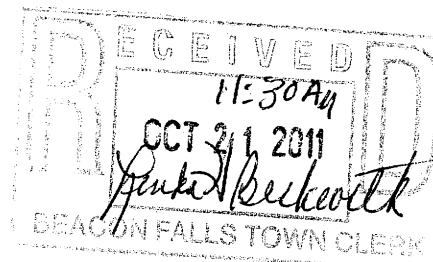
**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**October 12, 2011**

**EXHIBIT**  
**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (arrived 7:30 p.m.)  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 7:04 p.m. at Woodland Regional High School, Beacon Falls, CT.

Mrs. Cullen had one item to add to the agenda and to delete Item No. 2 under "Report of Superintendent".

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to add as Item No. 2 under Action Items, "Act on hire of School Psychologist".

ALL IN FAVOR

11-191

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the September 28, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

11-192

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to approve the September 28, 2011, Board of Education Meeting minutes.

ALL IN FAVOR

11-193

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT****VIII. CORRESPONDENCE****IX. TREASURER'S REPORT**

The balance in General Fund as of 10/12/11 is \$1,888,669.99.

Tonight's bills total:	\$ 387,441.69
General Fund:	356,620.19
Special Education Grants:	0
Adult Education:	0
Federal and State Grants:	30,081.26
Athletic Fund:	740.24
Construction Bills:	0

**X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa and Ayah Galal)**

Caitlyn introduced Ayah Galal as a new student representative who read the report. The 11<sup>th</sup> Annual Fall Fine Arts Night will be November 17<sup>th</sup> at 6:30 p.m. The school counselors presented an evening workshop on September 27<sup>th</sup> entitled, "*Navigating the College Application Process*" to seniors and parents giving a step-by-step guide to applications, test scores, and high school packets to colleges. It was attended by approx. 30 families. PSAT will be administered on October 15<sup>th</sup>. The Guidance Department will host an on-site admissions program with Central, Southern and Western Connecticut State Universities throughout November. It will give seniors an opportunity to interview with admissions and receive an acceptance decision at the same time.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

Mr. Hiscox stated in October there is School Cafeteria Workers' Day and School Bus Drivers' Day.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to designate the Superintendent to write letters to each group for their recognition and to be presented on those days. ALL IN FAVOR **11-194**

**XII. REPORT OF SUPERINTENDENT****A. Superintendent's Update****1. Building project update.**

Representatives from Fletcher Thompson and Turner Construction detailed their handout and PowerPoint presentation, as it will be presented to the public.

Mr. Agostine stated that the order in which the public presentation will be presented will be: *problems, purchase of property, formation of ad hoc committee, formation of Building Committee, and hiring of architects and construction company.*

The three construction projects were detailed, page by page, as will be presented to the public showing 3-D designs. Costs were also detailed which now total \$46,725,000 without state reimbursement.

OCT 21 2011

Chairperson Donna Cullen asked to add an Item No. 3 under Action Items.

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to add as Item No. 3 under Action Items, "Move building project forward".

ALL IN FAVOR

**11-195**

2. Deleted – Stipend for A.D.

3. Laurel Ledge School Ed Specs. Mr. Agostine noted two typos in the handout.

Priscilla Cretella asked Stan Pilat, Building Committee Chairman, his opinion of the construction designs and costs. Mr. Pilat responded that he felt the Building Committee was being very smart and responsible in the project, especially the renovation of Algonquin for the new District offices. Ms. Cretella also stated that there needs to be answers for any and all questions the public may ask.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the Laurel Ledge Ed Specs as presented with edits as noted on Pages 17 and 25. ALL IN FAVOR

**11-196**

**B. Action Items**

1. Act on awarding snow plow bids for 2011-2012.

Mr. Potter presented two bids: NJL Corporation for \$24,000 for Prospect and Emergency Vehicle Concepts for \$22,779 for Beacon Falls. He stated that the Beacon Falls bid was missing insurance and sub-contractor information.

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to accept the NJL Corporation snow plow bid of \$24,000 for Prospect.

ALL IN FAVOR

**11-197**

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to allow the snow plow bid submittal of Emergency Vehicle Concepts for \$22,779 for Beacon Falls with the understanding that they cure their bid within 72 hours.

ALL IN FAVOR

**11-198**

Under snowplowing bids, Mr. Potter's report stated that Attorney Hess is issuing Picarillo Landscaping a letter advising them of five days to comply or face Small Claims Court for the damages they caused.

2. Act on hire of School Psychologist.

Superintendent Agostine stated there were eight applicants and was pleased with the final selection of Brianne Roberts. He recommends her to replace Laura Towle.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to hire Brianne Roberts as full time School Psychologist for Laurel Ledge Elementary School at 6th Year +15, Step 1, \$47,292.00 pro-rated for 2011-2012.

ALL IN FAVOR

**11-199**

3. Move building project forward.

NOV 21 2011

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to approve the conceptual design and cost estimates for the building project which includes a new pre-K-5 school in Prospect, renovations and additions to Laurel Ledge School in Beacon Falls, and renovations to Algonquin School for Board of Education District Offices at an estimated cost of \$46,725,000 and to proceed with scheduling a referendum. ALL IN FAVOR 11-200

Mr. Potter stated that he will need cash flow figures in order to proceed to a referendum date in order to publish timely legal notices.

A MOTION was made by Robert Hiscox and SECONDED by William Fredericks to allow the Superintendent to move forward with a referendum date of the first Tuesday in December and a fallback date of the second Tuesday in December. ALL IN FAVOR 11-201

*Mrs. Cullen called a five-minute break. The meeting reconvened at 8:43 p.m.*

C. Business Manager's Report

Mr. Potter handed out a summation of his report.

1. Facilities update to include unbudgeted repairs.  
Repairs unbudgeted are: 1) baseball field of \$12,000 of which \$6,000 has been held from hillside mowing. The hillside was never to be mowed as to hold erosion. Mr. Potter is looking into other line items to defray the additional cost; 2) The fire sprinkler systems and kitchen hood suppression are in need of upgrades to meet state and federal fire compliance. The costs are approximately \$4,000. This was not budgeted because the former company failed to note the deficiencies; 3) Scoreboard repairs for the gym are estimated at \$700 to \$1,000; 4) Football booth PA system amplifiers replacement at \$725; 5) Repair to gutters at WRHS from storm damage at \$2,200. All unbudgeted repairs total \$13,925.
  2. Update on repairs to WRHS building controls.  
David Langdon stated he has been working with the original installer of building controls and making repairs which will cost \$6,000 to \$8,000. This will bring the buildings back to the original specs. This should be back up and running at 100% by the end of October. Mr. Potter reported that \$25,000 was budgeted for building control upgrades. The winning bid to M&O Corporation for control upgrades at WRHS is on hold while Controlled Air, the original installer, performs work. Upgrading the system will have to go back out to bid, since M&O's solution did not address the existing problems.
  3. Energy Ed update and review of Energy Ed guidelines.  
Mr. Potter will be meeting with Mike Magas next week to solidify the guidelines for additional responsibilities.
- D. Old Business.
- E. New Business.

OCT 21 2011

F. Information Items (discussion with possible action)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee.
3. Curriculum Committee.  
Reviewed new common core standards and goal is to have all teachers informed of standards.
4. Policy Committee.  
Next meeting will have first reading of new bullying policy in accordance with new state laws.
5. Public Communications.  
Preparing for public presentation of building project.
6. Technology Committee
7. Liaisons
  - a. Schools.
  - b. Wellness Committee
  - c. Professional Development Committee
  - d. Prevention Task Force.  
Had first meeting and working with police and parents.
  - e. Curriculum Council
  - f. Recognition Committee.  
Cafeteria workers and bus driver recognitions this month.

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the October 12, 2011, Board of Education meeting at 8:58 p.m.

ALL IN FAVOR

11-202

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

21 2011



REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: October 12, 2011  
PLACE: Woodland Regional School  
TIME: 7:00 p.m.



AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of September 28, 2011, Special Board of Education Meeting (Ex. I)  
Minutes of September 28, 2011, Board of Education Meeting (Ex. II)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa)
- XI. Exemplary People and Programs

XII. Report of Superintendent

A. Superintendent's Update

1. Building project update.
2. Stipend for A.D.
3. Laurel Ledge School Ed Specs.

B. Action Items

1. Act on awarding snow plow bid(s) for 2011-2012.

C. Business Manager's Report

1. Facilities update to include unbudgeted repairs.
2. Update on repairs to WRHS building controls.
3. Energy Ed update and review of Energy Ed guidelines.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

XIII. Report of Committees

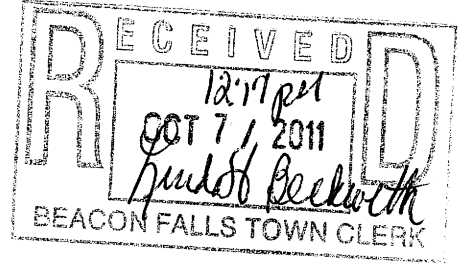
1. Personnel and Negotiations Committee (Priscilla Gretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Doma Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Gretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg - D. Wartko, Comm - R. Hiscox; LRMS - N. Noujaim, LES - W. Oliveira, WRHS - D. Cullen, ACES - S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Doma Cullen)
  - f. Recognition Committee (Robert Hiscox)

XIV. Adjournment



**James C. Agostine**  
Superintendent

October 5, 2011



Region 16 Policy Committee Meeting

Notice is given that a meeting of the Region 16 Board of Education Policy Committee will be held on **Wednesday, October 12, 2011**, at **Woodland Regional High School, Beacon Falls, CT**, at **6:00 p.m.** in the **Media Center**.

Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**September 28, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Nazih Noujaim  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 6:50 p.m. at Community School, Prospect, CT for the purpose to meet and confer with authorities of Beacon Falls and Prospect re the upcoming negotiations for a new administrators' contract.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

Michael Krenesky, 2<sup>nd</sup> Selectman from Beacon Falls, stated that keeping any increases to a minimum with fiscal responsibility is important.

Tom Galvin, Chairman of the Prospect Town Council, stated that the school system should be as good as it can be while keeping in mind that the towns are hurting.

Meeting adjourned at 6:52 p.m.

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
 Susan Vaill, Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**September 28, 2011**

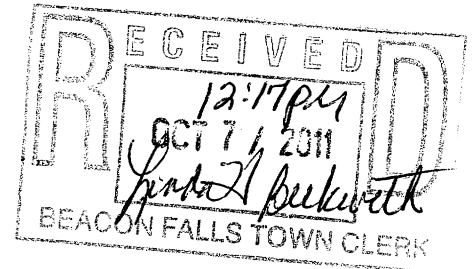
**EXHIBIT**

**II**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Nazih Noujaim  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 7:00 p.m. at Community School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken and a quorum was present.

Chairperson Donna Cullen had two items to add to the agenda under Action Items.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to add a staff resignation to the agenda under Action Items. ALL IN FAVOR **11-183**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to add an Executive Session to the agenda. ALL IN FAVOR **11-184**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the September 14, 2011, Board of Education Meeting minutes.

ALL IN FAVOR

**11-185**

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

Ms. Lori Marticello, a Lunch Aide at Community School for 17 years, explained the shortened eating time now that recess is held prior to the lunch period. She commented

much of the lunch food is being thrown away because there is not enough time for the students to finish eating. She also said, "When recess was held after the lunch period, students could stay and finish and then join the recess period." She wanted the Board to be aware of this situation.

#### VIII. CORRESPONDENCE

Superintendent Agostine distributed a letter received by Kim Yerrington. The situation is being monitored.

#### IX. TREASURER'S REPORT

The balance in the General Fund as of 9/28/11 is \$3,039,006.48.

Tonight's bills total:	\$ 501,842.52
General Fund:	490,437.34
Special Education Grants:	0
Adult Education:	0
Federal and State Grants:	10,014.68
Athletic Fund:	1,390.50
Construction Bills:	0

#### X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa)

Caitlyn was not present, but Sheryl Feducia reported for her. In Social Studies, WRHS is participating in *Preserving Our History* for the third consecutive year. Students will be creating a documentary film on the World War II era as well as other eras under the direction of Ms. Olivere and Ms. Hatch, who will be using an interdisciplinary approach. *Woodland for Women Worldwide* is hosting author Christine Leronimo on October 11<sup>th</sup> at 6:30 p.m. in the WRHS Media Center. Ms. Leronimo, who wrote *Drinking from Puddles* and *Through Eva's Eyes*, will be reading from her books and lecturing about Ethiopia. Baseline CAPT tests have been given to all freshman and sophomores by the English Department. The scores will identify students in need of tutoring and assistance with the lesson development.

#### XI. EXEMPLARY PEOPLE AND PROGRAMS

Superintendent Agostine recognized Shelly McNulty who has become a certified trainer in anti-bullying through a state grant--one of six statewide. He also recognized Jill Dolan who is a specialist in Readers and Writers Workshop and spent three weeks this summer training.

#### XII. REPORT OF SUPERINTENDENT

##### A. Superintendent's Update.

##### 1. Rotary Int'l and Foreign Exchange Programs for WRHS students.

Mike Krenesky, a Youth Exchange Officer, representing Rotary Int'l, the largest service organization in the world, presented the Foreign Student Exchange Program. He introduced Noora-Sophia Kallio from Finland who is a junior at WRHS this year. The Rotary was chartered two years ago and is prepared to sponsor one outbound student. He explained the costs to Rotary and to parents. He will be putting on a presentation at WRHS soon to select an outbound student. Superintendent Agostine endorsed the program.

OCT 17 2011

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to add the Rotary Int'l Student Exchange Program to the agenda under Action Items.  
ALL IN FAVOR **11-186**

2. Report on goals.  
Superintendent Agostine distributed a report on BOE Goals/Action Plan/Steps.
3. AP test results.  
Dr. Frank was not available for tonight's meeting. Superintendent Agostine distributed the WRHS AP Scores and reported the increase in AP student participation. AP classes challenge students at the highest levels and raise the bar for every student. There is discussion about including freshman and sophomores to take AP classes in the future.

B. Action Items.

1. Resignation.  
Mr. Agostine presented the letter of resignation of Laura Towle, School Psychologist at Laurel Ledge School, effective September 23, 2011. The teachers' contract requires teachers to give 45 days-notice when resigning in the month of September. The period of notice may be waived if a replacement for the resigning teacher is found. Dr. Cox is in the process of hiring a replacement for Laura Towle.

A MOTION was made by Sheryl Feducia and SECONDED by Nazih Noujaim to approve the resignation of Laura Towle. ALL IN FAVOR **11-187**

2. Rotary Int'l and Foreign Exchange Programs.  
A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella for Rotary Int'l to proceed forward with the student exchange program as presented.  
ALL IN FAVOR **11-188**

C. Business Manager's Report.

1. Facilities update.  
Mr. Potter reported that the IT lease included funds to purchase an infrared camera and an indoor quality meter which is needed immediately as the one being used is borrowed.  
The EMS system at WRHS and LRMS is in the process of being corrected and will be completed by the end of September. Once the systems are corrected, Mr. Langdon will engage Energy Ed to upgrade further savings.  
The WRHS basketball scoreboard is malfunctioning and repair costs will be paid for by the Athletic Fund. Repairs to the athletic fields are in the process of being assessed and completed.
2. Snowplowing RFP & schedule October 10<sup>th</sup> bid award by BOE.  
Mr. Potter reported that Attorney Hess is revising the bid contract to provide for damages to be completed by the end of June of each contract year. Bids will run in the Waterbury Republican 9/24 & 25/2011 with a deadline for submittal on 10/3/11. The results of the bids will be presented at the October 10<sup>th</sup> BOE meeting.

3. Curb and fence damages – status of restitution.  
Mr. Potter reported that he met with Attorney Hess and David Langdon to discuss the damage done by Picarillo Landscaping. Our recourse is to proceed to Small Claims Court to collect the repair estimate of \$3,100.
- D. Old Business. Superintendent Agostine reported the building project is moving forward and an update will be presented at the next meeting.
- E. New Business
- F. Information Items (discussion with possible action)
- G. Enrollment.  
Superintendent Agostine is examining class sizes and enrollment as it pertains to the future budget. The Region 16 enrollment as of 9/1/11 is 2490 students.

### **XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee  
Mr. Fredericks remarked that the chairs on the gym floor for this Board meeting can do damage to the gym floor.
3. Curriculum Committee
4. Policy Committee
5. Public Communications.
6. Technology Committee
7. Liaisons
  - a. Schools.
  - b. Wellness Committee
  - c. Professional Development Committee
  - d. Prevention Task Force
  - e. Curriculum Council
  - f. Recognition Committee

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to adjourn to Executive Session at 8:05 p.m. to discuss a real estate and personnel issue, to include the Superintendent Business Manager.

ALL IN FAVOR

11-189

### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Bill Fredericks to adjourn the Board of Education meeting at 8:20 p.m.

ALL IN FAVOR

11-190

OCT - 7 2011

Wendy Oliveira,

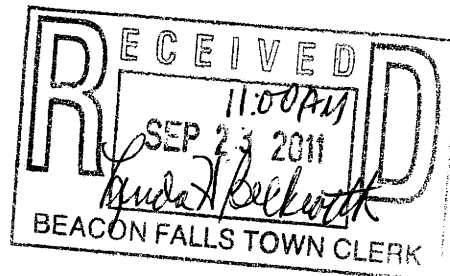
Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*





James C. Agostine  
Superintendent



September 20, 2011

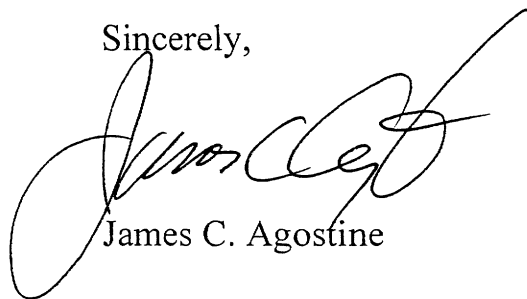
**Region 16 Special Board of Education**  
**September 28, 2011**

Notice is given that a Special Board of Education Meeting will be held on Wednesday, September 28, 2011, at 6:45 p.m. at Community School, Prospect, CT in the gymnasium.

**AGENDA**

Meet and confer with fiscal authorities of Beacon Falls and Prospect re the upcoming negotiations for a new administrators' contract.

Sincerely,

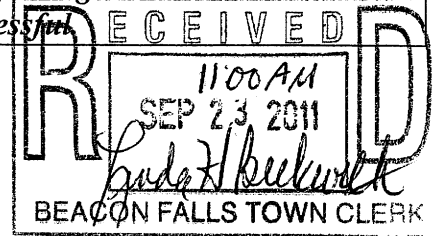


James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** September 28, 2011  
**PLACE:** Community School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of September 14, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Rotary Int'l and foreign exchange programs for WRHS students. (Mike Krenesky)
2. Report on goals.
3. AP test results (Arnold Frank)

### **B. Action Items**

### **C. Business Manager's Report**

1. Facilities update.
2. Snow plowing RFP & schedule October 10<sup>th</sup> bid award by BOE.
3. Curb and fence damages – status of restitution.

### **D. Old Business**

### **E. New Business**

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. II)**

This report will be distributed at the 9/28/11 BOE meeting.

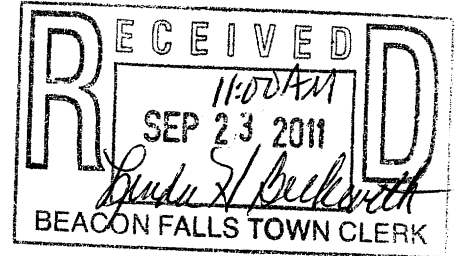
## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – N. Noujaim, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



**James C. Agostine**  
Superintendent



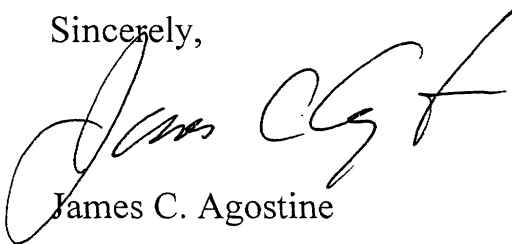
September 20, 2011

## Region 16

### Personnel and Negotiations Committee

Notice is hereby given that a meeting of the Region 16 Personnel and Negotiations Committee will be held at Long River Middle School in the Media Center on Monday, October 31, 2011, at 10:00 a.m. re arbitration of non-certified union's contract.

Sincerely,

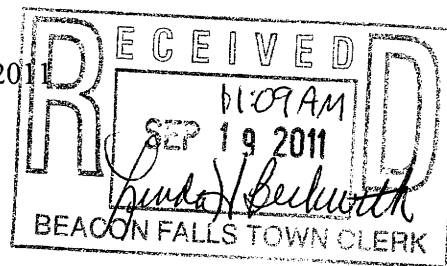


James C. Agostine



James C. Agostine  
Superintendent

September 15, 2011



Mr. Kurt Novak, Town Clerk  
Beacon Falls Town Hall  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Novak:

The following is a schedule of dates for the **2012 BOE meetings** approved by the Board of Education on September 14, 2011. All meetings will convene at 7:00 p.m.

January 11	Second Wednesday	Woodland High School
January 25	Fourth Wednesday	Long River
February 8	Second Wednesday	Woodland High School
**February 22	Fourth Wednesday	Long River
**March 14	Second Wednesday	Woodland High School
**March 28	Fourth Wednesday	Long River
*April 11	<b>Second Wednesday</b>	<b>Long River</b>
April 25	Fourth Wednesday	Woodland High School
May 9	Second Wednesday	Woodland High School
May 23	Fourth Wednesday	Long River
June 13	Second Wednesday	Woodland High School
June 27	Fourth Wednesday	Long River
July 18	<i>Third Wednesday</i>	Woodland High School
August 15	<i>Third Wednesday</i>	Long River
September 12	Second Wednesday	Laurel Ledge School
September 26	Fourth Wednesday	Community School
October 10	Second Wednesday	Woodland High School
October 24	Fourth Wednesday	Algonquin School
November 14	Second Wednesday	Woodland High School
November 28	Fourth Wednesday	Long River
December 5	<i>First Wednesday</i>	Woodland High School
December 19	<i>Third Wednesday</i>	Long River

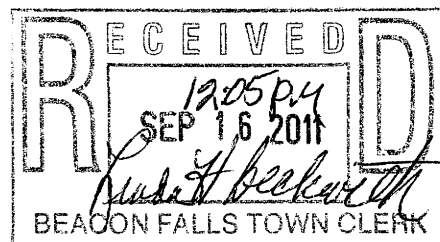
**\*The Public Hearing on the 2012-2013 proposed budget will be held this night at LRMS.**  
\*\* The first hour of these BOE meetings (7:00 p.m.– 8:00 p.m.) will be devoted to budget discussion; the regular business will be conducted starting at 8:00 p.m.

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent



September 15, 2011

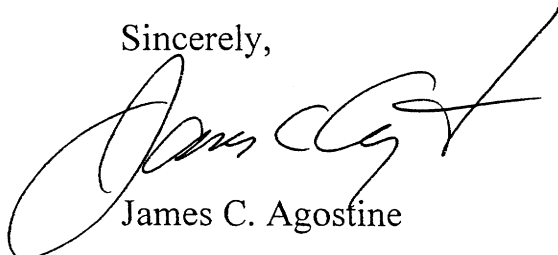
## Region 16

### Personnel and Negotiations Committee

Notice is hereby given that the following meetings of the Region 16 Personnel and Negotiations Committee will be held at Long River Middle School to begin negotiations for a new administrators' contract:

5:00 p.m.	Monday	October 3, 2011 – Ground Rules
5:00 p.m.	Monday	October 17, 2011 - Exchange of Packages

Sincerely,



James C. Agostine

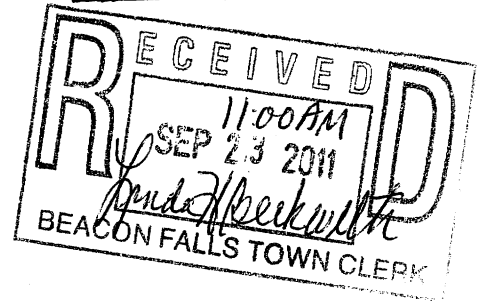
**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**September 14, 2011**

**EXHIBIT**  
**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...* Donna Cullen  
 Robert Hiscox  
 Nazih Noujaim  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chair Donna Cullen at 7:00 p.m. at Laurel Ledge School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the August 17, 2011, Board of Education Meeting minutes. ALL IN FAVOR, except Mr. Noujaim, who abstained. 11-172

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Letter re staffing at Laurel Ledge School.

Superintendent Agostine provided letters from the MacDonald family which will be discussed in Executive Session. He also shared a photo of Lisa DeGoes that she sent from her new home in the Netherlands.

**IX. TREASURER'S REPORT**

The balance in General Fund as of 9/14/11 is \$2,490,270.43.

Tonight's bills total:	\$ 462,275.81
General Fund:	448,498.18
Special Education Grants:	0
Adult Education:	252.40
Federal and State Grants:	13,525.23
Athletic Fund:	0
Construction Bills:	0

**X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa)**

Caitlyn Sousa reported that the Science Department is involved in a community-based initiative on environmental education and awareness. Anita Goerig of Beacon Falls has organized the program and is holding a forum at WRHS on October 13<sup>th</sup> with a speaker from Post University. There will be a Discovery Day at Matthies Park on October 14<sup>th</sup> for 6<sup>th</sup> grade students to participate in fun environmental education activities. Steve Farnum, Science tutor, is preparing the Science department for CAPT.

The Math Department at WRHS is hosting its second math meet on October 3<sup>rd</sup>. Nine area high schools will be participating. All math teachers will be hosting the event. Jim Belinsky, Mathematics teacher, is volunteering to advise the math honor society and will coordinate a new peer tutoring program for members to complete community service hours. Jenna Broadbent, a former WRHS alumna, is a new student teacher in the Math Dept.

The English Department has finished revising the high school curricula and pacing guides. The senior English program is being revised and should be completed by Jan. 1.

Nancy Manning is arranging a visit to WRHS for the sophomores with an actor who portrays Henry David Thoreau as they study transcendentalism.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

Mr. Agostine recognized the entire staff and support personnel for improving curriculum instruction and CMT scores.

Mr. Hiscox added that he was impressed with the conditions of the buildings at the start of school and recognized the custodial staff.

**XII. REPORT OF SUPERINTENDENT****A. Superintendent's Update**

Mr. Agostine asked to take the agenda items out of order.

1. **CMT/CAPT results.** Ms. Andrea Einhorn, Curriculum Director, gave a PowerPoint presentation showing the results of the CAPT/CMT report. All school principals presented their individual excellent school results.

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B. Action Items

2. **Act on adoption of new textbook.** Ms. Loren Luddy presented a new textbook entitled Percorsi, L'Italia Attraverso la Lingua e LaCultura. She would like this textbook to replace the ten-year old book being used in Italian I classes. The new textbook includes connecting to an Italian website, online practicing, and viewing Italian television with fashion and news.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to adopt the new Italian textbook entitled Percorsi, L'Italia Attraverso la Lingua e LaCultura. ALL IN FAVOR, except Priscilla Cretella, who abstained. **11-173**

1. **Rezoning of 75 New Haven Road.** Attorney Pete Hess and Stan Pilat, Chairman of the Region 16 Building Committee, requested the Board to approve the submission of a zone change application from the current zone of congregate housing to a 2-acre residential zone, which is needed to construct a new school.

A MOTION was made by Richard Hiscox and seconded by Sheryl Feducia to give permission to Attorney Hess to submit a zone change application for 75 New Haven Road to a two-acre residential zone.  
ALL IN FAVOR, except Bill Fredericks and David Wartko, who abstained.

**11-174**

The Board asked Attorney Hess to explain the liquidation of public assets. Mr. Hess checked the statutes and related that the money goes back to the towns if the land is sold. The Board doesn't have power to sell land for any other use other than a school.

A. Superintendent's Update

2. **New legislation.** Mr. Agostine distributed a memorandum from the State of CT Dept. of Education on Summary of Legislation Enacted in the 2011 Regular Session of the Connecticut General Assembly. He stated that the administration is reviewing the new laws and making sure the district is in compliance.
3. **Building project update.** Mr. Agostine stated that they are in the process of pulling all viewpoints together. Laurel Ledge is in plan #LL-3, 75 New Haven Road is in plan #C-6, and new district offices are most cost effective as part of the Algonquin School campus. Right now the construction estimate is \$48M and after state reimbursement comes to \$20M.

*Chairman Cullen called for a short recess at 8:15 p.m. The meeting resumed at 8:22 p.m.*

B. Action Items

3. **Consider new stipend for an Interact Advisor at WRHS.** Mr. Agostine asked the Board to consider adding a stipend position to the teachers' contract for an Interact Advisor, which is the high school version of Rotary International. He also proposed adding a stipend for a middle school assistant to the Athletic Director. A job description for this proposed position will be developed and brought to a subsequent Board of Education meeting.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia authorize the superintendent to negotiate with the Teachers' Association to add an Interact Advisor stipend position to their contract.

ALL IN FAVOR

11-175

**4. Act on the hire of new teachers for 2011-2012.**

A MOTION was made by Sheryl Feducia and SECONDED by Nazih Noujaim to hire Maria Fiore as a .8 FTE foreign language teacher at WRHS, at 6<sup>th</sup> year +15, Step 11, with a salary of \$55,244. ALL IN FAVOR

11-176

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to hire Daniela Santos at BA, Step 1, \$42,230, as a 1.0 FTE foreign language teacher for one year only, 2011-2012, pending certification.

ALL IN FAVOR

11-177

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to hire Donna Lesch at MA+15, Step 6, \$49,851, as a 1.0 FTE Science teacher, pending certification. ALL IN FAVOR

11-178

**5. Act on adopting calendar of dates for the 2012 BOE meetings.**

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to adopt the 2012 BOE meeting dates as presented noting the February 22, March 14 and March 28 BOE meetings will begin with one-hour budget workshops.

ALL IN FAVOR

11-179

**C. Business Manager's Report**

3. **Energy Ed savings data and feedback.** Mike Magas reported on his duties as the Energy Education Specialist. We are beginning to realize energy savings. He has met with the utility companies and has negotiated reduced rates. He will submit a full presentation of the figures and savings in November. Mr. Agostine stated Mr. Magas is doing an excellent job.

Mr. Potter attended a meeting on Friday with Mr. Agostine, David Langdon, Mike Bitar, and Lynn Pace, VP of Operations at Energy Ed. Due to the loss of anticipated savings for two months during the fast track period, Energy Ed is foregoing payments for two months. Energy Ed is also sending David Langdon and Mr. Potter to San Antonio along with Mr. Magas in February at no cost.

1. **Facilities update.** Mr. Potter reported that the baseball and softball fields need repair due to 10 years of erosion. Students have been hurt due to erosion. Money can be used from hill mowing, which was suspended to arrest soil erosion. He has quotes for resurfacing the fields with clay. Mike Kingsley, the baseball coach, would like to build new dugouts with the help of funds from the Booster Club. The Board would like to address field repair only at this time.

SEP 23 2011

Mr. Potter said that water problems have been identified coming in through pipes and conduit to the electrical room. They are being addressed.

Mr. Potter stated litigation will be started against Picarillo Landscaping for the 2010-2011 snowplowing damages caused by this contractor who have yet to rectify these damages.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to authorize the Business Manager to use mowing money to repair baseball and softball fields due to a risk of insurance claims. ALL IN FAVOR **11-180**

**2. Emergency management information re emergency activities at WRHS.**

Mr. Potter reported that WRHS was used as an emergency shelter during Hurricane Irene. Due to observations with using the building as a shelter as well as water issues outdoors, an emergency plan will be devised and presented at a subsequent meeting.

**4. Insurance claim for replacement of ATS and TVSS at WRHS.**

Mr. Potter reported that there was damage discovered after a complaint of smoke in the main electrical room when transferring power to the generator. The transient voltage surge suppressor was also damaged. Damages were reported to our insurance company as it was determined they were caused by lightning.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
  - a. Executive session for a legal and personnel issue moved to the end of the agenda.
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee
5. Public Communications.
6. Technology Committee
7. Liaisons
  - a. Schools
 

Ms. Feducia reported that CMT scores were distributed.
  - b. Wellness Committee
  - c. Professional Development Committee
  - d. Prevention Task Force
  - e. Curriculum Council
  - f. Recognition Committee

SEP 23 2011

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to adjourn to Executive Session at 9:18 p.m. to discuss legal and personnel issues to include the Superintendent and Business Manager.

ALL IN FAVOR

11-181

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Bob Hiscox to adjourn the September 14, 2011, Board of Education meeting at 9:40 p.m.

ALL IN FAVOR

11-182

Wendy Oliveira,

Board Secretary

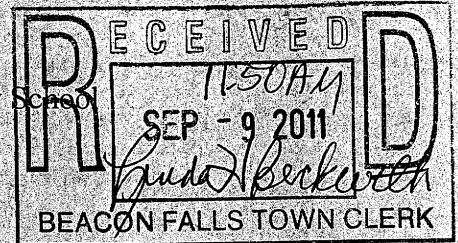
*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

SEP 23 2011

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** September 14, 2011  
**PLACE:** Laurel Ledge Elementary School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of August 17, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**  
Letter re staffing at Laurel Ledge School.
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. CMT/CAPT results. (A. Einhorn & building principals)
2. New legislation.
3. Building project update.

### **B. Action Items**

1. Rezoning of 75 New Haven Road
2. Act on adoption of new textbook. (L. Luddy)
3. Consider new stipend for an Interact Advisor at WRHS.
4. Act on the hire of new teachers for 2011-2012.
5. Act on adopting calendar of dates for the 2012 BOE meetings.

### **C. Business Manager's Report**

1. Facilities update.
2. Emergency management information re emergency activities at WRHS.
3. Energy ED savings data and feedback. (M. Magas)
4. Insurance claim for replacement of ATS and TVSS at WRHS.

### **D. Old Business**

### **E. New Business**

### **F. Information Items (discussion with possible action)**

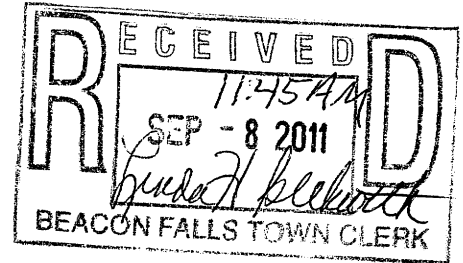
## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
  - a. Executive session for a legal and personnel issue.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg - D. Wartko, Comm - R. Hiscox; LRMS - N. Noujaim, LLS - W. Oliveira, WRHS - D. Cullen, ACES - S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



James C. Agostine  
Superintendent



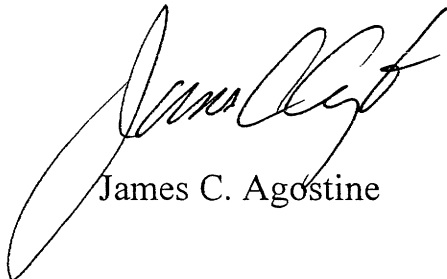
September 7, 2011

## REGION 16

### PUBLIC COMMUNICATIONS COMMITTEE MEETING

Notice is given that a meeting of the Region 16 Public Communications Committee of the Board of Education will be held on Wednesday, September 14, 2011, at 6:00 p.m. in the Media Center at Laurel Ledge Elementary School, Beacon Falls, CT.

Sincerely,



James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**August 17, 2011**

**EXHIBIT**

**I**

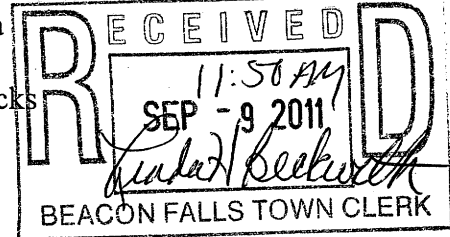
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks

*Prospect...*

Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Donna Cullen at 7:02 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the August 3, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

11-165

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Superintendent Agostine reported that letters are being sent out to parents of Laurel Ledge School students regarding a new approach to discipline that stems partly from school bus issues last year. The staff participated in developing the criteria.

**IX. TREASURER'S REPORT**

The balance in the General Fund as of 8/17/11 is \$3,837,640.64.



Tonight's bills total:	\$ 310,071.23
General Fund:	307,921.23
Special Education Grants:	2,150.00
Adult Education:	0
Federal and State Grants:	0
Athletic Fund:	0

## X. STUDENT REPRESENTATIVE'S REPORT

## XI. EXEMPLARY PEOPLE AND PROGRAMS

## XII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

1. **Update on the building project.** Mr. Agostine reported that Fletcher Thompson is making steady progress with the new building design. They are also working on the ed specs for the Laurel Ledge project.
2. **Elementary standards based report cards.** Ms. Regina Murzak, Principal Laurel Ledge, and Ms. Andrea Einhorn, Curriculum Director, gave a presentation on the new report cards, comparing them to the old ones. A committee had been created that included parents to develop the new grading system. There will be no more letter grades—grading will now be N1 to 4. A plan is in place to educate the parents with a mailing, workshops in each town, handouts at the open house and posted on the school website.
3. **Tour of Region 16 schools.** Mr. Agostine suggested the Board have an opportunity to tour the schools before opening day. Dates were set for Monday, August 22, at 3 p.m. for the Prospect schools, starting at Long River Middle School and Tuesday, August 23, at 9 a.m. for the Beacon Falls schools, starting at Woodland Regional High School.

### B. Action Items

1. **Act on technology lease agreement.** Mr. Potter reported that JPMorgan Chase Bank has submitted loan figures in an amount less than anticipated with a lower interest rate for the IT lease. The loan will also be reviewed by the bond attorney.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to authorize Mr. Agostine and the treasurer to move forward to review the Chase IT loan documentation for final approval. ALL IN FAVOR **11-166**

2. **Accept teacher's letter of resignation.** Mr. Agostine submitted the resignation letter of Valerie J. Fortney, Science teacher at Woodland Regional High School.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to accept the letter of resignation from Valerie J. Fortney. ALL IN FAVOR **11-167**

3. **Act on approval of annual fundraisers for 2011-2012.** Ms. Michelle White, LRMS PTO President, explained the fundraising goals with new ideas. Meetings

have been changed to Thursday nights at Long River Middle School, 7 p.m. for coffee with staff and administrators, meeting at 7:30 to 8 p.m., and a speaker at 8 p.m. for 30 minutes.

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the magazine subscriptions fundraiser at Long River Middle School for 2011-2012. ALL IN FAVOR 11-168

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the Yankee Candle fundraiser at Laurel Ledge School for 2011-12. ALL IN FAVOR 11-169

4. **Act on the hire of new teachers for 2011-2012.** Mr. Agostine had no teacher hires to approve at tonight's meeting.

C. Business Manager's Report

1. **Facilities update.** Mr. Potter reported that there was a Facilities Meeting before this meeting tonight. There is water entering the main distribution panel at Woodland Regional High School. Contractors are meeting tomorrow morning to address the issues. Infrared has been used to identify additional problems throughout the school.
2. **Reading Book – text book resale.** Mr. Potter reported that he has a bid of \$300 to sell the text books but is hoping for \$500.
3. **Five-year Capital Improvement Plan.** Mr. Potter distributed the plan to Board members.

D. Old Business

E. New Business

1. **Discussion of re-zoning of 75 New Haven Road, Prospect, CT.** Mr. Agostine presented a plan of the proposed site. He recommended the Board submit an application to the Zoning Board to change the zone to R-2 which is a 2-acre zone. It was suggested the matter be tabled to the next meeting as an action item.
2. **CABE/CAPSS Convention registration for November 2011.** Mr. Agostine has registration forms for any Board members who are interested in attending.

F. Information Items (discussion with possible action)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee  
Mrs. Cullen reported they are on target.
4. Policy Committee
5. Public Communications

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Mrs. Cretella stated the next meeting would be prior to the next scheduled BOE meeting.

- 6. Technology Committee
- 7. Liaisons
  - a. Schools
  - b. Wellness Committee
  - c. Professional Development Committee

Mr. Agostine stated they are ready for opening day.

- d. Prevention Task Force
- e. Curriculum Council
- f. Recognition Committee

Next meeting will be September 7.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to adjourn to Executive Session at 8:30 p.m. to discuss personnel negotiations to include the Superintendent and Business Manager.

ALL IN FAVOR 11-170

*The Board came out of Executive Session at 8:45 p.m.*

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Bob Hiscox to adjourn the August 17, 2011, Board of Education meeting at 8:47 p.m.

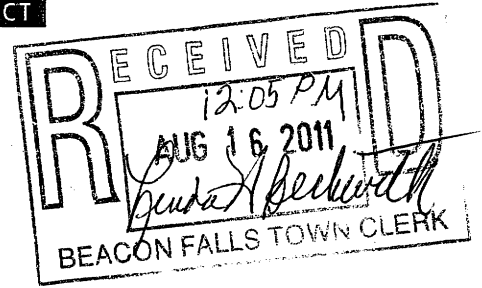
ALL IN FAVOR 11-171

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

SEP - 9 2011



James C. Agostine  
Superintendent

August 15, 2011

**Region 16  
Building Committee Meetings  
Revised Meeting Dates**

Notice is given that meetings of the Region 16 Building Committee will be held on the following dates and times at Long River Middle School, Prospect, CT:

<u>DATE</u>	<u>TIME</u>
Tuesday, August 23, 2011	7:00 p.m.
Wednesday, September 7, 2011	7:00 p.m.
Tuesday, September 20, 2011	7:00 p.m.
Wednesday, October 5, 2011	7:00 p.m.
Tuesday, October 18, 2011	7:00 p.m.

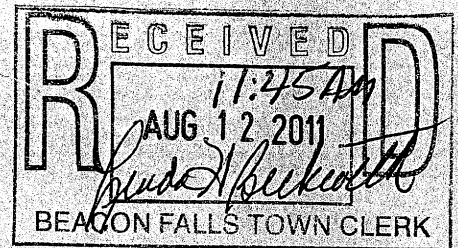
Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** August 17, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of August 3, 2011, Special Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Update on the building project.
2. Elementary standards based report cards.
3. Tour of Region 16 schools.

### **B. Action Items**

1. Act on technology lease agreement.
2. Accept teacher's letter of resignation. (V. Fortney)
3. Act on approval of annual fundraisers for 2011-2012.
4. Act on the hire of new teachers for 2011-2012.

### **C. Business Manager's Report**

1. Facilities update.
2. Reading Book – text book resale.
3. Five-year Capital Improvement Plan.

### **D. Old Business**

### **E. New Business**

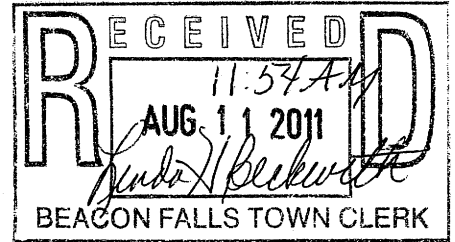
1. Discussion of re-zoning of 75 New Haven Road, Prospect, CT.
2. CABE/CAPSS Convention registration for November 2011.

### **F. Information Items (discussion with possible action)**

## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Priscilla Cretella, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – N. Noujaim, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Wendy Oliveira)
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



James C. Agostine  
Superintendent

August 11, 2011

**Region 16  
Facilities and Transportation Committee  
August 17, 2011**

Notice is given that a meeting of the Region 16 Board of Education Facilities and Transportation Committee will be held on Wednesday, August 17, 2011, at Long River Middle School at 6:00 p.m. in the Media Center.

Sincerely,

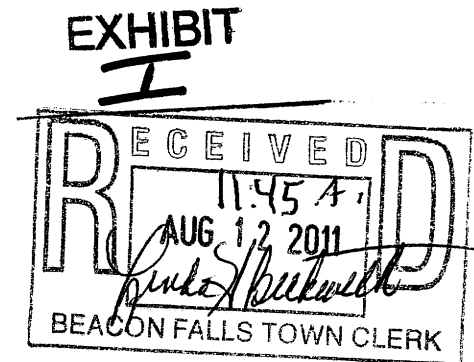
James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**August 3, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
William Fredericks  
Wendy Oliveira

*Prospect...* Donna Cullen  
Robert Hiscox  
Nazih Noujaim  
David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Priscilla Cretella at 7:05 p.m. at Woodland Regional High School, Beacon Falls, CT. New member, Nazih Noujaim was welcomed to the Board.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by David Wartko and **SECONDED** by Wendy Oliveira to approve the June 22, 2011, Board of Education Meeting minutes.

ALL IN FAVOR

**11-153**

(Ex. II) A MOTION was made by Robert Hiscox and **SECONDED** by David Wartko to approve the June 29, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

**11-154**

(Ex. III) A MOTION was made by Robert Hiscox and **SECONDED** by David Wartko to approve the July 14, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

**11-155**

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**



**VIII. CORRESPONDENCE**

Mr. Agostine submitted a letter in the Board packets that was sent anonymously. There was no discussion or response.

**IX. TREASURER'S REPORT**

The balance in General Fund as of 8/3/11 is \$1,321,892.58.

Tonight's bills total:	\$1,127,659.77
General Fund:	856,293.58
Special Education Grants:	0
Adult Education:	380.00
Federal and State Grants:	270,158.19
Athletic Fund:	828.00

**X. STUDENT REPRESENTATIVE'S REPORT****XI. EXEMPLARY PEOPLE AND PROGRAMS****XII. REPORT OF SUPERINTENDENT****A. Superintendent's Update****1. Update on the building project.**

Mr. Agostine stated that the Building Committee has been working very hard over the summer with Fletcher Thompson and making significant progress.

Joe Costa and Vikas Nagardeolekar from Fletcher Thompson made a presentation of the new building designs to date and added that Turner Construction had significant input. Mr. Nagardeolekar first detailed the new school building known as 75 New Haven Road explaining the highlights, specific spaces for learning and community, and multipurpose functions. Design #C3 was endorsed by the Building Committee for further exploration. The building can be rotated on the site.

The Laurel Ledge renovations were then detailed with several designs connecting the buildings.

The Algonquin School and District Offices were also discussed and detailed. Mr. Agostine stated that there is a deed restriction on the Algonquin property which limits the use. The State Department of Education has a reimbursement formula that is now over 30 years old to keep in mind for grants.

**B. Action Items****1. Accept Long River Middle School re-roofing project as closed.**

A MOTION was made by David Wartko and SECONDED by William Fredericks to accept the Long River Middle School re-roofing project closed effective October 6, 2010, the date of significant completion.

ALL IN FAVOR

11-156

2. Act on parent request for 12<sup>th</sup> grade student to complete education at WRHS. Mr. Agostine explained that a current student has moved out of district to reside with her mother. She had been living with her father who lives in Prospect. The out of district tuition is \$11,573 for a high school student. Mr. Agostine recommended that the Board allow the student to attend her senior year at no tuition cost. He explained that the parents are being honest about the residence of the student and have joint custody.

A MOTION was made by Wendy Oliveira and SECONDED by Donna Cullen to allow Amanda Pendleton to attend WRHS tuition free for 2011-2012.

ALL IN FAVOR

11-157

3. Act on the hire of new teachers for 2011-2012. Mr. Agostine stated he is very pleased with the quality of the teachers that are being hired.

A MOTION was made by David Wartko and SECONDED by Robert Hiscox to accept the hiring of Kristin Kleis, full-time Spanish Teacher at Woodland Regional High School, for 2011-2012 only, with a BA, Step 1 at a salary of \$42,230, pending certification. ALL IN FAVOR

11-158

A MOTION was made by David Wartko and SECONDED by Robert Hiscox to accept the hiring of Christine Conroy, part-time General Science Teacher at Woodland Regional High School with a MA, Step 1 at a salary of \$22,053, pending certification. ALL IN FAVOR

11-159

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to accept the hiring of Taryn Argenta, full-time Special Ed/Resource Room Teacher at Laurel Ledge Elementary School with a MA+15, Step 1 at a salary of \$44,774, pending certification. ALL IN FAVOR

11-160

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to accept the hiring of Caitlin McQueeney, full-time School Psychologist at Algonquin School for 2011-12 only with a MA+30, Step 1 at a salary of \$45,758 pending certification. ALL IN FAVOR

11-161

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to accept the hiring of Michelle Salado, full-time Guidance Counselor at Long River Middle School with a MA+15, Step 10 at a salary of \$59,674.

ALL IN FAVOR

11-162

4. Act on reorganization of Region 16 Board of Education.

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to nominate Donna Cullen to Chair the Board of Education to complete the term of Lisa DeGoes. ALL IN FAVOR

11-163

C. Business Manager's Report

Mr. Potter will report at the next meeting when he has more data on energy savings.

D. Old Business

E. New Business

F. Information Items

### **XIII. REPORT OF COMMITTEES**

The Board made replacements to Lisa DeGoes' positions as follows: Personnel and Negotiations Committee – no replacement needed; Liaisons – replaced by Nazih Noujaim; Professional Development Committee – replaced by Wendy Oliveira, and if she cannot attend a meeting, Donna Cullen will attend; Prevention Task Force – no replacement needed.

1. Personnel and Negotiations Committee  
Priscilla Cretella reported they are still in negotiation.
2. Facilities and Transportation Committee  
Next meeting is August 17<sup>th</sup> at 6:00 p.m. at LRMS.
3. Curriculum Committee
4. Policy Committee
5. Public Communications  
Next meeting is in September.
6. Technology Committee  
Mr. Wartko reported that the Committee is looking into leasing equipment, cell phone usage and upgrading the student data system.
7. Liaisons
  - a. Schools
  - b. Wellness Committee
  - c. Professional Development Committee  
Mr. Agostine reported the district is all set for the opening of school on August 29.
  - d. Prevention Task Force
  - e. Curriculum Council  
Mr. Agostine reported that "BYOD" Bring Your Own Devices is something the district will be embracing. Mr. Wartko said there is a pilot program for funding of e-readers.
  - f. Recognition Committee  
Mr. Hiscox reported this committee will be meeting in the fall.

### **XIV. ADJOURNMENT**

A MOTION was made by David Wartko and SECONDED by Donna Cullen to adjourn the Board of Education meeting at 8:40 p.m. ALL IN FAVOR 11-164

Wendy Oliveira,

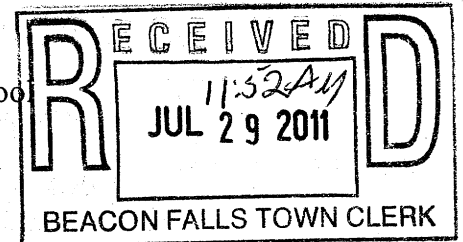
Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16  
SPECIAL BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** August 3, 2011  
**PLACE:** Woodland Regional High School  
**TIME:** 7:00 p.m.



*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**
  - Minutes of June 22, 2011, Board of Education Meeting (Ex. I)
  - Minutes of June 29, 2011, Special Board of Education Meeting (Ex. II)
  - Minutes of July 14, 2011, Special Board of Education Meeting (Ex. III)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Update on the building project.

### **B. Action Items**

1. Accept Long River Middle School re-roofing project as closed.
2. Act on parent request for 12<sup>th</sup> grade student to complete education at WRHS.
3. Act on the hire of new teachers for 2011-2012.
4. Act on reorganization of Region 16 Board of Education.

### **C. Business Manager's Report**

### **D. Old Business**

### **E. New Business**

### **F. Information Items (discussion with possible action)**

## **XIII. Report of Committees**

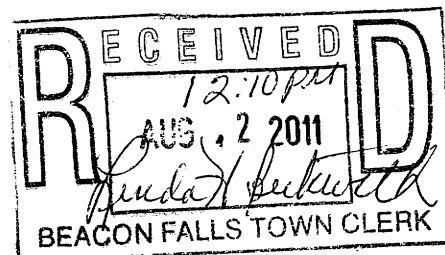
### ***See current Committee members and Roles of Standing Committees***

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – , LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee
  - d. Prevention Task Force
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



James C. Agostine  
Superintendent



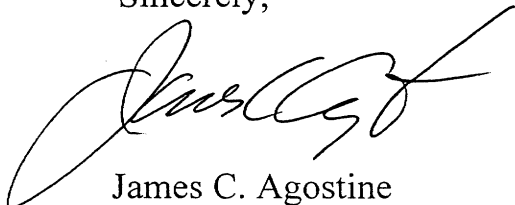
August 1, 2011

### Region 16 Building Committee Meetings

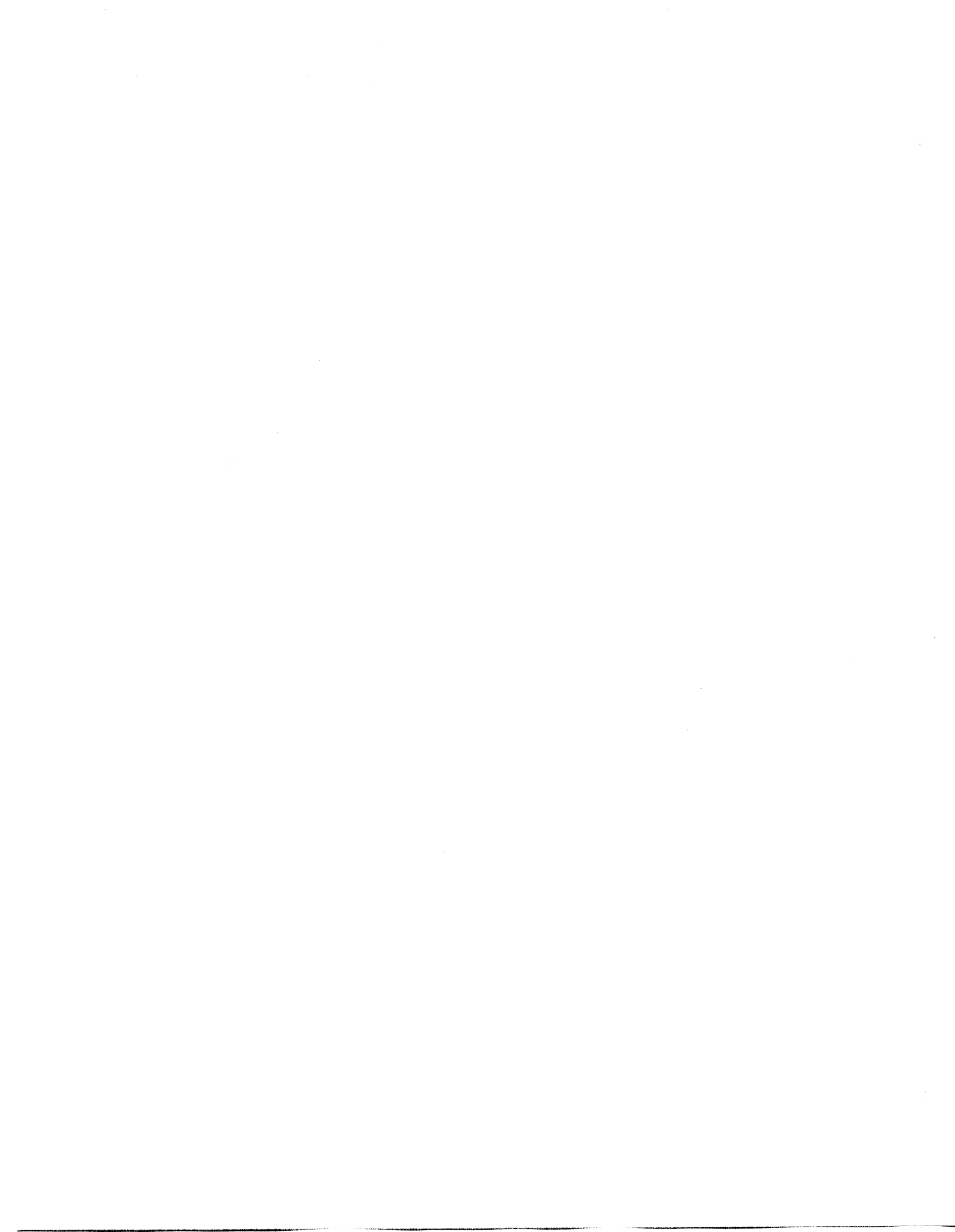
Notice is given that meetings of the Region 16 Building Committee will be held on the following dates and times at Long River Middle School, Prospect, CT:

<u>DATE</u>	<u>TIME</u>
August 10, 2011	7:00 p.m.
August 24, 2011	7:00 p.m.
September 7, 2011	7:00 p.m.
September 21, 2011	7:00 p.m.
October 5, 2011	7:00 p.m.
October 19, 2011	7:00 p.m.

Sincerely,

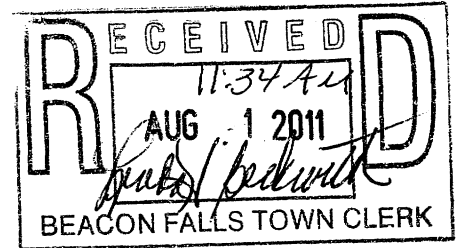


James C. Agostine





**James C. Agostine**  
Superintendent



July 28, 2011

## **Region 16 Technology Committee Meeting**

Notice is given that a meeting of the Region 16 Technology Committee will be held on Wednesday, August 3, 2011, at 6:00 p.m. at Woodland Regional High School, Beacon Falls, CT, in the Media Center.

Sincerely,

James C. Agostine

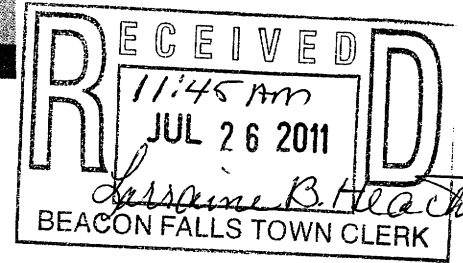




REGION 16

Partnership for Excellence  
BEACON FALLS & PROSPECT

James C. Agostine  
Superintendent



July 25, 2011

### Region 16 Building Committee Meeting

Notice is hereby given a meeting of the Region 16 Building Committee will be held at 7:00 p.m. at Long River Middle School, Prospect, CT, Tuesday, July 26, 2011, in the Media Center.

Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**July 14, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Sheryl Feducia  
*Prospect...* Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:** Mr. James C. Agostine, Superintendent of Schools  
 Dr. Arnold Frank, Principal Woodland High School

**OTHERS PRESENT:** Attorney William Connon, Sullivan, Schoen, Campana, &  
 Connon – Region 16 Board Attorney/Procedural Advisor  
 Attorney Stacey Lafferty, Representing Region 16  
 School Administration  
 Student and Student's Parents

**CALL TO ORDER**

The meeting was called to order by Sheryl Feducia at 9:40 a.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to enter into executive session at 9:42 a.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Mr. James Agostine, Dr. Arnold Frank, the student, the student's parents.

ALL IN FAVOR.

11-150

At 9:46 a.m., Atty. Lafferty, Mr. Agostine, Dr. Frank, the student, and the student's parents left the executive session while the Board members deliberated.

*The Board came out of executive session at 9:55 a.m.*

Robert Hiscox MOVED that the student who is the subject of this morning's expulsion hearing be expelled for one calendar year in accordance with the Stipulation dated July 14, 2011, and that the disciplinary consequences recommended by the Superintendent of Schools in such Stipulation be approved and adopted. The motion was SECONDED by David Wartko.

ALL IN FAVOR

11-151

**ADJOURNMENT**

A MOTION was made by Robert Hiscox and SECONDED by David Wartko to adjourn the July 14, 2011, Special Board of Education Meeting at 9:57 a.m.

ALL IN FAVOR

11-152

Sincerely,

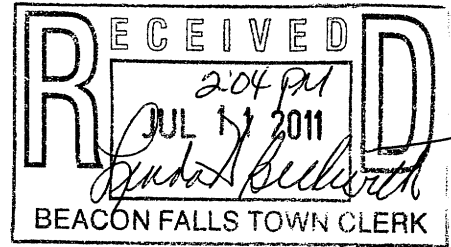
Wendy Oliveira, Secretary

*These minutes are subject to Board approval.*

Respectfully submitted by Sheryl Feducia, Acting Board Clerk.



James C. Agostine  
Superintendent



July 11, 2011

**Region 16 Special Board of Education Meeting**  
**Change in Time**

Please be notified that the time of the Special Meeting of the Board of Education scheduled for Thursday, July 14, 2011, at the Region 16 District Office, 207 New Haven Road, Prospect, CT has been changed from 10:30 a.m. to 9:00 a.m.

**AGENDA**

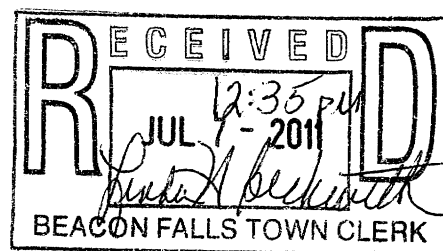
Hearing: Student Discipline Issue

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent



July 7, 2011

## Notice of Meeting Cancellation & Rescheduling

### Region 16 Board of Education Meeting

Please be notified that the Region 16 Board of Education Meeting scheduled for Wednesday, July 20, 2011, at Woodland Regional High School at 7:00 p.m. has been cancelled. A Special Board of Education Meeting is scheduled for Wednesday, August 3, 2011, at WRHS at 7:00 p.m. to take the place of the cancelled meeting.

Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**June 29, 2011**

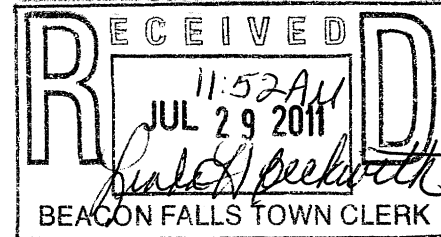
**EXHIBIT**

II

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Sheryl Feducia (arrived 5:14 pm)  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella (arrived 5:32 pm)

*Prospect...* Lisa DeGoes  
 Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 5:08 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken, a quorum was present.

Chairman DeGoes asked for the following item to be added to the agenda:

A MOTION was made by Wendy Oliveira and SECONDED by Robert Hiscox to add resignation letter from Maura Pace to the agenda as Item #5.

ALL IN FAVOR

11-143

Superintendent Agostine suggested proceeding with the agenda out of order to expedite the meeting.

**V. AGENDA ITEMS**

5. Resignation letter from Maura Pace.

A MOTION was made by Wendy Oliveira and SECONDED by Donna Cullen to accept the resignation of Maura Pace, effective June 30, 2011.

ALL IN FAVOR

11-144

JUL 29 2011

2. HVAC Control Bid

Mr. Potter distributed copies of invitation to bid and responses from two companies, M&O Corporation and Controlled Air. The company with the lower bid of \$15,850 is currently making repairs to AC in the district. Controlled Air came in at \$30,349. Mr. Potter suggested approving the lower bid so that it comes within this year's budget.

A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to accept the HVAC control bid of M&O Corporation.  
ALL IN FAVOR 11-145

4. Change date of regular July 20, 2011 BOE meeting.

A MOTION was made by Wendy Oliveira and SECONDED by Sheryl Feducia to move the regular July 20, 201, Board of Education meeting to August 3, 2011 at Woodland Regional High School.

ALL IN FAVOR 11-146

1. Declaratory judgment against CSDE.

Superintendent Agostine previously emailed Board members information regarding the declaratory judgment. CSDE has recently changed its interpretation of the law regarding tuition to magnet schools that schools are responsible to pay instead of parents.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to support the superintendent in joining the lawsuit with Region 10 and to limit any cost of legal fees to \$2,000.

ALL IN FAVOR, except Donna Cullen who opposed. 11-147

3. New building projects, Ed Specs and Demographic Study.

Superintendent Agostine explained the new demographic study that will reduce the square footage of the new building significantly. Regulations require 124 square feet per child. The study shows that in the year 2020, the school population will be 2,000 students, down from 2,700 students in the year 2008. This is very important for long-range planning. It also may require reductions in staff.

Mr. Agostine detailed the edits on the Ed Specs. The Ed Specs do reflect all-day kindergarten and air conditioning. There was much discussion concerning including all-day kindergarten, but it can always be eliminated in future planning. Mr. Fredericks suggested considering passive solar energy for the new building.

A MOTION was made by Robert Hiscox and SECONDED by Donna Cullen to approve the Ed Specs as edited.

IN FAVOR: Sheryl Feducia, Wendy Oliveira, Lisa DeGoes, Donna Cullen, and Robert Hiscox. OPPOSED: Priscilla Cretella, David Wartko, and William Fredericks. 11-148

**VI. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to adjourn the June 29, 2011, Special Board of Education meeting at 7:04 p.m.

ALL IN FAVOR

**11-149**

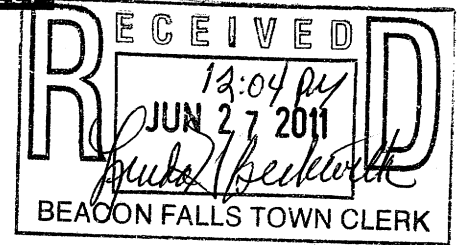
Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

JUL 29 2011





James C. Agostine  
Superintendent

June 24, 2011

**Region 16 Special Board of Education**  
**June 29, 2011**

Notice is given that a Special Board of Education Meeting will be held on Wednesday, June 29, 2011, at 5:00 p.m. at Long River Middle School, Prospect, CT.

**AGENDA**

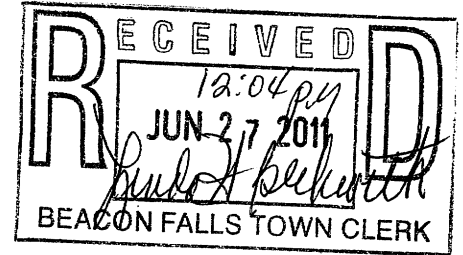
1. Declaratory judgment against CSDE.
2. HVAC Control bid.
3. New building projects Ed Specs & Demographic Study.
4. Change the date of the regular July 20, 2011 BOE meeting.

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent



June 24, 2011

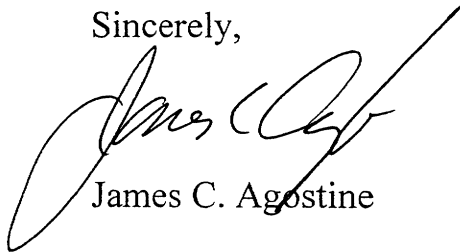
## Region 16 Special Board of Education Meeting

Notice is hereby given that a Special Meeting of the Board of Education will be held on Thursday, July 14, 2011, at the Region 16 District Office, 207 New Haven Road, Prospect, CT 06712 at 10:30 a.m.

### AGENDA

Hearing: Student Discipline Issue

Sincerely,



James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**June 22, 2011**

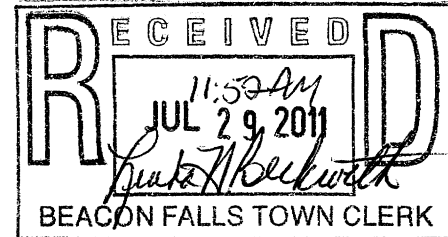
**EXHIBIT**

**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella

*Prospect...* Lisa DeGoes  
 Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:00 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

Chairman DeGoes asked for the following motions to add to Section XII.B of the agenda:

A MOTION was made by David Wartko and SECONDED by Wendy Oliveira to add as Action Item #7, holding a special board of education meeting.

ALL IN FAVOR

**11-117**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to add as Action Item #8, change date of next scheduled Board of Education meeting from July 22 to July 20. ALL IN FAVOR

**11-118**

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to add as Action Item #9, authorize hiring certified employees for the 2011-2012 school year .

ALL IN FAVOR

**11-119**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to add as Action Item #10, resignation of guidance counselor from Long River Middle School.

ALL IN FAVOR

**11-120**

A MOTION was made by Sheryl Feducia and SECONDED by Donna Cullen to add as Action Item #11, hiring new teacher candidates for the 2011-2012 school year.  
ALL IN FAVOR 11-121

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the June 8, 2011, Board of Education Meeting minutes.  
ALL IN FAVOR 11-122

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Letter from Mrs. Amy Jokubaitis-Hotham. Mr. Agostine shared this letter with all teachers mentioned in the letter and copied their personnel files.

**IX. TREASURER'S REPORT**

The balance in General Fund as of 6/22/11 is \$2,787,815.27.

Tonight's bills total:	\$ 523,752.91
General Fund:	451,534.72
Special Education Grants:	50,724.30
Adult Education:	1,843.00
Federal and State Grants:	19,146.89
Athletic Fund:	504.00

**X. STUDENT REPRESENTATIVE'S REPORT**

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

1. John Yankowski and Samantha Schwind had their poems selected for publication by the New York Times in the Second Annual Found Poem Challenge.
2. WRHS took First Place/Best in Area of all high schools and Second Place in Balsa Bridge Design at the 78<sup>th</sup> Annual CTEA Conference held at CCSU. Zack Blum and Fawn Moro took top honors and Chris Bailey and Marianna Majewska were runners up.

The GreenCircle Advisory Committee of the CT Department of Environmental Protection selected WHRS – DM3 Hawk Productions as one of the 2011 School GreenCircle Award recipients.

3. Kristine Doucette was recognized for her Buttons Unlimited class fundraiser which raised \$347 distributed equally to the Prospect and Beacon Falls Food Banks.

**XII. REPORT OF SUPERINTENDENT**

A. Superintendent's Update

1. Senior Project.

Mr. Agostine introduced Mr. Michael Cullen, AP Statistics teacher. Mr. Cullen introduced Vinay Dinesh, 2011 WRHS Class Valedictorian and AP scholar who presented his project, *2011 Alumni Survey Results*. He surveyed all alumni of WRHS with specific questions and explained the results. Chairman DeGoes though the information was invaluable and remarkable and hoped that the survey could continue to gain valuable information for the district.

B. Action Items

1. Accept teacher's letter of retirement/resignation.

Mr. Agostine included retirement letter of Roberta J. Held from her position as Speech and Language Pathologist effective at the end of the 2010-2011 school year.

A MOTION made by Priscilla Cretella and SECONDED by Sheryl Feducia to accept the letter of retirement/resignation of Roberta J. Held (effective 6/30/11).

ALL IN FAVOR

11-123

2. Second reading of policy and regulation 5141.21 *Administering Medication*.

A MOTION made by Robert Hiscox and SECONDED by Sheryl Feducia to accept the second reading of policy and regulation 5141.21 *Administering Medication*.

ALL IN FAVOR

11-124

3. Act on bread and milk bids for 2011-2012.

Ms. Vicki Biello presented her research on the bids and asked that the Marcus Dairy bid be accepted. For the bread bids, she asked that Freihofer's bid be accepted. Freihofer was not the lowest bid, but their service outweighed that of the low bidder.

A MOTION made by Sheryl Feducia and SECONDED by David Wartko to accept bid of Marcus Dairy for school year 2011-2012.

ALL IN FAVOR

11-125

A MOTION made by Sheryl Feducia and SECONDED by Robert Hiscox to accept bid of Freihofer for the school year 2011-2012.

ALL IN FAVOR

11-126

4. Act on increasing price of student lunches.

Ms. Biello explained that the lunch prices have been the same for the past six years and food has increased by 10 % and labor by 14 %. She is asking for a 25 cent increase at all schools. This would bring the lunch prices to \$2.00 for elementary schools, \$2.25 for middle school and \$2.50 for the high school. Ms. Biello has also applied for a state grant to help defray the cost of new equipment needed.

A MOTION made by Sheryl Feducia and SECONDED by Wendy Oliveira to increase the school lunch prices by 25 cents for the 2011-2012 school year.

ALL IN FAVOR, except Priscilla Cretella, who opposed

11-127

5. Act on approval of field trip request to Canada during spring break.

Mr. Stephen St. Georges presented his request to take approximately 40 high school band students to the Heritage Music Festival Adjudication in Toronto, Canada during spring break of 2012.

1107 67 700  
JUL 29 2011

A MOTION made by Robert Hiscox and SECONDED by Donna Cullen to accept the field trip requisition of Mr. St. Georges to attend the Heritage Music Festival Adjudication in Toronto, Canada on April 19-22, 2012.

ALL IN FAVOR

11-128

Ms. Anita Goerig from Beacon Falls asked that she submit public comment and apologized for arriving late. She asked that the board consider hiring a Connecticut company for the proposed new school construction and not hire a foreign company. She is also a member of the Beacon Falls Conservation Commission and follows all commissions very closely.

6. Act on approval of a Construction Manager firm for proposed school projects. Mr. Agostine asked to move this item to Executive Session.

A MOTION made by Sheryl Feducia and SECONDED by Robert Hiscox to move item #6, approval of a Construction Manager firm to Executive Session.

ALL IN FAVOR

11-129

7. Act on holding a Special Board of Education meeting. Mr. Agostine suggested holding a Special Board of Education meeting as a workshop to discuss new Ed. Specs. and demographic study.

A MOTION made by Sheryl Feducia and SECONDED by Donna Cullen to hold a Special Board of Education workshop at 5:00 p.m. on June 29, 2011, at the District Office for the purpose of discussing new Ed. Specs. and demographic study.

ALL IN FAVOR

11-130

8. Act on changing date of next scheduled Board of Education meeting from July 20 to July 19. Mr. Agostine has a conflict and asked that the date be changed.

A MOTION made by Donna Cullen and SECONDED by Wendy Oliveira to move the regularly scheduled meeting in July from July 20 to July 19, 2011.

ALL IN FAVOR

11-131

9. Act on authorizing hiring certified employees for the 2011-2012 school year.

A MOTION made by William Fredericks and seconded by David Wartko to authorize the hiring of certified employees for the 2011-2012 school year.

ALL IN FAVOR

11-132

10. Act on resignation of guidance counselor from Long River Middle School. Mr. Agostine submitted resignation letter of Jaimee D. Hustek, School Guidance Counselor, at Long River Middle School.

A MOTION made by Sheryl Feducia and SECONDED by Donna Cullen to accept the resignation of Jaimee D. Hustek as School Counselor of Long River Middle School, effective June 30, 2011. ALL IN FAVOR

11-133

11. Act on hiring new teacher candidates for the 2011-2012 school year.

Mr. Agostine submitted memorandum of new teacher candidates recommended for hire for the 2011-2012 school year. He noted that Elizabeth Bauer was interviewed via Skype.

A MOTION made by Priscilla Cretella and SECONDED by Sheryl Feducia to approve the hire of Heather Goduti as a 1.0 FTE School Social Worker for the 2011-2012 school year for Community and LRMS (at MA, Step 5, \$47,780).

ALL IN FAVOR

**11-134**

A MOTION made by Sheryl Feducia and SECONDED By Robert Hiscox to approve the hire of Elizabeth Bauer as a 1.0 FTE Speech and Language Pathologist at Laurel Ledge for the 2011-12 school year (at MA+30, Step 5, \$49,599).

ALL IN FAVOR

**11-135**

A MOTION made by Sheryl Feducia and SECONDED by David Watko to approve the hire of Brittany Vilardo as a 1.0 FTE Special Education Teacher for the 2011-2012 school year at Laurel Ledge School (at MA, Step 1, \$44,106).

ALL IN FAVOR

**11-136**

A MOTION made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the hire of Danielle Brodeur, pending her certification, as a 1.0 FTE Speech and Language Pathologist at Algonquin School for the 2011-12 school year (at MA+30, Step 1, \$45,758). ALL IN FAVOR

**11-137**

A MOTION made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the hire of Christopher Albini, pending his certification, as a .5 FTE Guidance Counselor at WRHS for the 2011-12 school year (at MA+15, Step 1, \$22,387) ALL IN FAVOR

**11-138**

C. Business Manager's Report.

1. Energy Ed update; proposal to replace lighting fixtures.

Energy savings numbers coming in are all lower except for the high school which has a 32,000+ kilowatt hour increase which has yet to be identified. The proposal for lighting fixtures was returned to the bidders for additional information.

2. HVAC Control RFP

Received two proposals—M&O Corporation for \$15,850 and Controlled Air for \$30,349. Bid approval to be acted on at June 29, 2011 meeting.

D. Old Business

Mr. Agostine requested these items be moved to June 29, 2011 meeting: Ed Specs for new school and Demographic Study.

E. New Business

1. Declaratory judgment against CT State Department of Education.

Mr. Agostine explained that Region 10 school board is filing a declaratory judgment in this matter and asked permission for Region 16 to join. He estimated a \$3,000 to

\$4,000 contribution toward legal fees. The board had questions, and Mr. Agostine will report back at the June 29, 2011 meeting with responses.

2. Board of Education reorganization – July 1, 2011.  
Mr. Agostine stated due to Chairman DeGoes' resignation, a chairman from Prospect would be elected to complete her term at the July meeting or the vice chairman would temporarily chair the board until the November elections. At the November elections, a new chairman will be elected from Beacon Falls.

F. Information Items (discussion with possible action)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee
5. Public Communications
6. Technology Committee
7. Liaisons
  - a. Schools – Promotion ceremonies were held this week.
  - b. Wellness Committee
  - c. Professional Development Committee
  - d. Prevention Task Force
  - e. Curriculum Council
  - f. Recognition Committee

A MOTION made by Sheryl Feducia and SECONDED by Priscilla Cretella to adjourn to Executive Session for negotiations matters at 9:00 p.m. to include Mr. Agostine, Hugh Potter and Stan Pilat, Chairman of the Building Committee.

ALL IN FAVOR

**11-139**

*The Board came out of Executive Session at 9:41 p.m. (Hugh Potter and Stan Pilat left the Executive Session before the Superintendent's contract discussion.)*

A MOTION made by Robert Hiscox and SECONDED by Priscilla Cretella to authorize the Superintendent to negotiate a contract with Turner Construction as the Construction Manager advisor. ALL IN FAVOR

**11-140**

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to accept the Superintendent's contract as negotiated. ALL IN FAVOR

**11-141**

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to adjourn the June 22, 2011, BOE meeting at 9:44 p.m. ALL IN FAVOR

**11-142**

Wendy Oliveira,  
Board Secretary

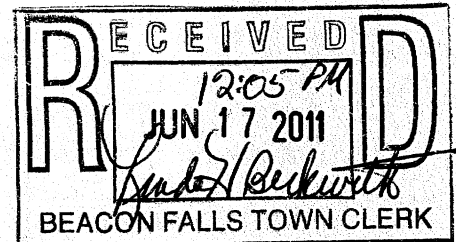
*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*



**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** June 22, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of June 8, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**  
Letter from Mrs. Amy Jokubaitis-Hotham.
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**
- XI. Exemplary People and Programs**
  1. John Yankowski and Samantha Schwind, *Understanding Poetry* students, whose poems were selected for publication by the *New York Times*.
  2. WRHS awards at the 78<sup>th</sup> Annual CTA Conference at CCSU and recognition of *DM3 Hawk Productions* by the Dept. of Environmental Protection.

3. LRMS Life Skills class donation to the Prospect and Beacon Falls food banks.

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Senior Project – (Vinay Dinesh, 2011 valedictorian)

### **B. Action Items**

1. Accept teacher's letter of retirement/resignation. (R. Held)
2. Second reading of policy and regulation 5141.21 *Administering Medication*.
3. Act on bread and milk bids for 2011-2012. (Vicki Biello)
4. Act on increasing price of student lunches. (Vicki Biello)
5. Act on approval of field trip request to Canada during spring break. (Stephen St. Georges)
6. Act on approval of a Construction Manager firm for proposed school projects.

### **C. Business Manager's Report**

1. Energy Ed update; proposal to replace lighting fixtures.
2. HVAC Control RFP.

### **D. Old Business**

1. Ed Specs for new school. (*BOE members please bring your copy of Ed Specs to the mtg.*)
2. Demographic Study.

### **E. New Business**

1. Declaratory judgment against CT State Department of Education.
2. Board of Education reorganization – July 1, 2011.

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. II)**

## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive Session re negotiations and Superintendent's contract.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**June 8, 2011**

**EXHIBIT**  
**I**

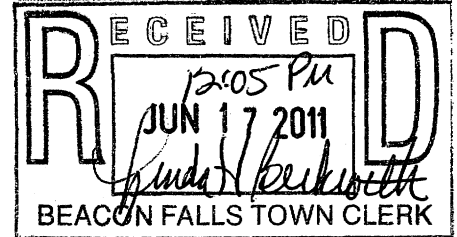
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella

*Prospect...*

Lisa DeGoes  
 Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:00 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the May 25, 2011, Board of Education Meeting minutes.

Mr. Hiscox made the addition that "Mr. Merriman suggested that consideration be given to move the oration program to the high school as well."

ALL IN FAVOR

11-112

(Ex. II) A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the June 1, 2011, Special Board of Education Meeting minutes. ALL IN FAVOR, except Sheryl Feducia and Wendy Oliveira, who abstained. 11-113

(Ex. III) A MOTION was made by David Wartko and SECONDED by Donna Cullen to approve the June 2, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR, except Sheryl Feducia and Wendy Oliveira, who abstained.

11-114

## VI. TOWN OFFICIAL COMMENT

## VII. PUBLIC COMMENT

## VIII. CORRESPONDENCE

## IX. TREASURER'S REPORT

The balance in General Fund as of 6/8/11 is \$3,046,821.17.

Tonight's bills total:	\$1,217,051.17
General Fund:	1,185,653.80
Special Education Grants:	0
Adult Education:	0
Federal and State Grants:	31,397.37
Athletic Fund:	0

## X. STUDENT REPRESENTATIVE'S REPORT

Seth Stevens reported all departments are preparing for final exams. There will be a car wash on June 18, from 9-2, at the Beacon Falls Pharmacy to benefit the students in the Fine Arts Department. A book fair is scheduled for Monday and Tuesday sponsored by Mrs. Flaherty and the History Department. *Woodland for Women Worldwide* was presented with the Thomas Flanagan Student Activities Award by Dave Maloney, representing CT Association of Schools (CAS).

Caitlyn Sousa reported that the poems of two students in Mrs. Kilcourse's class were selected for publication by the NY Times for their 2<sup>nd</sup> Annual Poetry Contest.

Ms. Feducia reported that the *Woodland for Women Worldwide* event was a success, raising over \$6,000. She also noted that the Math Honor Society induction ceremony was held on June 6 and commended Amanda Swingle for starting the program.

## XI. EXEMPLARY PEOPLE AND PROGRAMS

## XII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

- Media & Movie Making (DM3) class award-winning video "Drinking Green"  
Mr. Agostine introduced student Julie Ann Iwinski who produced this documentary. Her film is five minutes in length and took the better part of fall and winter to complete the interviewing, filming, and editing on the topic of coffee cups and environment. The film received the *Outstanding Documentary Short 2011* from the CT Student Film Festival. Julie Ann proceeded to show the film to all present at tonight's meeting.

JUN 17 2011

B. Action Items

1. First reading of policy and regulation 5141.21 *Administering Medication*. Mr. Hiscox stated that this policy has been updated to meet new state regulations.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept the first reading of policy 5141.21 – *Administering Medication*. ALL IN FAVOR

11-115

C. Business Manager's Report.

1. Decision on the CM position.  
Ten construction management firms submitted bids. Six were selected for interviews held June 1 and 2. Three were selected to interview on June 13 with a request by letter for a revised bid on the same specifications. These revised bids are due by June 10 to review prior to the June 13 interviews.
2. List of respondents for HVAC controls RFP.  
Johnson Controls was selected as the preferred vendor of HVAC controls.
3. Walk-through of WRHS on Monday, June 6, with HVAC respondents.  
Two bidders, M&O Corporation and Controlled Air, had a walk-through on June 6. Based upon the walk-through, bid submittals are extended to June 10.
4. Energy Ed status.  
A letter was submitted from Mr. Magas along with his report on energy audits for review by the Board. He is utilizing the Energy Cap software and inputting utility bills.

D. Old Business

1. Ed Specs for new school.  
Mr. Agostine reported that he met with Fletcher Thompson to review the specifications, which now require many edits based on projected enrollment numbers. He then went over the specs thoroughly with the Board. He told the Board the building would serve many future generations and they should think big in their planning. The architect cannot begin to finalize designs without specific plans. There was a lengthy discussion on forecasting the future with ideas such as all-day kindergarten and state mandates.

E. New Business

Mr. Agostine reported that the district office location would have to be decided in the next month.

F. Information Items (discussion with possible action)

JUN 17 2011

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee

Mr. Agostine has finalized the summer curriculum projects and is under budget, thus far. We are exploring "BYOD" Bring Your Own Device, adapting to new CT Common Core Standards, and researching software for online curriculum.

4. Policy Committee

Mr. Agostine stated that school lunch prices would be revisited at the next meeting. Ms. Cretella asked about the staff dress codes and if they are adhering to the code.

5. Public Communications
6. Technology Committee
7. Liaisons

- a. Schools

Ms. Feducia reported that the SRBI models were distributed.

- b. Wellness Committee
- c. Professional Development Committee
- d. Prevention Task Force
- e. Curriculum Council
- f. Recognition Committee

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn the June 8, 2011, Board of Education Meeting at 8:54 pm.

ALL IN FAVOR

11-116

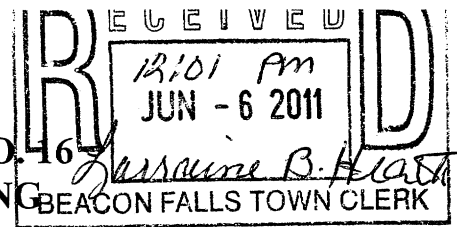
Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

JUN 17 2011

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** June 8, 2011

**PLACE:** Woodland Regional High School

**TIME:** 7:00 p.m.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**
  - Minutes of May 25, 2011, Board of Education Meeting (Ex. I)
  - Minutes of June 1, 2011, Special Board of Education Meeting (Ex. II)
  - Minutes of June 2, 2011, Special Board of Education Meeting (Ex. III)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Digital Media & Movie Making (DM3) class' award winning video "Drinking Green" (Julie Ann Iwinski, Producer).

### **B. Action Items**

1. First reading of policy and regulation 5141.21 *Administering Medication*.

### **C. Business Manager's Report**

1. Decision on the CM position.
2. List of respondents for HVAC controls RFP.
3. Walk-through of WRHS on Monday, June 6, with HVAC respondents.
4. Energy Ed status.

### **D. Old Business**

1. Ed Specs for new school. (*Note: BOE members please bring your copy of Ed Specs to the meeting & any proposed changes.*)

### **E. New Business**

### **F. Information Items (discussion with possible action)**

## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**



**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**June 1, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella (6:20 p.m.)  
 William Fredericks

*Prospect...*

Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**OTHER MEMBERS PRESENT:**

Joseph Costa, Fletcher Thompson Architects

**BUILDING COMMITTEE PRESENT:**

Christopher Borajkiewicz  
 Mark Caswell  
 Sheri Cocchiola

Gil Graveline  
 Robert Spear  
 Stanley Pilat

Joseph Theroux  
 Robin Wright

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 6:10 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. PURPOSE OF MEETING**

The purpose of tonight's Special Meeting is for the Board of Education to meet jointly with the Region 16 Building Committee to conduct interviews for a Construction Manager for proposed elementary projects.

A MOTION was made by William Fredericks and SECONDED by Robert Hiscox to go into executive session at 6:12 p.m. with the Business Manager, Superintendent, the above named members of the Building Committee and Mr. Joseph Costa of Fletcher Thompson to conduct interviews with Construction Manager firms.

ALL IN FAVOR

11-108

*The Board came out of executive session at 9:09 p.m.*

**V. ADJOURNMENT**

A MOTION was made by Priscilla Cretella and SECONDED by Bill Fredericks to adjourn the June 1, 2011, Special Board of Education meeting at 9:10 p.m.

ALL IN FAVOR

**11-109**

Wendy Oliveira,

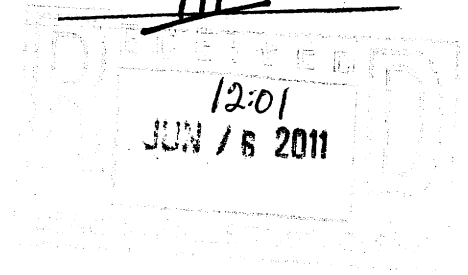
Board Secretary

*These minutes are subject to Board Approval,  
James C. Agostine, Acting Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**June 2, 2011**

**EXHIBIT**

**III**



**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
William Fredericks

*Prospect...*

Donna Cullen  
Lisa DeGoes  
Robert Hiscox  
David Wartko

**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**OTHER MEMBERS PRESENT:**

Joseph Costa, Fletcher Thompson Architects

**BUILDING COMMITTEE PRESENT:**

Christopher Borajkiewicz  
Mark Caswell  
Sheri Cocchiola

Gil Graveline  
Robert Spear  
Stanley Pilat

Joseph Theroux  
Robin Wright  
Richard Jalbert

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 6:05 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. PURPOSE OF MEETING**

The purpose of tonight's Special Meeting is for the Board of Education to meet jointly with the Region 16 Building Committee to conduct interviews for a Construction Manager for proposed elementary projects.

A MOTION was made by Donna Cullen and SECONDED by Robert Hiscox to go into executive session at 6:07 p.m. with the Business Manager, Superintendent, the above named members of the Building Committee and Mr. Joseph Costa of Fletcher Thompson to conduct interviews with Construction Manager firms.

ALL IN FAVOR

**11-110**

*The Board came out of executive session at 9:29 p.m.*

**V. ADJOURNMENT**

A MOTION was made by Donna Cullen and SECONDED by Robert Hiscox to adjourn the June 2, 2011, Special Board of Education meeting at 9:30 p.m.

ALL IN FAVOR

**11-111**

Wendy Oliveira,

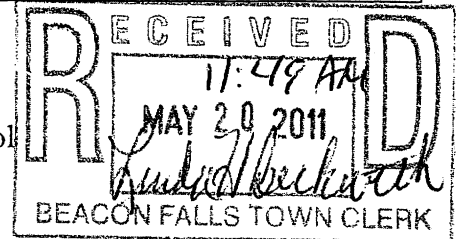
Board Secretary

*These minutes are subject to Board Approval,  
James C. Agostine, Acting Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** May 25, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of May 11, 2011, Board of Education Meeting (Ex. I)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)
- XI. Exemplary People and Programs

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Tuition for students attending ACES Education Center for the Arts (ECA) in 2011-12.

### **B. Action Items**

1. Second reading of policy 3542.2 *Food Sales to Students*; 1180 *Memorials for Deceased Students or Staff*; 3510.1 *Energy Management Conservation* and regulation 3510.1 *Energy Management Conservation and Building Management*.
2. Act on teacher's request for extended unpaid childrearing leave for the 2011-2012 school year. (Kristine Croper-Alt)

### **C. Business Manager's Report**

1. Status of RFP for HVAC controls for WRHS.
2. Status of RFP for Construction Manager.

### **D. Old Business**

1. Ed Specs for new school.

### **E. New Business**

1. Interview dates for Supervisor Facilities & Maintenance.
2. Hiring Process Guide.

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. II)**

Report will be distributed at Board Meeting.

## **XIII. Report of Committees**

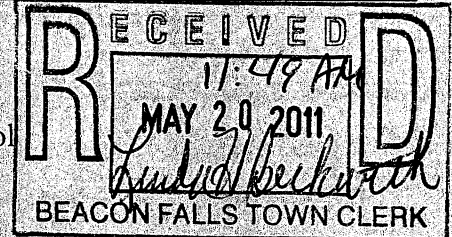
1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

## **XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** May 25, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. **Call to Order**
- II. **Pledge of Allegiance to the Flag**
- III. **Mission Statement**
- IV. **Record of Members Present**
- V. **Approval of Minutes**  
Minutes of May 11, 2011, Board of Education Meeting (Ex. I)
- VI. **Town Official Comment**
- VII. **Public Comment**
- VIII. **Correspondence**
- IX. **Treasurer's Report**
- X. **Student Representative's Report** (Caitlyn Sousa, Seth Stevens)
- XI. **Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Tuition for students attending ACES Education Center for the Arts (ECA) in 2011-12.

### **B. Action Items**

1. Second reading of policy 3542.2 *Food Sales to Students*; 1180 *Memorials for Deceased Students or Staff*; 3510.1 *Energy Management Conservation* and regulation 3510.1 *Energy Management Conservation and Building Management*.
2. Act on teacher's request for extended unpaid childrearing leave for the 2011-2012 school year. (Kristine Croper-Alt)

### **C. Business Manager's Report**

1. Status of RFP for HVAC controls for WRHS.
2. Status of RFP for Construction Manager.

### **D. Old Business**

1. Ed Specs for new school.

### **E. New Business**

1. Interview dates for Supervisor Facilities & Maintenance.
2. Hiring Process Guide.

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. II)**

Report will be distributed at Board Meeting.

## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)
  - f. Recognition Committee (Robert Hiscox)

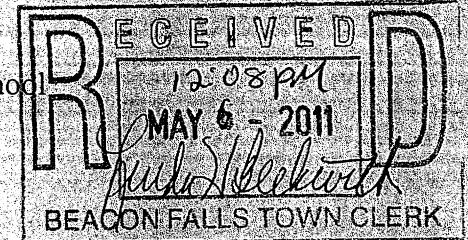
## **XIV. Adjournment**



**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** May 11, 2011  
**PLACE:** Woodland Regional High School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. **Call to Order**
- II. **Pledge of Allegiance to the Flag**
- III. **Mission Statement**
- IV. **Record of Members Present**
- V. **Approval of Minutes**  
Minutes of April 25, 2011, Special Board of Education Meeting (Ex. I)  
Minutes of April 27, 2011, Board of Education Meeting (Ex. II)  
Minutes of May 2, 2011, District Meeting (Ex. III)
- VI. **Town Official Comment**
- VII. **Public Comment**
- VIII. **Correspondence**  
Letter re coaching and response from Brian Fell.
- IX. **Treasurer's Report**
- X. **Student Representative's Report** (Caitlyn Sousa, Seth Stevens)

**XI. Exemplary People and Programs**  
2012 Teacher of the Year, Shannon Kotsaftis.

**XII. Report of Superintendent**

A. Superintendent's Update

B. Action Items

1. First reading of updated policy 3542.2 *Food Sales to Students*; new policy 1180 *Memorials for Deceased Students or Staff*; new policy 3510.1 *Energy Management Conservation* and new regulation 3510.1 *Energy Management Conservation and Building Management*.

C. Business Manager's Report

1. Energy Ed status.
2. RFP/Q review for Construction Manager (status).
3. RFP for HVAC controls (status).
4. Changing job descriptions to include provisions for supporting soon-to-be adopted Energy Management policy.

D. Old Business

E. New Business

1. Hiring process for Supervisor of Facilities & Maintenance.
2. Special Board of Education joint meetings with Building Committee for Construction Manager interviews – June 1 & 2, 2011.
3. Discussion of building project.

F. Information Items (discussion with possible action)

**XIII. Report of Committees**

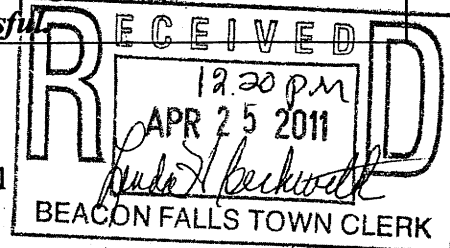
1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

**XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** April 27, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of April 13, 2011, Board of Education Meeting (Ex. I)  
Minutes of April 13, 2011, District Meeting (Ex. II)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**  
Email from Glynis Baluha re WRHS culinary program.
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**

**XI. Exemplary People and Programs**

1. WRHS Guidance Counselors recognition.
2. CAS Scholar Leaders at LRMS: Karissa Wilkinson & William Flormann
3. Pop Warner All-American Scholar: LLS 5<sup>th</sup> grader Joseph Kemtz

**XII. Report of Superintendent**

A. Superintendent's Update

B. Action Items

1. Act on teacher's request to extend a general leave for 2011-2012 on a part-time basis. (J. DeGennaro)

C. Business Manager's Report

1. Energy Education – indoctrination and go-forward strategy
2. Results of RFP for Fire Systems Maintenance

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

G. Enrollment (Ex. III)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

**XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**May 25, 2011**

**EXHIBIT**  
**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella (7:13 p.m.)

*Prospect...* Lisa DeGoes  
 Donna Cullen  
 Robert Hiscox  
 David Wartko

**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:00 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the May 11, 2011, Board of Education Meeting minutes. ALL IN FAVOR

11-101

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

Mr. Doug Merriman of Prospect said he is also a Town Council member and appreciates the information sent to him by the Board. He recognized the 51<sup>st</sup> anniversary of the Oratorical Contest for 8<sup>th</sup> graders recently held. He said it is an excellent presentation. He stated the Memorial Day Parade in Prospect will be on Monday at 1:00 p.m. and the Mattatuck Fife & Drum will march along. There will also be an Abraham Lincoln presenter who will recite the Gettysburg Address.

**VIII. CORRESPONDENCE**

**IX. TREASURER'S REPORT**

The balance in General Fund as of 5/25/11 is \$2,272,992.25.

Tonight's bills total:	\$ 952,149.21
General Fund:	393,070.44
Special Education Grants:	572.40
Adult Education:	42.00
Federal and State Grants:	558,464.37
Athletic Fund:	0

**X. STUDENT REPRESENTATIVE'S REPORT**

Seth Stevens reported the Second Annual Run for a Revolution had over 500 people in attendance and anticipates raising \$20,000 when the final count comes in. Somaly Mam and AnnaLynne McCord attended. Ms. Feducia suggested recognizing the two teachers who helped orchestrate the event as exemplary people along with the custodians who were involved.

Laurel Ledge and Algonquin raised \$2,500 for the Campaign for Female Education as part of the Pennies for Pencils Program.

The Woodland's *Preserving Our History* Club placed 2<sup>nd</sup> at the CT Student Film Festival. They would welcome the opportunity to show the film to the Board of Education.

The Woodland Fine Arts Department is having a choral and instrumental concert on June 2 at 6:30 p.m. in the courtyard, weather permitting, or in the auditorium. Artwork will be displayed as well.

Forty students attended Slam 102, a Slam poetry presentation at Lincoln Center with Mrs. Kilcourse and Mrs. Papa. They toured the Metropolitan Opera House and the New York City Ballet.

Seth reminded BOE members that responses are due for the WRHS 10-year gala event.

Amanda Swingle's senior project on Math Honor Societies developed into inviting qualified WRHS students to be inducted into the Math National Honor Society, Mu Alpha Theta, on June 6<sup>th</sup>. Selected students will receive certificates and a special cord to be wear at graduation.

Mr. Hiscox inquired whether the Board should investigate offering other subjects for honor society induction. Seth Stevens will get more information and report back at the next meeting.

Jim Belinsky and Mary Hrenko have passed their TEAM portfolio for this school year. Mary has one more year of new portfolio work next year. Congratulations to them and their mentors Mrs. Giacomi and Miss Levinsky.

Elections for Student Council at WRHS will be held on May 26.

## XI. EXEMPLARY PEOPLE AND PROGRAMS

Ms. Feducia recognized WRHS teachers Lisa Olivere and Deb Flaherty for helping organize the Second Annual Run for a Revolution.

## XII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

1. Tuition for students attending ACES Education Center for the Arts (ECA).  
Mr. Agostine reported that he received a letter from the Acting Commissioner of Education dated May 11, 2011 stating districts will now be responsible for funding tuition in interdistrict magnet programs for 2011-2012. He will be joining with Region 10 to challenge this decision.

### B. Action Items

1. Second reading of updated policy 3542.2 *Food Sales to Student*; 1180 *Memorials for Deceased Students or Staff*; 3510.1 *Energy Management Conservation* and regulation 3510.1 *Energy Management Conservation and Building Management*.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept a second reading of policy 3542.2 – *Food Sales to Students*.

ALL IN FAVOR, except Donna Cullen who abstained.

**11-102**

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept a second reading of policy 1180 – *Memorials for Deceased Students or Staff*.

ALL IN FAVOR

**11-103**

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept a second reading of policy and regulation 3510.1 - *Energy Management Conservation and Building Management*. ALL IN FAVOR

**11-104**

2. Act on teacher's request for extended unpaid childrearing leave for the 2011-2012 school year. (Kristine Croper-Alt)  
Mr. Agostine stated that this is an early request as it is a difficult position to fill.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to accept Kristine Croper's request for extended leave in 2011-12, beyond FMLA.

ALL IN FAVOR

**11-105**

### C. Business Manager's Report

1. Status of RFP for HVAC controls for WRHS.  
Mr. Magas is coordinating with the facilities to have advance notice of all scheduled functions taking place in the district. Authority will be given to the head custodians to adjust the temperatures in advance of scheduled functions. There has been discussion concerning the "pre-set" temperatures based on New England conditions according to Energy Ed.
2. Status of RFP for Construction Manager.  
Based on questions from the construction manager firms, an addendum to the RFP/RFQ was written and reviewed by Fletcher Thompson and Attorney Hess.

Ads were run May 21 and 22 in newspapers and the deadline for submittals is May 27 at 3:00 pm. Mr. Potter will send feedback to the Board the afternoon of May 27.

Energy Ed has reviewed and approved the RFP which will run in this weekend's papers.

D. Old Business

1. Ed Specs for new school.  
Mr. Agostine will carry this item over to next agenda.

E. New Business

Mr. Agostine will attend the Central Naugatuck Valley Action Council 10<sup>th</sup> Annual Meeting and Awards Ceremony on June 3, 2011.

1. Interview dates for Supervisor Facilities & Maintenance.  
The final interviews for Supervisor of Facilities and Maintenance will be May 31 starting at 4:30 p.m.
2. Hiring Process Guide.  
Mr. Agostine presented a handout - Hiring Process Guide. After careful review and discussion, adjustments were made to the handout involving the final interviews for the positions: *Assistant Business Manager, Supervisor of Facilities and Maintenance and Director of Food Services*. For the May 31<sup>st</sup> interviews, finalists will be interviewed by the Superintendent, Business Manager, two Board of Education members, two principals, and one direct report. In the future, one principal will participate in final interviews instead of two.

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the Hiring Process Guide, as amended.

ALL IN FAVOR

11-106

F. Information items (discussion with possible action)

G. Enrollment (Ex. II)

Report distributed at Board Meeting.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
Ms. DeGoes stated the next negotiations meeting will be in June.
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee  
Mr. Hiscox reported the first reading of medication policy will be at next board meeting.
5. Public Communications
6. Technology Committee
7. Liaisons
  - a. Schools
  - b. Wellness Committee



- c. Professional Development Committee
- d. Prevention Task Force  
Mr. Agostine stated that there were approximately 40 people who attended the mock car crash, which was very well received.
- e. Curriculum Council
- f. Recognition Committee  
Mr. Hiscox stated this is the new committee formed last meeting.

Chairman DeGoes asked what board members would be attending graduation on June 23. All can attend except William Fredericks.

Reminder that the Special Board of Education joint meetings with Building Committee for Construction Manager interviews are taking place June 1 and 2, 2011 at 6 p.m. at Long River Middle School.

#### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the May 25, 2011, Board of Education meeting at 8:03 p.m.

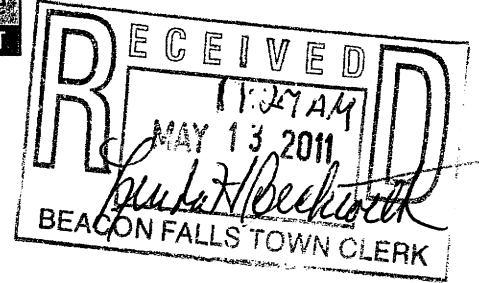
ALL IN FAVOR

**11-107**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board approval.  
Susan Vaill, Board Clerk*



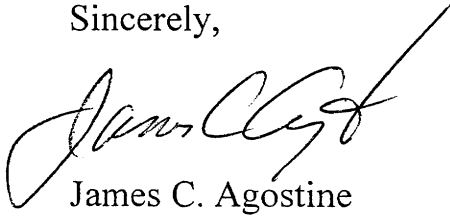
James C. Agostine  
Superintendent

May 12, 2011

Region 16 Policy Committee Meeting

Notice is given that a meeting of the Region 16 Board of Education Policy Committee will be held on **Wednesday, May 25, 2011**, at **Long River Middle School** at **6:30 p.m.** in the Media Center.

Sincerely,



James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**May 11, 2011**

**EXHIBIT**

I

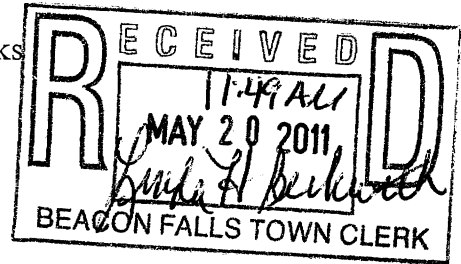
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella

*Prospect...*

Lisa DeGoes  
 Donna Cullen  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:00 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. APROVAL OF MINUTES**

(Ex. I) A MOTION was made by David Wartko and SECONDED by Robert Hiscox to approve the April 25, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

**11-092**

(Ex. II) A MOTION was made by Robert Hiscox and SECONDED by David Wartko to approve the April 27, 2011, Board of Education Meeting minutes.

ALL IN FAVOR

**11-093**

(Ex. III) A MOTION was made by Wendy Oliveira and SECONDED by Donna Cullen to approve the May 2, 2011, District Meeting minutes.

ALL IN FAVOR

**11-094**

**VI. TOWN OFFICIAL COMMENT****VII. PUBLIC COMMENT****VIII. CORRESPONDENCE**

Mr. Agostine stated there was a letter regarding coaching at WRHS and a response from Brian Fell in the Board packet.

**IX. TREASURER'S REPORT**

The balance in General Fund as of 5/11/11 is \$3,372,886.73.

Tonight's bills total:	\$ 1,309,748.38
General Fund:	1,163,052.05
Special Education Grants:	19,133.00
Adult Education:	0
Federal and State Grants:	123,930.33
Athletic Fund:	3,633.00

**X. STUDENT REPRESENTATIVE'S REPORT**

Caitlyn Sousa handed out a narrative and detailed the same. The *Preserving Our History* Club will be competing in the CT Student Film Festival on May 13 at the Palace Theater in Waterbury.

*Woodland for Women Worldwide* is inviting all Board members to join Somaly Mam, AnnaLynne McCord, First Selectwoman Susan Cable and Congresswoman Rosa DeLauro for the *Run for a Revolution* to be held May 21.

The AP Biology students have worked very hard all year to succeed on their AP exam. Vinay Dinesh (12<sup>th</sup> grader) deserves special recognition for taking four AP science exams this year comprising of AP Chemistry, two AP Physics, and AP Biology.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

2012 Teacher of the Year, Shannon Kotsaftis.

Mr. Agostine stated Ms. Kotsaftis of Laurel Ledge is a most deserving teacher to represent us in the state competition. He also recognized Vinay Dinesh for his outstanding accomplishments.

**XII. REPORT OF SUPERINTENDENT**A. Superintendent's UpdateB. Action Items

1. First reading of updated policy 3542.2 *Food Sales to Students*; new policy 1180 *Memorials for Deceased Students or Staff*; new policy 3510.1 *Energy Management Conservation* and new regulation 3510.1 *Energy Management Conservation and Building Management*.

Mr. Agostine recommended successful first readings for all three policies. There was discussion concerning the existing memorials at the various schools and whether they would be grandfathered or removed.

A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to accept the first reading of policy 3542.2 – Food Sales to Students.  
ALL IN FAVOR **11-095**

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept the first reading of policy 1180 Memorials for Deceased Students or Staff with an amendment stating, “This policy is effective from July 1, 2011, on.”  
ALL IN FAVOR **11-096**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to accept the first reading of policy 3510.1 – Energy Management Conservation and regulation 3510.1 – Energy Management Conservation and Building Management.  
ALL IN FAVOR **11-097**

C. Business Manager’s Report.

1. Energy Ed status. Mr. Potter reported that Mike Magas has been working on the major issues (detailed in an email) and has signed up for the June training in Chicago.
2. RFP/Q review for Construction Manager (status). Ads have been placed in the newspaper and to McGraw Hill and the deadline to apply is May 25 at 3 p.m.
3. RFP for HVAC controls (status). Mr. Potter reported that the first draft of the RFP is due May 16. Mr. Jalbert and the Energy Manager are reviewing it to be as detailed as possible.
4. Changing job descriptions to include provisions for supporting soon-to-be adopted Energy Management policy. Mr. Potter reported that job descriptions for custodians and maintenance personnel will need to be revised to encompass the Energy Management policy once it is adopted.

Mr. Potter added that hazardous chemical removal is ongoing. The pump replacement at WRHS is awaiting estimated date of repair, and circulator pump is on order for WRHS.

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to add an Executive Session (to discuss personnel issues) with no action taken at the end of the meeting. ALL IN FAVOR **11-098**

D. Old Business

Mr. Hiscox asked if anything has come from from the state regarding the budget. Mr. Potter said “no, still waiting on the governor’s budget”.

Mr. Hiscox asked what the current situation was on continuing the Chinese language program. Mr. Agostine responded that would be discussed in Executive Session.

MAY 20 2011

Mr. Hiscox asked what, if any, repercussions came of budget cuts to the culinary and music programs. Mr. Agostine responded that there were none. Students were opting for other electives.

Mr. Hiscox suggested that the students whose artwork is selected to be permanently displayed be recognized. He also suggested recognizing the staff throughout the year. It was suggested to create a Recognition Committee made up of Donna Cullen, Robert Hiscox, and Sheryl Feducia who will meet twice per year. Ms. Cullen stated she would start by drafting a calendar and putting some dates on it.

E. New Business

1. Hiring process for Supervisor of Facilities and Maintenance.  
Mr. Agostine recommended that an interview committee be formed comprised of the Superintendent, Business Manager, two principals, two administrators, two BOE members and a head custodian. Historically, the Superintendent and Business Manager would do the interviewing.
  2. Special Board of Education joint meetings with Building Committee for Construction Manager interviews – June 1 & 2, 2011.  
Agostine stated there would be joint Board of Education and Building Committee meetings to interview Construction Managers on June 1<sup>st</sup> & 2<sup>nd</sup> at 6:30 p.m. at LRMS.
  3. Discussion of building project.  
Mr. Agostine stated there is a draft in the Board packets of specs for the building project. He suggested these specs be approved at one of the June meetings. He also stated that the big and long-term impact is full-day kindergarten which will require four additional classrooms in the new school and three additional classrooms at Laurel Ledge. When completed, seven additional teachers would be hired. A lengthy discussion ensued.
- F. Information Items (discussion with possible action)  
Mr. Wartko inquired about athletics fundraisers and what they raise money for. Mrs. Feducia responded that it varies; but for basketball, money was raised for scholarships, equipment, and other needs.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
Ms. DeGoes stated negotiations have begun with the non-certified union.
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee  
Mr. Agostine needs the committee to meet at 6:30 pm before the next Board meeting on May 25 to review the policies on administering medicines and vaccinations.
5. Public Communications  
Ms. Cretella commented on the middle school newspaper.
6. Technology Committee

7. Liaisons
  - a. Schools
  - b. Wellness Committee
  - c. Professional Development Committee  
Ms. DeGoes referred to Teacher of the Year.
  - d. Prevention Task Force  
Chairman DeGoes stated the Developmental Assets survey that was rolled out on May 10 and was successful. There will be a presentation on May 19 on social hosting and alcohol and drugs.
  - e. Curriculum Council

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to adjourn to Executive Session at 8:30 p.m. to discuss personnel matters.

ALL IN FAVOR

**11-099**

The Board came out of Executive Session at 9:05 p.m.

#### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to adjourn the May 11, 2011, Board of Education meeting at 9:07 p.m.

ALL IN FAVOR

**11-100**

Wendy Oliveira,

Board Secretary

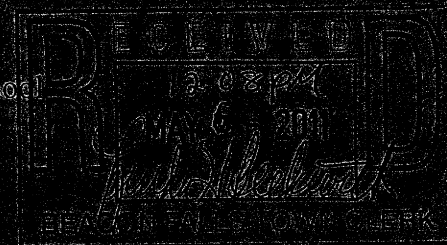
*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

**MAY 20 2011**

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: May 11, 2011  
PLACE: Woodland Regional High School  
TIME: 7:00 p.m.



AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- II. Call to Order
- III. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes
  - Minutes of April 25, 2011, Special Board of Education Meeting (Ex. I)
  - Minutes of April 27, 2011, Board of Education Meeting (Ex. II)
  - Minutes of May 2, 2011, District Meeting (Ex. III)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
  - Letter re coaching and response from Brian Fell.
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)



XII. Exemplary People and Programs  
2012 Teacher of the Year, Shannon Kotsaftis

XIII. Report of Superintendent

A. Superintendent's Update

B. Action Items

1. First reading of updated policy 3542.2 *Food Sales to Students*; new policy 1180 *Memorials for Deceased Students or Staff*; new policy 3510.1 *Energy Management Conservation* and new regulation 3510.1 *Energy Management Conservation and Building Management*

C. Business Manager's Report

1. Energy Ed status
2. RFP/Q review for Construction Manager (status).
3. RFP for HVAC controls (status).
4. Changing job descriptions to include provisions for supporting soon-to-be adopted Energy Management policy.

D. Old Business

E. New Business

1. Hiring process for Supervisor of Facilities & Maintenance.
2. Special Board of Education joint meetings with Building Committee for Construction Manager interviews – June 1 & 2, 2011.
3. Discussion of building project.

F. Information Items (discussion with possible action)

XIII. Report of Committees

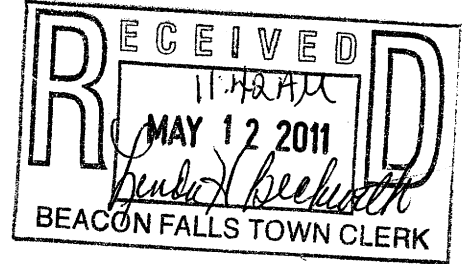
1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Dorina Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Aig – D. Wartko, Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS – D. Cullen, ACES – S. Peducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Dorina Cullen)

XIV. Adjournment



James C. Agostine  
Superintendent

May 5, 2011

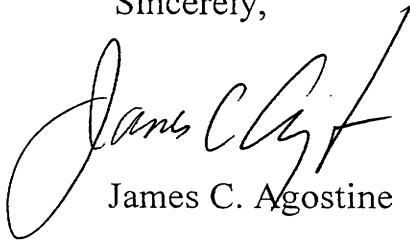


### Region 16 Building Committee Meetings

Notice is given that meetings of the Region 16 Building Committee will be held on the following dates and times at Long River Middle School, Prospect, CT:

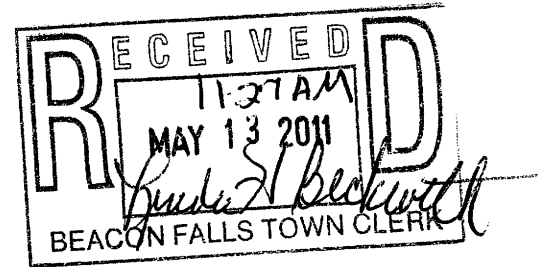
<u>DATE</u>	<u>TIME</u>	
June 1, 2011	6:00 p.m.	Joint meeting with BOE
June 2, 2011	6:00 p.m.	Joint meeting with BOE
June 15, 2011	7:00 p.m.	
July 13, 2011	7:00 p.m.	
August 10, 2011	7:00 p.m.	

Sincerely,

  
James C. Agostine



James C. Agostine  
Superintendent



May 5, 2011

**Region 16  
Building Committee Meetings**

Notice is given that meetings of the Region 16 Building Committee will be held on the following dates and times at Long River Middle School, Prospect, CT:

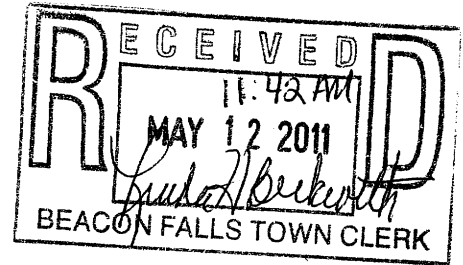
<u>DATE</u>	<u>TIME</u>	
<b>June 1, 2011</b>	<b>6:00 p.m.</b>	<b>Joint meeting with BOE</b>
<b>June 2, 2011</b>	<b>6:00 p.m.</b>	<b>Joint meeting with BOE</b>
<b>June 15, 2011</b>	<b>7:00 p.m.</b>	
<b>July 13, 2011</b>	<b>7:00 p.m.</b>	
<b>August 10, 2011</b>	<b>7:00 p.m.</b>	

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent

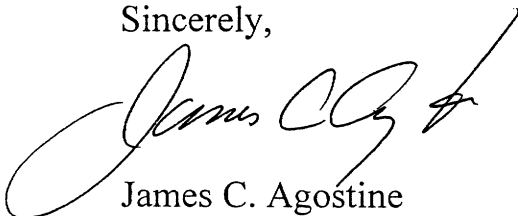


May 5, 2011

**Region 16  
Special Board of Education Meetings  
with the Region 16 Building Committee**

Notice is hereby given that joint meetings of the Region 16 Board of Education and the Region 16 Building Committee will be held at 6:00 p.m. at Long River Middle School, Prospect, CT, on both Wednesday, June 1, 2011, and Thursday, June 2, 2011, to conduct interviews with Construction Managers for proposed elementary building projects.

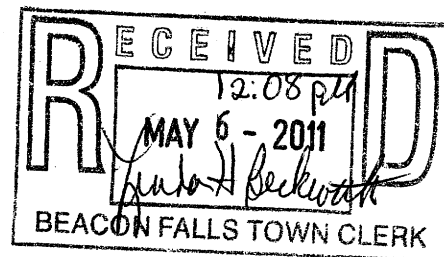
Sincerely,



James C. Agostine



James C. Agostine  
Superintendent



May 5, 2011

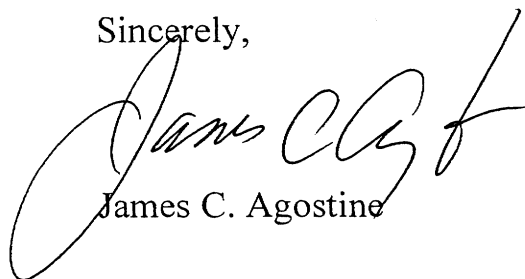
## Region 16

### Personnel and Negotiations Committee

Notice is hereby given that the following meetings of the Region 16 Personnel and Negotiations Committee will be held at Long River Middle School to conduct negotiations for a new non-certified staff contract:

4:15 p.m.	Monday	May 9, 2011 - Exchange of Packages
4:15 p.m.	Monday	June 6, 2011
4:15 p.m.	Thursday	June 16, 2011
4:15 p.m.	Tuesday	June 28, 2011

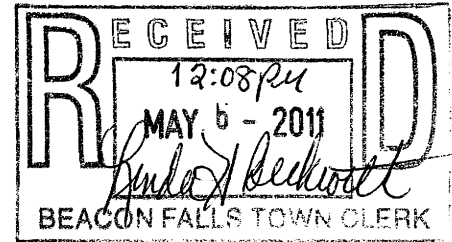
Sincerely,



James C. Agostine



**James C. Agostine**  
Superintendent

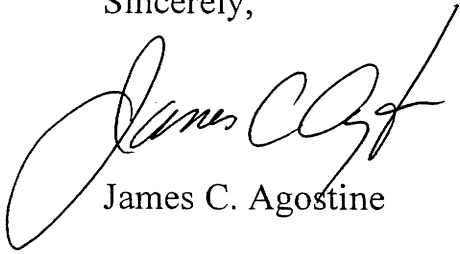


May 5, 2011

**Region 16  
Facilities and Transportation Committee  
May 11, 2011**

Notice is given that a meeting of the Region 16 Board of Education Facilities and Transportation Committee will be held on Wednesday, May 11, 2011 at Woodland Regional High School at 6:00 p.m. in the Media Center.

Sincerely,



James C. Agostine

## REGIONAL SCHOOL DISTRICT NO. 16

### District Meeting

May 2, 2011

**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

William Fredericks  
Wendy Oliveira

*Prospect...*

Donna Cullen  
Lisa DeGoes  
David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:00 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

Roll was taken; quorum was present.

**IV. DISTRICT MEETING**

Lorrie Moraniec read the call of the meeting, published in the Waterbury Republican on April 22, 2011.

NOTICE OF  
PUBLIC MEETING OF  
REGIONAL SCHOOL DISTRICT #16

All electors and citizens, who are qualified to vote at town meetings of the Town of Beacon Falls and the Town of Prospect, are hereby notified and warned that a District Meeting of Regional School District No. 16 will be held on Monday, May 2, 2011, at Long River Middle School in the Town of Prospect at 7:00 p.m. The vote on the motion to adopt the 2011 - 2012 proposed budget of \$36,768,315.00 shall be a "Yes" or "No" vote by referendum vote on the voting machines in each town on Tuesday, May 3, 2011, from 6:00 a.m. until 8:00 p.m. Copies of the budget will be filed with the town clerks of both towns within five days of said meeting.

Dated at Prospect Connecticut this 22<sup>nd</sup> day of April 2011  
Lisa DeGoes, Chairperson, Board of Education  
Regional School District #16

**V. APPOINT A TEMPORARY SECRETARY AND MODERATOR**

A MOTION was made by William Fredericks and SECONDED by Wendy Oliveira to appoint Lorrie Moraniec as temporary secretary for the District Meeting.

ALL IN FAVOR

**11-089**

A MOTION was made by William Fredericks and SECONDED by Donna Cullen to appoint Lisa DeGoes as moderator for the District Meeting.

ALL IN FAVOR

**11-090**

Lisa DeGoes turned the meeting over to Mr. Agostine. He related there are no new changes to the budget amount the Board established at their meeting on April 13<sup>th</sup>. The 2011-2012 proposed budget stands at \$36,768,315 or a .41 % increase over this year's budget.

**VI. ADJOURNMENT**

A MOTION was made by Donna Cullen and SECONDED by Wendy Oliveira to adjourn the May 2, 2011, District Meeting at 7:05 p.m. to a referendum vote to be held on Tuesday, May 3, 2011, from 6:00 a.m. to 8:00 p.m.

ALL IN FAVOR

**11-091**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board approval.  
Lorrie Moraniec, Acting Board of Education Clerk*



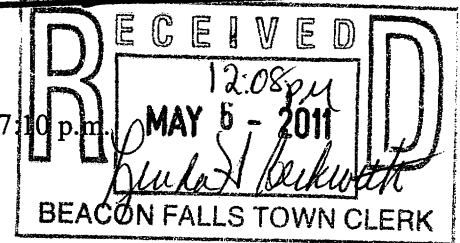
**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**April 27, 2011**

**BOARD MEMBERS PRESENT:***Beacon Falls...*

Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira  
 Priscilla Cretella – arrived 7:10 p.m.

*Prospect...*

Robert Hiscox  
 David Wartko

**EXHIBIT****II****STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Sheryl Feducia in the absence of Chairman DeGoes at 7:01 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG****III. MISSION STATEMENT****IV. RECORD OF MEMBERS PRESENT**

Roll was taken; quorum was present.

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by David Wartko and SECONDED by Wendy Oliveira to approve the April 13, 2011, Board of Education Meeting minutes. A change was requested for Motion 11-078 deleting the word "David" in the first line.

ALL IN FAVOR

**11-083**

(Ex. II) A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to approve the April 13, 2011, District Meeting minutes.

ALL IN FAVOR

**11-084**

Mr. Hiscox addressed the comments of Kathy Officer that she made at the District Meeting concerning disciplinary issues. He wanted to be sure that the board was following through with her. Mr. Agostine assured the board that he was following up.

**VI. TOWN OFFICIAL COMMENT****VII. PUBLIC COMMENT****VIII. CORRESPONDENCE**

Mr. Agostine included an email received from Glynis Baluha regarding the

Woodland Regional High School culinary program.

Ms. Feducia acknowledged that April was Board of Education month.

**IX. TREASURER'S REPORT**

Balance in General Fund as of 4/27/11 is	\$2,035,791.85.
Tonight's bills total:	\$ 204,261.61
General Fund:	180,313.70
Special Education Grants:	29.61
Adult Education:	0
Federal and State Grants:	23,918.30
Athletic Fund:	0

**X. STUDENT REPRESENTATIVE'S REPORT**

Caitlyn Sousa handed out a narrative and detailed the same. She said six students were competing in the CT Council of Language Teachers Poetry Recitation Contest at Lewis Mills High School today and tomorrow was the National World Language Honor Society Induction Ceremony. She stated that the Psychology and History AP exams were next week and students were preparing for same.

The *Preserving Our History* Club was putting finishing touches on WWII documentary in preparation for the CT Film Festival on May 13 at the Palace Theater in Waterbury.

Ms. Sousa invited board members to attend a mock drunk driving crash presented by Cal Brennan for his senior project on May 12 at 1:00 p.m. at the high school.

Mr. Agostine said the filming of Cool Schools will be taking place on Friday at 4 a.m.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

1. WRHS Guidance Counselors recognition.

Mr. Agostine apologized that the presenter was not present but introduced Rebecca Folta, Bethany Didato, Doreen Metzler, and Mark Dandelski who explained that they have been designing programs over the last three years to credit levels. They have developed a three-piece plan—1) involving a personal plan with each student and their parents; 2) a resource of a navigational guide; and 3) a night of workshops which has really grown to prepare the students after graduation.

Ms. Feducia commented on the amazing dedication of the counselors.

Mr. Agostine thanked the counselors on behalf of the board and commented they help make Woodland as special as it is. Ms. Metzler commented that they encompass all students – even those not college bound.

2. CAS Scholar Leaders at LRMS: Karissa Wilkinson & William Flormann.

Mr. Agostine stated that it was quite an honor for Ms. Wilkinson and Mr. Flormann to be chosen; two students are chosen from each middle school in the state.

3. Pop Warner All-American Scholar: LLS 5<sup>th</sup> grader, Joseph Kemtz.

Mr. Agostine stated that it was an honor for Joseph Kemtz to be chosen and that he exceeded 96 or better in academics and performance.

**XII. REPORT OF SUPERINTENDENT****A. Superintendent's Update****B. Action Items**

1. Act on teacher's request to extend a general leave for 2011-2012 on a part-time basis. (J. DeGennaro)

Mr. Agostine stated that Ms. DeGennaro's letter was in the board packet and that she was rescinding her previous request and asking for a full-time leave for the 2011-2012 school year. He asked the board to support her request and that Jessica would be available to assist on a part-time basis, if necessary.

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to grant the full-time general leave of Ms. DeGennaro for the 2011-2012 school year.

ALL IN FAVOR

11-085

Mr. Agostine reported the Pennies for Patients Drive done at Community School far exceeded their goal, raising a total of \$2,795.59.

**C. Business Manager's Report. Mr. Potter handed out a detail of his report.****1. Energy Education**

Mr. Potter introduced Mike Magas who was selected as the new Energy Specialist; he is also a teacher at Woodland. Mr. Magas explained that he has made a long-term investment in this process for future generations and the community. There was an orientation on April 21 with Rich Jalbert, Hugh Potter, Mike Magas, and Paul Hamman, CEM, Vice President of Energy Education. Responsibilities were discussed that need to be adopted as school policies for the Energy Manager role. Mr. Magas will be training in Chicago in June. Mr. Potter stated that District 10 provided a sample of their policy to use as a guideline. There is a meeting scheduled on May 4 at 5:30 p.m. at WRHS with Rodney May, the Data Lead from Energy Ed, to review the building mechanicals and help the HVAC software selection process.

**2. Results of RFP for Fire Systems Maintenance**

Mr. Potter explained the bid submittals between Simplex Grinnel and Siemens. Simplex Grinnel had a lower bid and had expertise with the district's Simplex systems. He explained his graph detail of the comparisons of the two companies.

A MOTION was made by Wendy Oliveira and seconded by Priscilla Cretella to add an item to the New Business agenda. ALL IN FAVOR

11-086

Mr. Potter stated the next process will be working on the HVAC controls.

**D. Old Business****E. New Business**

A MOTION was made by Priscilla Cretella and SECONDED by Robert Hiscox to accept Simplex Grinnel's bid (for fire systems maintenance) at a contract price of \$13,407.25. ALL IN FAVOR

11-087

**F. Information Items (discussion with possible action)**

G. Enrollment (Ex. III)

Ms. Feducia stated enrollment figures were in board packets.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee

Ms. Cretella stated they will be meeting with new union and setting future dates.

2. Facilities and Transportation Committee

3. Curriculum Committee

4. Policy Committee

Mr. Hiscox stated that they met tonight and will be drafting policies on memorials for deceased students and staff, on energy management, on food sales and check writing, and on administering medications. He stated there would be no change to the dress code policy but that they are encouraging enforcement of the same.

5. Public Communications

Ms. Cretella stated the annual meeting will be May 2 adjourning to referendum on May 3. Mr. Agostine stated the moderator needs to go to both polling locations to execute documents.

6. Technology Committee

7. Liaisons

a. Schools

Mr. Agostine stated students returned from Wales safely. Ms. Feducia stated Woodland Women Worldwide event is coming up, and ACES is still on budgets.

b. Wellness Committee

c. Professional Development Committee

Mr. Agostine stated there is a meeting on Thursday for selection of Teacher of the Year 2012. He has set dates of August 30 and 31 for Professional Development days and finalizing planning of same.

d. Prevention Task Force

Mr. Agostine stated two events are coming up: an alcohol and drug informational session on May 19, and parent's survey rollout will be May 10..

e. Curriculum Council

Mr. Agostine stated he is reformatting the outline for Common Core Standards which are the old federal standards.

Mr. Hiscox inquired why state grants were reduced. Mr. Potter will endeavor to find out information.

**XIV. ADJOURNMENT**

A MOTION was made by David Wartko and SECONDED by Wendy Oliveira to adjourn the April 27, 2011, Board of Education meeting at 8:51 p.m.

ALL IN FAVOR

**11-088**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**April 25, 2011**

**BOARD MEMBERS PRESENT:***Beacon Falls...*

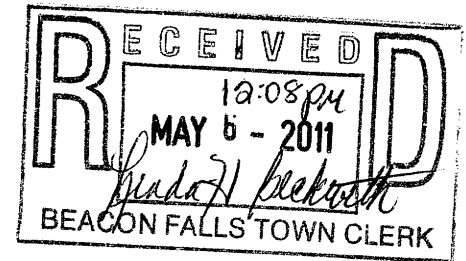
Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...*

Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko

**EXHIBIT**  
**I**

---

**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager  
 Rich Jalbert, Facilities Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 5:30 p.m. at Laurel Ledge Elementary School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG****III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**IV. PURPOSE OF MEETING**

The purpose of tonight's Special Meeting is for the Board of Education to interview the three architectural firm finalists for the Region 16 elementary projects.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to go into executive session at 5:35 p.m., with the Business Manager, Facilities Manager and Superintendent, to conduct interviews with the architectural firms.  
 ALL IN FAVOR **11-080**

*The Board came out of executive session at 8:46 p.m.*

A MOTION was made by Robert Hiscox and seconded by Sheryl Feducia to allow the Superintendent and Business Manager to enter into negotiations with Fletcher-Thompson, Inc. and hire them for architectural services (for elementary building projects) through referendum.  
 ALL IN FAVOR, except William Fredericks. **11-081**

V. **ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn the April 25, 2011, Special Board of Education meeting at 8:55 p.m.

ALL IN FAVOR

**11-082**

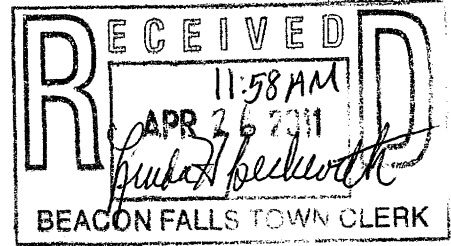
Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Hugh Potter, Acting Board Clerk*



James C. Agostine  
Superintendent



April 25, 2011

**REGIONAL SCHOOL DISTRICT #16  
DISTRICT MEETING**

Notice is hereby given that a District Meeting of Regional School District #16 will be held on Monday, May 2, 2011, at Long River Middle School, at 7:00 p.m.

**CALL OF THE MEETING:**  
DISTRICT MEETING  
REGIONAL SCHOOL DISTRICT #16  
Towns of Beacon Falls & Prospect

All electors and citizens, who are qualified to vote at town meetings of the Town of Beacon Falls and the Town of Prospect, are hereby notified and warned that a District Meeting of Regional School District No. 16 will be held on Monday, May 2, 2011 at Long River Middle School in, the Town of Prospect at 7:00 p.m. The vote on the motion to adopt the 2011 - 2012 proposed budget of \$36,768,315.00 shall be a "Yes" or "No" vote by referendum vote on the voting machines in each town on Tuesday, May 3, 2011 from 6:00 A.M. until 8:00 P.M. Copies of the Budget will be filed with the Town Clerks of both towns within five days of said meeting.

Dated at Prospect Connecticut this 22<sup>nd</sup> day of April, 2012

Lisa DeGoes, Chairman Board of Education  
Regional School District No. 16

Sincerely,

A handwritten signature in black ink, appearing to read "James C. Agostine".

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** April 27, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of April 13, 2011, Board of Education Meeting (Ex. I)  
Minutes of April 13, 2011, District Meeting (Ex. II)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**  
Email from Glynis Baluha re WRHS culinary program.
- IX. Treasurer's Report**
- X. Student Representative's Report** (Caitlyn Sousa, Seth Stevens)



- XI. Exemplary People and Programs
1. WRHS Guidance Counselors recognition
  2. CAS Scholar Leaders at LRMS: Karissa Wilkinson & William Flormann
  3. Pop Warner All-American Scholar: LLS 5<sup>th</sup> grader Joseph Kentz

XII. Report of Superintendent

A. Superintendent's Update

B. Action Items

1. Act on teacher's request to extend a general leave for 2011-2012 on a part-time basis. (J. DeGemaro)

C. Business Manager's Report

1. Energy Education – indoctrination and go-forward strategy
2. Results of RFP for Fire Systems Maintenance

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

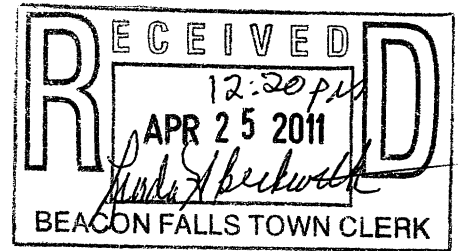
G. Enrollment (Bx. III)

XIII. Report of Committees

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes; LLS – W. Oliveira; WRHS – D. Cullen; ACES – S. Peducina)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

XIV. Adjournment

James C. Agostine  
Superintendent



April 21, 2011

Region 16 Policy Committee Meeting

Notice is given that a meeting of the Region 16 Board of Education Policy Committee will be held on **Wednesday, April 27, 2011**, at **Long River Middle School** at **6:00 p.m.** in the Media Center.

Sincerely,



James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**April 13, 2011**

**EXHIBIT**

**I**

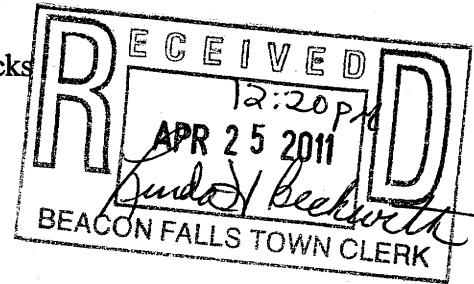
**BOARD MEMBERS PRESENT:**

***Beacon Falls...***

Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

***Prospect...***

Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager  
 Bruce Bartmess, Director of Technology

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:02 pm at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to include William Fredericks in the "Record of Members Present" and show that he is present.

ALL IN FAVOR

**11-063**

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the March 29, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR

**11-064**

Chairman DeGoes asked for motions to add two additional items to the agenda.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to add to the agenda the determination of voting method (for the proposed 2011-2012 budget).

ALL IN FAVOR

**11-065**

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to add to the agenda discussion on current budget. ALL IN FAVOR 11-066

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

**IX. TREASURER'S REPORT** (submitted by Hugh Potter, Business Manager)  
As of April 13, 2011, the balance in General Fund is \$3,544,573.47.

Tonight's bills total:	\$729,871.34
General Fund:	565,398.96
Special Education Grants:	11,651.23
Adult Education:	17,766.09
Federal Student Grants:	133,833.81
Athletic Fund:	1,221.25

**X. STUDENT REPRESENTATIVE'S REPORT**

Seth Stevens distributed a handout and discussed same. He stated the English Dept. has started scheduling for next year. There are two field trips planned for next month to a "Slam 102" poetry presentation, exploring new genres of poetry, at Lincoln Center and a "Prejudice Reduction" Conference at Quinnipiac University. The National Honor Society will hold its induction ceremony this week, and Mrs. Joelle Kilcourse was selected as a speaker. Seth stated that the History Dept. has also begun next year's scheduling. The *Preserving Our History* Club is making a video involving interviewing a veteran. Another club, *Woodland for Women Worldwide*, is preparing for its annual 5K run to be held on May 21.

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

1. *Woodland for Women Worldwide* recognition.

Superintendent Agostine read a note from Deb Flaherty and Lisa Olivere, co-founders of *Woodland for Women Worldwide*, stating that their group was invited to attend the 10<sup>th</sup> Annual Awards Ceremony of the Vital Voices Global Partnership, established in 1997 by Hillary Clinton and Madeleine Albright. The awards ceremony is being held this week in Washington, DC. Four seniors are representing the group as student honorees.

**XII. REPORT OF SUPERINTENDENT**

A. Superintendent's Update

B. Action Items

1. Set graduation date for Class of 2011.

Superintendent Agostine suggested graduation dates for 2011: the high school on June 23, 2011, and the middle school commencement ceremony on June 21<sup>st</sup>, with a rain date of June 22<sup>nd</sup>.

A MOTION was made by Sheryl Feducia and SECONDED by Donna Cullen to set the high school graduation date for June 23<sup>rd</sup> and the middle school commencement exercise for June 21<sup>st</sup>, with a rain date of June 22<sup>nd</sup>.

ALL IN FAVOR

11-067

2. Act on GPL Construction request to use Talmadge Hill Road property. Superintendent Agostine stated that GPL Construction has asked to use one acre of land (formerly parking for paintball facility) on the Route 69/Talmadge Hill Road property to store earth material while building the gas pipeline in Prospect. Mr. Potter and Mr. Agostine met with representatives of GPL Construction and suggested an agreement for the company to lease the property for \$3,000 until August, 2011. All proper permits and regulations will be followed.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to enter into the agreement with GPL Construction as stated above.

ALL IN FAVOR

11-068

*The Board of Education recessed to the District Meeting at 7:15 p.m.*

*The regular Board of Education meeting reconvened at 9:10 p.m.; motion numbers will be out of sequence.*

C. Business Manager's Report.

1. Update on selection of Energy Education Specialist. Mr. Potter reported that interviews for the part-time position of Energy Education Specialist were held at Woodland High School; Energy Education reps were on hand for the process. Several applications for the position were received; the final candidate selected was Michael Magas, Business Teacher at WRHS.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to hire Michael Magas as the new Energy Education Specialist.

ALL IN FAVOR

11-071

2. Update on architect interviews. Mr. Potter reported that seven of the architectural firms who submitted proposals were interviewed by the Region 16 Building Committee. The Committee used a rubric scoring system to determine three firms as finalists to interview with the Board of Education. The finalists will be interviewed at a Special BOE Meeting.

At a recent Building Committee Meeting, the members discussed the pros and cons of using a construction manager vs. a general contractor for the proposed elementary building projects. After much discussion, the Building Committee recommended going with a construction manager.

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A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to go with a construction manager (for the elementary building projects).

ALL IN FAVOR

11-072

D. Old Business

E. New Business

Chairman DeGoes stated there was excellent input from the public on the proposed 2011-2012 budget at tonight's public hearing.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to set the voting method for the 2011-2012 budget as a referendum vote. The Annual District Meeting will be held on May 2, 2011, at which time the Board will adjourn to a referendum to be held in both towns on May 3, 2011, from 6:00 a.m. to 8:00 p.m.

IN FAVOR: David Wartko, Donna Cullen, Lisa DeGoes, and Robert Hiscox.

OPPOSED: Sheryl Feducia, Priscilla Cretella, William Fredericks, and Wendy

Oliveira . MOTION CARRIES (by weighted vote)

11-073

A MOTION was made by Sheryl Feducia to move forward with budget as presented. There was no second; motion fails.

There was further discussion concerning the large number of residents who spoke in favor of not reducing the culinary program to part time. It was felt by the Board that further cuts could be made in the electives.

A MOTION was made by Priscilla Cretella and SECONDED by David Wartko to cut the FCS (Family Consumer Science ) Aide position at LRMS for a savings of \$39,466. ALL IN FAVOR

11-074

A MOTION was made by Priscilla Cretella and SECONDED by David Wartko to cut the computer aid position at the middle school saving \$17,844.

IN FAVOR: Priscilla Cretella, Lisa DeGoes, Sheila Feducia, Robert Hiscox, Donna Cullen and David Wartko. OPPOSED: Wendy Oliveira, William Fredericks

MOTION CARRIES

11-075

A MOTION was made by Priscilla Cretella and SECONDED by David Wartko to reduce the Fine Arts Music position in half for a savings of \$38,619.

IN FAVOR: Robert Hiscox, Priscilla Cretella, Lisa DeGoes, William Fredericks, David Wartko, and Sheila Feducia.

OPPOSED: Donna Cullen, Wendy Oliveira.

MOTION CARRIES

11-076

F. Information Items (discussion with possible action)

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
Mr. Agostine stated a date of April 26, 4 p.m., at LRMS is set for a ground rules meeting with the non-certified union reps to start contract negotiations.
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee.  
The next meeting is 4/27/11 at 6:00 p.m. at LRMS to discuss some policy updates.
5. Public Communications
6. Technology Committee
7. Liaisons
  - a. Schools
  - b. Wellness Committee
  - c. Professional Development Committee  
Teacher of the Year will be discussed at the next meeting.
  - d. Prevention Task Force
  - e. Curriculum Council

A MOTION was made by Sheryl Feducia and SECONDED by Donna Cullen to continue the meeting beyond 10:00 p.m.

ALL IN FAVOR

11-077

A MOTION was made by Sheryl Feducia and SECONDED by David Wendy Oliveira to move to a referendum on the 2011-12 proposed budget of \$36,768,315 (a .41% increase over this year), after the further reductions of \$95,929.

ALL IN FAVOR

11-078

#### XIV. ADJOURNMENT

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the April 13, 2011, Board of Education meeting at 10:14 p.m.

ALL IN FAVOR

11-079

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

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# REGIONAL SCHOOL DISTRICT NO. 16

District Meeting

April 13, 2011

**EXHIBIT**  
**II**

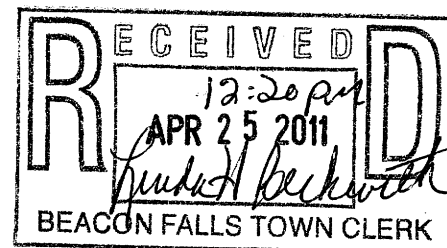
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
Sheryl Feducia  
William Fredericks  
Wendy Oliveira

*Prospect...*

Donna Cullen  
Lisa DeGoes  
Robert Hiscox  
David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Interim Business Manager  
Bruce Bartmess, Director of Technology  
Dr. Lynn Cox, Director of Pupil Services  
Dr. Arnold Frank, WRHS Principal  
Jayne Lanphear, LRMS Principal  
Kristin Reichelt-Bernier, LRMS Assist. Principal  
Regina Murzak, Principal Laurel Ledge School  
Joseph Nuzzo, Principal Community School  
Lynn Patterson, Principal Algonquin School

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:15 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

Roll was taken; quorum was present.

**IV. DISTRICT MEETING**

Susan Vaill read the call of the meeting, published in the Waterbury Republican on April 6, 2011.

NOTICE OF  
PUBLIC MEETING OF  
REGIONAL SCHOOL DISTRICT #16

The electors and citizens who are qualified to vote in town meetings of the Towns of Beacon Falls and Prospect are hereby notified and warned that a public District meeting will be held on Wednesday, April 13, 2011 at Woodland Regional High School in the Town of Beacon Falls at

7:15 pm at which the Regional Board of Education will present a proposed budget of \$36,864,244.00 for the next fiscal year commencing on July 1, 2011. Any person may recommend the inclusion or deletion of expenditures at such time. After said public hearing, the Board will prepare an annual budget for the next fiscal year, copies of which will be available at least five days before the annual meeting to be held on Monday, May 2, 2011.

Dated at Prospect, Connecticut this 6<sup>th</sup> day of April 2011.

Lisa DeGoes, Chairman, Board of Education  
Regional School District #16

**V. APPOINT A TEMPORARY SECRETARY AND MODERATOR**

A MOTION was made by David Wartko and SECONDED by Priscilla Cretella to appoint Susan Vaill as temporary secretary for the District Meeting.

ALL IN FAVOR

11-069

A MOTION was made by Donna Cullen and SECONDED by Sheryl Feducia to appoint Lisa DeGoes as moderator for the District Meeting.

ALL IN FAVOR

11-070

Lisa DeGoes turned the meeting over to Superintendent James Agostine to explain the proposed budget. Mr. Agostine began with a PowerPoint presentation outlining the timeline for the budget process. Prior to the construction of the proposed budget, the Board of Education adopted a set of “parameters” to be used in developing the budget. The slides depicted the enrollment trends, net costs to member towns, division of the budget into categories, and state and federal grants. The Board of Education ran six budget workshops this year compared to last year’s three workshops.

The meeting was then opened for comments from the public.

Joe Pavlik, Beacon Falls resident – wondered how many students live outside the district. Thinks teachers should be given increases based on performance.

Catherine Mirabilio, Prospect resident – chef at Woodland Regional High School and head of the Culinary Arts program feels it is a mistake to reduce the culinary program to half time.

Sue Pavlik, Beacon Falls resident – strong supporter of public schools; should ask the teachers to give more cuts.

Steve Mulhall, Prospect resident – is a state corrections food service employee at Mason Youth Institute; he wants to keep Chef Mirabilio’s program at full time.

Kathy Officer, Prospect resident – feels there are disciplinary issues and bullying that are not being addressed to her and to her children.

Chairman DeGoes stated that she recognized her concerns, but could not address it tonight.

Jeff Mockler, Representative from CT Education Association – feels quality education will suffer if the culinary program is cut.

Ed Chromczak, Beacon Falls resident – because of state grants decreasing feels that Board of Education should lower budget and noted several areas with increases.

Bob Chatfield, Mayor and Prospect resident – Board of Education did a good job bringing in the budget and to consider culinary arts. Since news from the state, BOE should relook at cuts.

Amanda Swingle and Arica Watford, Prospect residents – spoke in favor of culinary arts program. Program is always filled; hard to get in.

Brett Lerner, Prospect resident – junior at WRHS; culinary program made him want to go further with a culinary education.

Bill Luersen, Prospect resident – most important class at school was culinary.

Yahmad Roundtree, Prospect resident – found out today about the cuts in the culinary program; very disappointed.

Josh Blinstrubas, Prospect resident – has been denied getting into the culinary classes now; and if there are cuts, it will be harder to get into the classes.

Sharon Paluba, Prospect resident – Senior Drug Control Agent feels that culinary skills lead to other skills in life; the Board should reconsider cuts.

Tim Madormo, Prospect resident – junior at WRHS, applied to culinary for three years and hasn't gotten in yet.

Michael Castro, Prospect resident – senior at WRHS; got into culinary as a sophomore. Culinary offers much more than he thought; he couldn't get into the class this year.

Sean Eustace, Prospect resident – took culinary classes and will use the skills and techniques he learned in college next year.

Mike Tully, Prospect resident – senior at WRHS has a passion for culinary.

Ray Binkowski, Beacon Falls resident – realized how hard it is to put the budget together. He likes the budget and commends everyone for doing a good job. He was a Culinary Institute graduate and learned his skills from part-time jobs in high school.

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David Scott, Beacon Falls Selectman – used to be a critic of the Board of Education until he served on it. He realizes what little control the Board has over the budget and congratulated them.

Ed Groth, Beacon Falls resident – asked if layoff notices have gone out to staff. He said that Florida schools are using Kindles to replace textbooks.

Susan Cable, First Selectman and Beacon Falls resident – commended the Board of Education for their good interaction with the towns in the budget process. Beacon Falls cut 50% of its budget and listened to the Board of Finance. She thinks that the culinary program offers more life and vocational experiences.

Chip Aldrich, Prospect resident – commended the budget and the hard work put into it. He has no affiliation with the culinary program but said that the mission statement references experiential instruction and is important for students to participate. He feels cuts should impact the least number of students.

Mike Krenetsky, Beacon Falls resident – wondered what will happen with the budget if the governor goes to plan B.

Megan Krushinski, Beacon Falls resident – said it's everyone's responsibility to be concerned. She hopes to have plenty of programs and supports no reductions in the culinary arts program.

***The District Meeting adjourned at 9:00 p.m. – no formal motion was made.***

Chairman DeGoes requested a short recess before continuing the regular board meeting.

Wendy Oliveira,

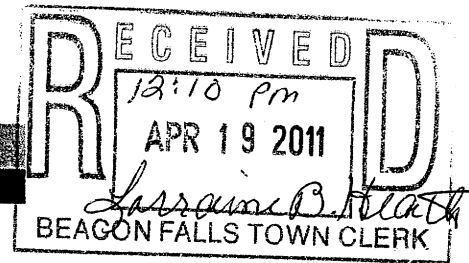
Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*



**REGION 16**

Partnership for Excellence  
BEACON FALLS & PROSPECT



James C. Agostine  
Superintendent

April 15, 2011

**Region 16  
Special Board of Education Meeting  
April 25, 2011**

Notice is hereby given that a Special Board of Education Meeting will be held on Monday, April 25, 2011, at 5:30 p.m. in the Media Center at Laurel Ledge Elementary School, Beacon Falls, CT.

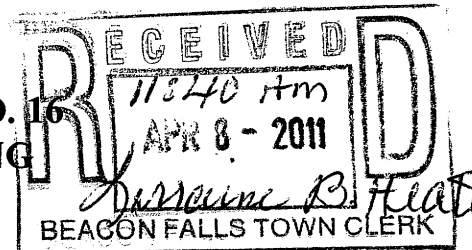
Agenda

Interview architect finalists for elementary building projects.

Sincerely,

James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** April 13, 2011

**PLACE:** Woodland Regional High School

**TIME:** 7:00 p.m.

**Note:** The Board of Education will recess to the District Meeting at 7:15 p.m. to present the 2011-2012 Region 16 proposed school budget at a public hearing.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of March 29, 2011, Special Board of Education Meeting (Ex. I)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)

**XI. Exemplary People and Programs**

1. *Woodland for Women Worldwide* recognition at 10<sup>th</sup> Annual Awards Ceremony in Washington, D.C. of the Vital Voices Global Partnership.

**XII. Report of Superintendent**

A. Superintendent's Update

B. Action Items

1. Set graduation date for Class of 2011.
2. Act on GPL Construction request to use Talmadge Hill Road property.

C. Business Manager's Report

1. Update on selection of Energy Education Specialist.
2. Update on architect interviews.

D. Old Business

E. New Business

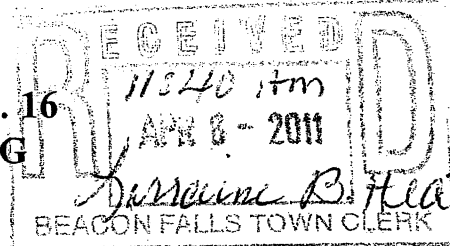
F. Information Items (discussion with possible action)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

**XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

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**XII. Report of Superintendent**

A. Superintendent's Update

B. Action Items

1. Set graduation date for Class of 2011.
2. Act on GPL Construction request to use Talmadge Hill Road property.

C. Business Manager's Report

1. Update on selection of Energy Education Specialist.
2. Update on architect interviews.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
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  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

**XIV. Adjournment**

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**March 29, 2011**

**EXHIBIT**  
**I**

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**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella (7:07 p.m.)  
 Sheryl Feducia  
 William Fredericks

*Prospect...* Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko

**STAFF MEMBERS PRESENT:** James C. Agostine Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:05 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

Chairman DeGoes turned the meeting over to Mr. Agostine to begin the proposed budget discussion.

Mr. Agostine stated the proposed budget is currently an increase of 0.80 % or \$294,624 over this year. He said the recent retirement package and staff cuts have helped to offset the increase in medical, contractual obligations, increased fuel and transportation costs. Mr. Agostine encouraged the BOE to go forward to the Budget Hearing with this budget.

Mr. Potter distributed the revisions from the last meeting; he also included the requested stipend grid.

A discussion ensued regarding current electives at WRHS. The Board looked at current offerings and class sizes in the non-academic electives. The discussion centered on the types of electives and their value in the overall high school program of studies. Mr. Agostine felt with the projected enrollment, two, possibly three, classes could be cut from the electives. He indicated the decision to cut programming has to be framed by the relative value of the program as it relates to program continuity and 21<sup>st</sup> century skills. The Board discussed the

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possible duplication of Culinary Arts programming with the state vocational technical schools.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to reduce the Culinary Arts Program by .5 FTE. ALL IN FAVOR, except Robert Hiscox who opposed. **11-055**

The savings to the budget with the above reduction will be available at the next meeting.

A MOTION was made by Robert Hiscox and SECONDED by Donna Cullen to take the budget to the Region 16 Public Hearing to be held at WRHS on 4/13/11. The current proposed budget is \$36,915,365 which is an increase of \$294,624 or 0.80%. This amount will be adjusted based on the motion 11-055 prior to the public hearing.

ALL IN FAVOR

**11-056**

**V. APPROVAL OF MINUTES (Ex. I,II)**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the March 9, 2011, Board of Education meeting minutes.

ALL IN FAVOR

**11-057**

(Ex. II) A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the March 16, 2011, Special Board of Education meeting minutes.

ALL IN FAVOR

**11-058**

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

A letter was received from the College Board. Region 16 was selected to be part of the Advanced Placement Program "AP Achievement District Honor Roll" for 2011. This year only 388 districts were selected nationwide.

**IX. TREASURER'S REPORT**

**X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa, Seth Stevens)**

Caitlyn distributed tonight's report. The History Department will be featured on the "Cool Schools" Channel 3 News Program. *Preserving Our History* and *Woodland for Women Worldwide* will be presented.

The Math Dept. is surveying sophomores about their feelings on this year's CAPT testing. The results will be discussed at a future department meeting; steps will be drafted to help identify student needs. Teachers met during the Professional Development Day to discuss the freshmen CAPT experience. Scores have been shared with students; common mistakes and strategies have been discussed with all freshmen. Math Dept. held a practice for their upcoming meet at Northwestern Regional High School. Approximately 15-20 students will participate. The team will also be featured on the upcoming broadcast of "Cool Schools".

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ALL IN FAVOR **11-056**

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The Guidance Department will be sponsoring the annual and state award winning program, "Out of the Woods, Ready or Not?" on Thursday, April 7, 2011. The program is geared to all grade levels. Numerous school counselors took members of the junior class to the recent National College Fair in Hartford.

## **XI. EXEMPLARY PEOPLE AND PROGRAMS**

1. CT Association of Schools Awards in the Arts.  
Two WRHS students were recently recognized for their accomplishments in the arts. Corrine Marshall was selected for her Outstanding Vocal Musicianship and Brian Conway for Excellence in Visual Art in the area of Photography. The awards will be presented at a recognition dinner at Aqua Turf.
2. SCSA Award Winners.  
Region 16 Award winners-LRMS: Nicole Buckley & Alex Varhol, WRHS: Heather Framski & Michael Krakowski, Community School: Jordan Theroux, Laurel Ledge School: Megen Sirowich. Congratulations to all!

## **XII. REPORT OF SUPERINDENDENT**

### **A. Superintendent's Update**

1. Job Description- Technology Support II.

This description is for updating purposes only; the position is at WRHS.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to approve the Technology Support II Job Description.

ALL IN FAVOR

**11-059**

2. Update on WRHS's Trip to Wales.

Sean Lewis presented the update for the Wales trip. An itinerary was distributed. Students will leave on April 13<sup>th</sup> and return on April 22<sup>nd</sup>. While in Wales, they will participate in several concerts. This year 12 students will be participating. Mr. Lewis has applied for two grants and has been awarded one. The Fullbright Alumni Grant was awarded for \$3,000. He is still waiting for word on the Priscilla Whittemore Grant.

### **B. Action Items**

1. Accept teacher's letter of resignation effective 6/30/11.

A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to accept the resignation of Mrs. Lauren Thibault effective 6/30/11.

ALL IN FAVOR

**11-060**

### **C. Business Manager's Report**

1. Energy Ed Feedback:

We met with Energy Ed on 3/16 for the Q&A and information session. We received guidelines for consideration which will need to be discussed and adopted by the Board Policy Committee as a new Energy Conservation policy. Several applications have been received. Interviews will be held next week.

2. Building Committee updates:

A meeting with John Doogan from QBS was held to learn about setting up a scoring tool for qualifying architectural firms. Seven firms have been selected for interviews.

3. Laurel Ledge Playground vandalism

The playground equipment has been vandalized on several occasions. Police have been notified; signs will be posted soon.

D. Old Business

1. Community Conversations

A meeting was held at WRHS on March 24<sup>th</sup>. Sixty-eight people participated. The next meeting is scheduled for April 11<sup>th</sup> at LRMS.

E. New Business

Student dress code will be evaluated.

F. Information Items (discussion with possible action)

G. Enrollment (Ex. III)

Total enrollment as of March 2011 is 2540.

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations

A non-certified contract negotiation meeting is planned for May 5<sup>th</sup>.

a. Executive session re personnel matter.

2. Facilities and Transportation

3. Curriculum

4. Policy

5. Public Communications and Budget

6. Technology

7. Liaisons

a. Schools

b. Wellness Committee

c. Professional Development Committee

The recent professional development sessions went well.

d. Beacon Falls/Prospect Prevention Task Force

e. Curriculum Council.

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to enter into executive session with the Superintendent and Business Manager for the purpose of a personnel matter at 9:00 p.m. ALL IN FAVOR **11-061**

*The Board returned from executive session at 9:09 p.m.*

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to adjourn the March 29, 2011, Board of Education meeting at 9:10 p.m.

ALL IN FAVOR

**11-062**

Wendy Oliveira

Board Secretary

*These minutes are subject to Board approval,  
Debbie Conte, Acting Board Clerk*

APR - 8 2011

The playground equipment has been vandalized on several occasions. Police have been notified; signs will be posted soon.

D. Old Business

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Debbie Conte, Acting Board Clerk*

APR - 8 2011

REGIONAL SCHOOL DISTRICT NO. 16  
SPECIAL BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: March 29, 2011  
PLACE: Long River Middle School  
TIME: 7:00 p.m.

Note: The first hour of this Special Board of Education Meeting will be dedicated to conducting proposed school budget 2011-2012 business.

AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of March 9, 2011, Board of Education Meeting (Ex. I)  
Minutes of March 16, 2011, Special Board of Education Meeting (Ex. II)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)



XI. Exemplary People and Programs

1. College Board AP Achievement for Region 16.
2. CT Association of Schools Awards in the Arts – Corinne Marshall, Outstanding Vocal Musicianship and Brian Conway, Excellence in Visual Arts (Photography).
3. SCASA Award winners – LRMS: Nicole Buckley & Alex Varhol, WRHS: Heather Franski & Michael Krakowski, Community School: Jordan Theroux, Laurel Ledge School: Megan Strowich.

XII. Report of Superintendent

A. Superintendent's Update

1. Job Description – Technology Support II
2. Update on WRHS's trip to Wales. (Sean Lewis)

B. Action Items

1. Accept teacher's letter of resignation effective 6/30/11. (L. Thibault)

C. Business Manager's Report

1. Energy ED selection process.
2. Update on Building Committee's interviews.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

G. Enrollment (Ex. III)

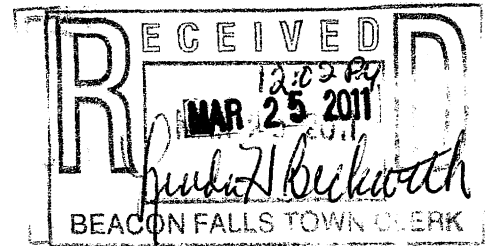
XIII. Report of Committees

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive Session re personnel matter.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Dona Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Credia, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko, Conn – R. Hiscox, LRMS – L. DeGoes, LLS – W. Oliveira, WRHS – D. Cullen, ACES – S. Fedrocia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Dona Cullen)

XIV. Adjournment



James C. Agostine  
Superintendent



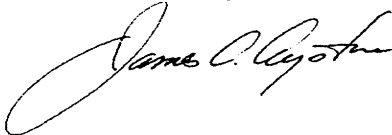
March 24, 2011

**Region 16**  
**Special Board of Education Meeting**  
**March 29, 2011**

Notice is hereby given that a Special Board of Education Meeting will be held on Tuesday, March 29, 2011, at 7:00 p.m. in the Media Center at Long River Middle School, Prospect, CT.

Agenda is attached.

Sincerely,

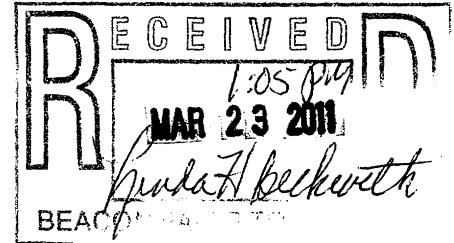


James C. Agostine

105 25 2AM



James C. Agostine  
Superintendent



March 23, 2011

**NOTICE OF MEETING CANCELLATION**

**March 23, 2011**

**Region 16 Board of Education Meeting**

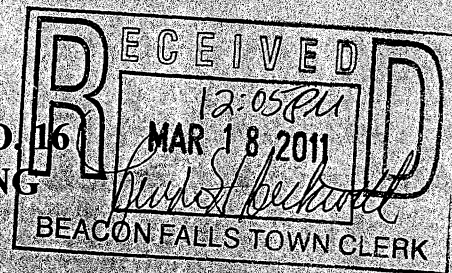
Please be notified that the Region 16 Board of Education Meeting scheduled for this evening, March 23, 2011, at Long River Middle School at 7:00 p.m. has been cancelled.

Sincerely,

James C. Agostine

REC 2 2 1944

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** March 23, 2011

**PLACE:** Long River Middle School

**TIME:** 7:00 p.m.

**Note:** The first hour of this Board of Education Meeting will be dedicated to conducting proposed school budget 2011-2012 business.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**  
Minutes of March 9, 2011, Board of Education Meeting (Ex. I)  
Minutes of March 16, 2011, Special Board of Education Meeting (Ex. II)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**

**XI. Exemplary People and Programs**

1. College Board AP Achievement for Region 16.
2. CT Association of Schools Awards in the Arts – Corrine Marshall, Outstanding Vocal Musicianship and Brian Conway, Excellence in Visual Arts (Photography).
3. SCASA Award winners – LRMS: Nicole Buckley & Alex Varhol, WRHS: Heather Framski & Michael Krakowski, Community School: Jordan Theroux, Laurel Ledge School: Megen Sirowich.

**XII. Report of Superintendent**

A. Superintendent's Update

1. Job Description – Technology Support II

B. Action Items

1. Accept teacher's letter of resignation effective 6/30/11. (L. Thibault)

C. Business Manager's Report

1. Energy ED selection process.
2. Qualification of architects selected for interviewing process.
3. Architect interview schedule.
4. Scoring tool for interviewing architects/rating them.

D. Old Business

E. New Business

F. Information Items (discussion with possible action)

G. Enrollment (Ex. III)

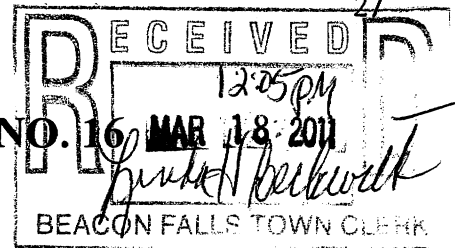
**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive Session re personnel matter.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

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**XIV. Adjournment**

REGIONAL SCHOOL DISTRICT NO. 16  
Board of Education Meeting  
March 9, 2011



**EXHIBIT**

**I**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Priscilla Cretella  
Sheryl Feducia  
William Fredericks

*Prospect...* Lisa DeGoes  
Robert Hiscox  
David Wartko

**STAFF MEMBERS PRESENT:** James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:12 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

**V. STUDENT REPRESENTATIVE'S REPORT**

Seth Stevens handed out a narrative and detailed the same. The Math Department is celebrating Pi Day on March 14. Two teachers in the department, Jim Belinsky and Mary Hrenko, passed the first component of the state's TEAM program. Teachers Krystle Levinsky, Evelyn Giacomi and Andrea Gaetano participated in Region 16 TEAM mentor update for teachers. AP students are continuing to receive extra instruction for the upcoming national exams. Teachers Mr. Skigen and Mrs. Hollywood are working towards completing their graduate degree programs. Senior Sean Eustace completed his senior project of creating and staffing a voluntary after-school match CAPT program for students identified as needing intervention. Ms. Jenna Broadbent, a former Woodland student, is interning in the Math Department and has applied to student teach next year. Mr. Belinsky has proposed using a flex room as a math lab on the 3<sup>rd</sup> floor for students needing additional instruction and making up work.



Seth reported on the English Department. The magazine *Journey* has been completed which was written entirely by students in Creative Writing I and Advanced Creative Writing. The department is also preparing students for the upcoming CAPT testing. One Region One Book held a screening of *We Were Soldiers Once...and Young* at the Prospect Public Library.

The Science Department has also been preparing students for the CAPT testing.

In the Fine Arts Department, Seth reported that the spring musical, *Jesus Christ Super Star* will be presented March 18 and 19<sup>th</sup>.

Seth reported on the Foreign Language Department that approximately 30 candidates were given a letter notifying them as being candidates for the Foreign Language Honor Society.

Chairman DeGoes turned the meeting over to Superintendent Agostine to begin the first hour of the proposed budget business.

Mr. Agostine explained that the data for the budget process this year was to abandon the spreadsheets and use the two-year old purchased software, Alio. Merging the two systems has been abandoned at this time but will be integrated over the summer for next year.

He stated there have been some increases in costs such as medical, transportation, fuel, and special education; but if the board looks at the amount of money that is refunded to the towns, the budget total would actually be a decrease. He also stated that 80% of the budget is personnel costs.

Mr. Agostine stated that the proposed budget for 2011-12 is now an increase of 1.89% or \$691,359 over this year. He said that 1% equals \$370,000 when considering increases or decreases.

Mr. Potter went through the modifications to the budget from the last meeting line by line and explained each one. He also stated that the time spent in entering data in Alio was not wasted.

Chairman DeGoes ended the budget portion of the meeting at 8:00 p.m. and immediately went into the remainder of the board meeting.

## VI. APPROVAL OF MINUTES

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the February 9, 2011, Special Board of Education Meeting Budget Workshop minutes. ALL IN FAVOR, except Priscilla Cretella who abstained. 11-038

MAR 18 2011

(Ex. II) A MOTION was made by Sheryl Feducia and SECONDED by Priscilla Cretella to approve the February 9, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR. **11-039**

(Ex. III) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the February 16, 2011, Board of Education Meeting minutes.  
ALL IN FAVOR, except Priscilla Cretella who abstained. **11-040**

(Ex. IV) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the February 17, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR, except Priscilla Cretella who abstained. **11-041**

(Ex. V) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the February 17, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR, except Priscilla Cretella who abstained. **11-042**

(Ex. VI) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the February 17, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR, except Priscilla Cretella who abstained. **11-043**

(Ex. VII) A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to approve the March 2, 2011, Special Board of Education Meeting Budget Workshop minutes with the elimination of the last paragraph under Item II beginning with "Mr. Thomas J. Galvin" .... because he spoke after the meeting had adjourned.  
ALL IN FAVOR. **11-044**

**VII. TOWN OFFICIAL COMMENT**

**VIII. PUBLIC COMMENT**

**IX. CORRESPONDENCE**

Mr. Agostine included a letter he received from parents Mr. and Mrs. Richard Hinckley and his response.

**X. TREASURER'S REPORT**

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

Mr. Agostine asked for volunteers to fill two slots on the Hall of Fame Committee from the Board of Education; Mr. Hiscox and Ms. Feducia volunteered.

**XII. REPORT OF SUPERINTENDENT**

A. Superintendent's Update

1. P.E. Presentation.

Mr. Chris Anderson, Ms. Kathleen Ebner, and Mr. Ray Donaghy gave a presentation on the future direction of the physical education program at the high school and "a day in the life of a PE student." They handed out a packet entitled, "Working Towards Wellness in the 21<sup>st</sup> Century!"

There was discussion on use of the swimming pool and utilizing it more.

**B. Action Items**

1. Accept teachers' letters of retirement/resignation effective June 30, 2011.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to accept the resignation of Lisa Durocher with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR.

**11-045**

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to accept the resignation of Regina Karas with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR.

**11-046**

A MOTION was made by David Wartko and SECONDED by William Fredericks to accept the resignation of Elaine Wolkoff with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR.

**11-047**

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to accept the resignation of Harry Gambardella with the board's appreciation for his years of service in Region 16, effective 6/30/11.

ALL IN FAVOR.

**11-048**

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to accept the resignation of Jean Guiliano with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR

**11-049**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to accept the resignation of Doreen Metzler with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR.

**11-050**

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to accept the resignation of Rosemary Petronis with the board's heartfelt respect and deep appreciation for her years of service in Region 16, effective 6/30/11.

ALL IN FAVOR

**11-051**

**C. Business Manager's Report.**

Mr. Potter handed out a detail of his report.

1. Facilities to do list.

Mr. Potter stated he will have a request for proposal (RFP) for fire protection at the end of the month. He reported on continuing to use Fuss & O'Neill for Safety Services. Priscilla Cretella suggested he look to use other companies for cost

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reasons. He's also working on submitting a heating control upgrade budget for WRHS HVAC controls. He is looking into bids for the purchase of a new incline lift for the stage at LRMS. Mr. Potter is also resolving outstanding issues with WRHS communications between pump house and alarm panel. He continues to follow up on a possible reimbursement from the state for roof snow removal. It was stated that \$84,500 was used for snow removal.

2. Discuss 457 Plan.  
Mr. Potter met with Michael Linehan, ING Financial Planning Manager, for the purpose of adding a 457 tax deferred savings plan. The handout detailed the options.
  3. Beacon Falls 1<sup>st</sup> Responders feedback.  
Mr. Potter reported on the breakfast. There was discussion on the high school radio system and the fire department on different frequency ranges. He discussed the proposed mock disaster brought up at the Prospect 1<sup>st</sup> responders breakfast. Lt. Rodriguez had the opinion that their test is too large to expand. They are considering a mock mass evacuation drill of the high school.
  4. Building Committee updates.  
Mr. Potter reported that he is looking into devising a grading/scoring tool for rating architectural firms responding to requests for proposals (RFP) due March 14, 2011.
  5. Updates on Energy Ed; selection process, BOE approval & orientation schedule.  
Mr. Potter stated that a mass email designed by Energy Ed is going to be sent. He handed out a description of the email basically stating the criteria for applicants to apply for the Energy Education Specialist position. There will be a Job Information Session on March 16 at 4 to 5 p.m. at Woodland Regional High School in the Media Center for anyone to attend.
- D. Old Business
1. Coffee with superintendent and BOE Chairperson.  
Ms. DeGoes reported and Mr. Agostine handed out a list of issues raised by parents and read through them.
- E. New Business
- F. Information Items (discussion with possible action)

### **XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee
  - a. Executive Session for Superintendent Evaluation  
Ms. DeGoes stated this matter would come at the end of the agenda.
2. Facilities and Transportation Committee  
Mr. Fredericks stated that he had a photo on his phone of the congestion at Laurel Ledge during morning drop-off time. He will forward it to Mr. Potter to review.
3. Curriculum Committee

4. Policy Committee
5. Public Communications
6. Technology Committee
7. Liaisons

- a. Schools

Ms. Feducia commented that the last ACES meeting, everyone used laptops. She also stated that the WRHS girls' basketball team had won last night on senior night and start the NVL tournament on Saturday.

- b. Wellness Committee

- c. Professional Development Committee

Ms. DeGoes stated this was still in the planning stages.

- d. Prevention Task Force

Chairman DeGoes said the new rollout is May 10 with student training on May 6.

- e. Curriculum Council

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to adjourn to Executive Session at 9:36 p.m. to discuss the superintendent's evaluation, Executive Session to include Mr. Agostine. ALL IN FAVOR. **11-052**

The Board came out of Executive Session at 9:58 p.m.

#### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn the March 9, 2011, Board of Education meeting at 10:00 p.m.

ALL IN FAVOR

**11-053**

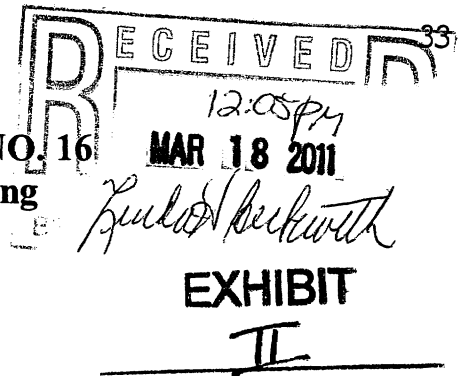
Wendy Oliveira,

Board Secretary

*These minutes are subject to Board approval.  
Susan Vaill, Board Clerk*

**MAR 18 2011**

REGIONAL SCHOOL DISTRICT NO. 16  
Special Board of Education Meeting  
Budget Workshop  
March 16, 2011



**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
Sheryl Feducia (arrived at 6:08 pm)  
Wendy Oliveira

*Prospect...*

Donna Cullen (arrived at 6:20 pm)  
Lisa DeGoes  
Robert Hiscox  
David Wartko

**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager  
Leigh Barbour, Assistant to Business Manager

**I. CALL TO ORDER**

The budget workshop was called to order by Chairperson Lisa DeGoes at 6:02 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman DeGoes turned the meeting over to Superintendent of Schools, Mr. Agostine. Mr. Agostine thanked Mr. Potter and Ms. Barbour for working so diligently on the budget and putting it together. He distributed a handout showing changes in budget numbers from last week's meeting. Mr. Potter went through the changes line by line. Mr. Agostine stated that he recommends the proposed 2011-2012 budget as it stands, which is 1.08% over this year's budget for a total of \$37,017,602. He reminded the Board that one-tenth of one percent equals \$37,000 and to make further decreases to come to a zero budget would involve eliminating school programs.

There was further discussion on possible budget items that could be recalculated.

Ms. Oliveira questioned sports uniforms and to check into the cycle of purchasing for possible reductions. Mr. Agostine stated he will look into sports uniforms, site control budgets, and high school library books.

Mr. Potter will be reporting back to the Board next week on certain line items.

Ms. Feducia stated that she may not be able to attend the meeting next week because it is Winter Sports Awards Night, and she is not in favor of supporting extra-curricular activities under the budget.

**III. ADJOURNMENT**

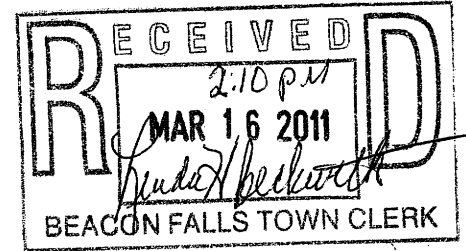
A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the March 16, 2011, Special Board of Education Meeting Budget Workshop at 7:20 p.m. ALL IN FAVOR **11-054**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

MAR 18 2011



James C. Agostine  
Superintendent

March 15, 2011

**Region 16  
Building Committee Meetings**

Notice is given that meetings of the Region 16 Building Committee will be held at 6:00 p.m. at Long River Middle School, Prospect, CT. on the following dates to conduct interviews with architectural firms:

Wednesday, March 30, 2011  
Tuesday, April 5, 2011  
Wednesday, April 6, 2011  
Tuesday, April 12, 2011

Sincerely,

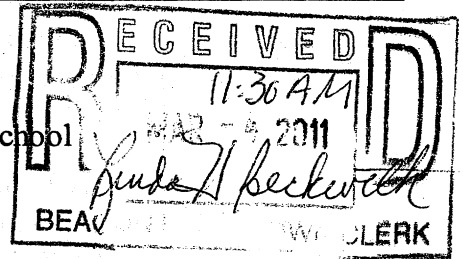
James C. Agostine



**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** March 9, 2011  
**PLACE:** Woodland Regional High School  
**TIME:** 7:00 p.m.



**Note:** The first hour of this Board of Education Meeting will be dedicated to conducting proposed school budget 2011-2012 business.

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes
  - Minutes of February 9, 2011, Special BOE Meeting Budget Workshop (Ex. I)
  - Minutes of February 9, 2011, Special Board of Education Meeting (Ex. II)
  - Minutes of February 16, 2011, Board of Education Meeting (Ex. III)
  - Minutes of February 17, 2011, Special Board of Education Meeting (Ex. IV)
  - Minutes of February 17, 2011, Special Board of Education Meeting (Ex. V)
  - Minutes of February 17, 2011, Special Board of Education Meeting (Ex. VI)
  - Minutes of March 2, 2011, Special BOE Meeting Budget Workshop (Ex. VII)
- VI. Town Official Comment
- VII. Public Comment

**VIII. Correspondence**

Letter from parent of high school child and response from superintendent.

**IX. Treasurer's Report**

**X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**

**XI. Exemplary People and Programs**

**XII. Report of Superintendent**

**A. Superintendent's Update**

1. P.E. Presentation (Brian Fell)

**B. Action Items**

1. Accept teachers' letters of retirement/resignation effective June 30, 2011.  
(L. Durocher, R. Karas, E. Wolkoff, H. Gambardella, J. Guiliano, D. Metzler, R. Petronis)

**C. Business Manager's Report**

1. Facilities to do list.
2. Discuss 457 Plan.
3. Beacon Falls 1<sup>st</sup> Responders feedback
4. Building Committee updates.
5. Updates on Energy Ed: selection process, BOE approval, & orientation schedule.

**D. Old Business**

1. Coffee with superintendent and BOE Chairperson.

**E. New Business**

**F. Information Items (discussion with possible action)**

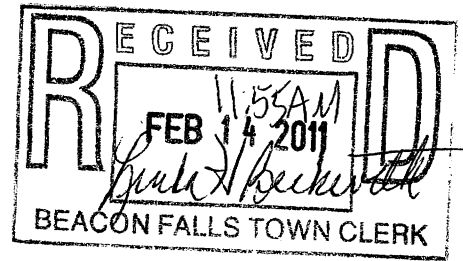
**XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive Session for Superintendent Evaluation
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

**XIV. Adjournment**



James C. Agostine  
Superintendent



February 11, 2011

## **Region 16 Special Board of Education Meeting**

Notice is hereby given that a Special Meeting of the Board of Education will be held on Thursday, February 17, 2011, at the Region 16 District Office, 207 New Haven Road, Prospect, CT 06712 starting at 9:00 a.m.

### **AGENDA**

Hearings: Student Discipline Issues

Sincerely,

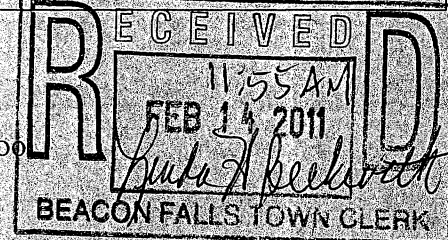
A handwritten signature in cursive script that reads "James C. Agostine".

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** February 16, 2011  
**PLACE:** Long River Middle School  
**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)
- XI. Exemplary People and Programs

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. P.E. Presentation (Brian Fell)
2. Reconsiderations of Learning Materials. (Andrea Einhorn)
3. National Standards. (Andrea Einhorn)
4. Readers Workshop. (Regina Murzak)

### **B. Action Items**

1. Act on request for donation to 2011 Post Prom.

### **C. Business Manager's Report**

1. Building Committee updates.
2. Energy Ed contract/timeline.
3. Facilities update – storm damage to schools & roof repair costs.
4. Beacon Falls 1<sup>st</sup> Responders agenda.

### **D. Old Business**

### **E. New Business**

### **F. Information Items (discussion with possible action)**

### **G. Enrollment Report (Ex. I)**

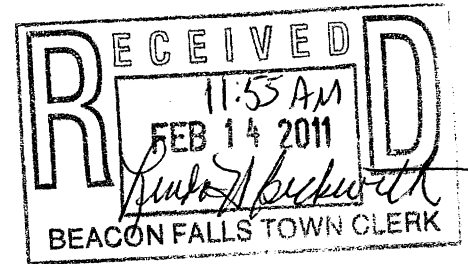
## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

## **XIV. Adjournment**



James C. Agostine  
Superintendent



February 11, 2011

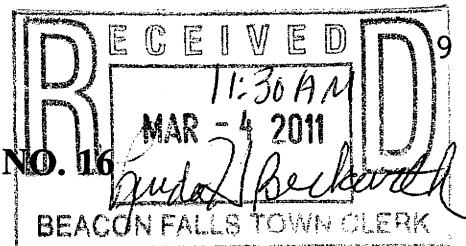
## **Region 16 Board of Education Technology Meeting**

Notice is hereby given that a Region 16 Technology Meeting of the Board of Education will be held on Wednesday, February 16, 2011, at 6:00 p.m. at Long River Middle School, Prospect, CT, in the Media Center before the regular Board of Education Meeting.

Sincerely,

James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 16  
Special Board of Education  
Budget Workshop  
February 9, 2011



**EXHIBIT**

I

**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Sheryl Feducia  
William Fredericks  
Wendy Oliveira

*Prospect...*

Lisa DeGoes  
Robert Hiscox  
David Wartko

**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager

**I. CALL TO ORDER**

The budget workshop was called to order by Chairperson Lisa DeGoes at 6:07 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

Chairman DeGoes stated that this is the first presentation of the proposed budget for 2011-2012. She then turned over the meeting to Mr. Agostine. Mr. Agostine indicated that there have been some minor reductions to the budget as a few duplicates were found upon review. He thanked Hugh Potter for meeting the challenge with this new budget. He said that there are a number of items that are estimated because the final numbers are not yet known such as medical benefit insurance and teacher reductions as a result of student enrollment. These figures should be finalized by March.

Mr. Potter presented the budget and stated that there is a formal criteria used to determine the budget which he summarized. He stated, because this is a first look and there are going to be final numbers added and corrections made, there is no public handout tonight. He reiterated that final numbers forthcoming for items such as insurance premiums, teacher salaries, energy savings with the hiring of Energy Ed, etc. will change the final budget numbers.

Mr. Potter proceeded to go through the various budget line items and explained the various handouts to the Board. At this time, he noted that the first proposed budget is showing a 6.25% or \$2,289,128 increase over this year, but major reductions will be forthcoming with final numbers by March.

Mr. Potter thanked the town leaders for being in attendance from Beacon Falls and Prospect. It was relayed that state funding for education had not yet been determined with the new administration.

Mr. Agostine stated for the public attendees, in case they were not aware, that \$839,000 from the prior budget was returned to the two towns by the Board of Education.

#### **IV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn the February 9, 2011, Special Board of Education Meeting Budget Workshop at 6:50 p.m. ALL IN FAVOR **11-016**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*



**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**February 9, 2011**

**EXHIBIT**

II

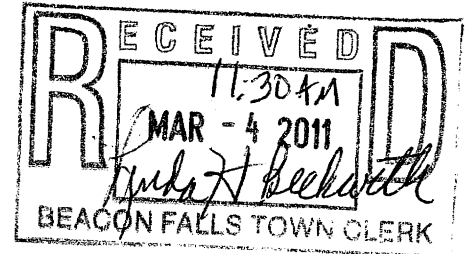
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...*

Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:20 p.m. at Long River Middle School, Prospect, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn to Executive Session at 7:21 p.m. to discuss personnel issues to include the Business Manager and Superintendent of Schools. ALL IN FAVOR 11-017

The Board came out of Executive Session at 7:34 p.m.

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to approve the January 19, 2011, Special Board of Education Meeting minutes. ALL IN FAVOR. 11-018

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

A letter was received from the WRHS Student Council dated January 26, 2011, expressing opposition to next year's school calendar.

#### **IX. TREASURER'S REPORT**

#### **X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn Sousa, Seth Stevens)**

Seth Stevens reported on the following:

1. There is a Math Team meet on February 14 at New Milford High School.
2. The Applied Technology Department is including classes on transportation and construction. An energy efficient car will be included into next year's curriculum of the transportation class.
3. The WRHS Concert Band is developing a program allowing section leaders to train middle school students.

Caitlyn Sousa reported on Mrs. Flaherty's *Contemporary World Issues* class trip to Global Classroom's Model United Nations simulation on February 5 at City College in New York City.

#### **XI. EXEMPLARY PEOPLE AND PROGRAMS**

Mr. Agostine reported on the CT Art Education Association (CAEA) Scholastic Art Award Recipients: Carolyn Luddy, Tyra Harris, Melissa Robinson, Amber Tolboe, Jennifer Crowley and Sarah Graziano.

He also stated a letter was received from Stacy Zwick, Swim Coach for Long River Swim Team, reporting the excellent results of the 2011 Middle School Open and thanking the district for supporting the sport.

#### **XII. REPORT OF SUPERINTENDENT**

##### **A. Superintendent's Update**

##### **1. Hall of Fame.**

Mr. Agostine introduced Principal Dr. Arnold Frank and Kyle Brennan, a 2009 graduate of WRHS. They presented a draft of by-laws and procedures dated 1/25/11 for the 'Woodland Regional High School Hall of Fame'. They explained the implementation of the bylaws, which are still in draft form. The four categories of possible Hall of Fame candidates would consist of 1) alumni graduates, other than athletes 2) athletes, including coaches 3) community members who have contributed to the region and 4) retired educators. A committee consisting of 15 members is being formulated which will include two members from the Board of Education.

Mr. Hiscox questioned the eligibility of the retired educators. Ms. Feducia commended Kyle Brennan for taking on this project and seeing it through. Ms. DeGoes inquired about fundraising which will be independent of the region. Ms. Cretella inquired about what goals are intended per candidate category.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to endorse and support the concept of the "Woodland Regional High School Hall of Fame". ALL IN FAVOR. **11-019**

**B. Action Items**

1. Act on approval of audit for the 2009-2010 school year.  
Mr. Bill Doyle stated that the report was very clear and well done. Mr. Potter commended Mr. Doyle for his accessibility and assistance whenever needed.

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to accept the audit for the 2009-2010 school year.  
ALL IN FAVOR.11 **11-020**

2. Energy Ed contract.  
Mr. Potter stated that the attorneys for Region 16 and Energy Ed reviewed the contract. He advised the Board, with all his research and confirmations of significant energy reductions from other school districts, he saw no reason not to partner with Energy Ed. He pointed out that Mr. Stowell, the top candidate for Energy Manager, has declined to apply for the position due to the number of hours anticipated including numerous hours on weekends. Mr. Potter stated that the Energy Manager is the key ingredient for this program to be successful.

Ms. DeGoes inquired what the timeline would be once signing the contract. Mr. Potter responded as soon as mid-April. Mr. Agostine suggested the Board move forward with contracting Energy Ed.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to support the contract with Energy Ed and to move forward it.  
ALL IN FAVOR. **11-021**

3. Approve teacher's letter of resignation.

A MOTION was made by Priscilla Cretella and SECONDED by Robert Hiscox to approve Linda Kimball's letter of resignation, effective 2/18/11.  
ALL IN FAVOR. **11-022**

4. Act on voluntary compliance with the CT Nutrition Standards published pursuant to Section 10-215 of the CT General Statutes for the period 7/1/2011 through 6/30/2012 for all Region 16 schools.

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to voluntarily comply with the CT Nutrition Standards published pursuant to Section 10-215 of the CT General Statutes for the period 7/1/2011 through 6/30/2012 for all Region 16 schools. ALL IN FAVOR. **11-023**

C. Business Manager's Report.

Mr. Potter reported that \$79,269 has been spent to date on snow removal. He provided a detailed chart on snow removal of the roofs and what other towns were paying for snow removal. Mr. Potter provided a short status report on the Talmadge Hill Building Committee.

D. Old Business

E. New Business

F. Information Items

**XIII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee

Executive Session noted earlier in the minutes.

2. Facilities and Transportation Committee

There was brief discussion on the parking situation at Laurel Ledge due to the snow. Mr. Agostine will send a letter to parents addressing the proper drop-off and pick-up areas. Mr. Potter will personally view the area and report back to the Board.

3. Curriculum Committee

4. Policy Committee

5. Public Communications

6. Technology Committee

7. Liaisons

a. Schools

b. Wellness Committee

c. Professional Development Committee

d. Prevention Task Force

e. Curriculum Council

**XIV. ADJOURNMENT**

A MOTION was made by David Wartko and SECONDED by Sheryl Feducia to adjourn the February 9, 2011, Special Board of Education meeting at 8:42 pm.

ALL IN FAVOR

**11-024**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**February 16, 2011**

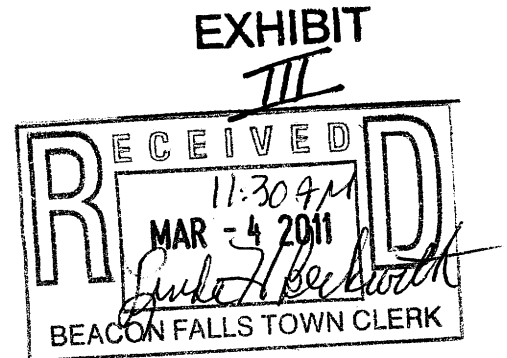
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Sheryl Feducia  
 William Fredericks  
 Wendy Oliveira

*Prospect...*

Lisa DeGoes  
 Robert Hiscox  
 David Wartko  
 Donna Cullen (arrived at 7:50 p.m.)



**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:02 p.m. at Long River Middle School, Prospect, CT and began with the budget workshop for the first hour.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

Superintendent of Schools James C. Agostine gave a brief overview of the school budget. He said there was some very good news in reductions of a few items that were not set at the last meeting. Insurance benefits came in substantially lower re medical and retirees savings, and 3.5 teachers were reduced due to lower enrollment. The proposed budget for 2011-2012 stands at a 3.9 percent increase over this year's budget. Mr. Agostine is still looking at items to reduce to lower that number.

Mr. Potter distributed a new spreadsheet detailing every line item. He stated that he is giving this out with reservation because it is still not complete. This spreadsheet shows the changes from 6.25 percent to 3.92 percent.

Chairman DeGoes asked if there were any questions from the Board members. Mr. Hiscox inquired if the town employees would be joining with the school employees for insurance benefits. Mr. Agostine stated there was an open door on the school side if the town wants to investigate merging the employees.

The Board went around the table and each member commented on certain line items.

Mr. Potter relayed the special education budget increased from \$1.131M to \$1.484M.

First Selectwoman Susan Cable commented that at least one of the Beacon Falls Selectmen and a member of the Board of Finance will be attending the Region 16 budget workshops. She would also like to invite our Board members to their budget meetings.

Mr. Tom Galvin, a member of the Prospect Town Council, reiterated the same as Mrs. Cable.

Chairman DeGoes stated at this time the Board would continue directly with the regular business of tonight's meeting.

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn to Executive Session at the end of the meeting to discuss personnel issues to include the Business Manager and Superintendent of Schools.

ALL IN FAVOR

11-025

**V. APPROVAL OF MINUTES**

**VI. TOWN OFFICIAL COMMENT**

**VII. PUBLIC COMMENT**

**VIII. CORRESPONDENCE**

Chairman DeGoes responded by letter to the Student Council's letter presented at the last meeting opposing the school calendar.

**IX. TREASURER'S REPORT**

**X. STUDENT REPRESENTATIVE'S REPORT**

**XI. EXEMPLARY PEOPLE AND PROGRAMS**

**XII. REPORT OF SUPERINTENDENT**

A. Superintendent's Update

1. P.E. Presentation. Mr. Agostine is postponing this presentation to another meeting.
2. Reconsiderations of Learning Materials. Mr. Agostine explained that last year a parent questioned the use of a textbook, and it was realized that there was no process in place to examine learning materials. Ms. Andrea Einhorn was put in charge of this process, and she handed out the guidelines proposed and explained the same.
3. National Standards. Mr. Agostine explained that the National Standards has a new name which is Common Core State Standards. Ms. Einhorn did a PowerPoint presentation, handed out the presentation to the Board, and explained the initiatives

for preparing students for college and career. She stated that Finland is the number one country right now for education. The new standards are going to require schools to update their curriculums, and the learning will be more diverse than in previous years.

Seth Stevens, WRHS Board of Education Student Representative, gave out invitations to Woodland's 10-Year Celebration Gala to be held on June 11<sup>th</sup>.

4. Readers Workshop. Ms. Regina Murzak and three LLS teachers who are implementing Readers Workshop attended tonight's meeting: Nancy Bernard-1<sup>st</sup> grade, Shannon Kotsaftis-2<sup>nd</sup> grade, and Donna Zielinski-4<sup>th</sup> grade. Mrs. Murzak stated that all classrooms contain independent leveled libraries called "just right books." Students become better readers by reading appropriate books. She gave a PowerPoint presentation including videos of Readers Workshop in classrooms. Charts are created and hung as visual reminders for students. The teachers commented on their students' progress. The students are more motivated to read because they can pick their own books—books that interest them. This program is piloted this year at Laurel Ledge. It will progress to the other schools next year.

Mr. Wartko asked if the Board was budgeting to expand Readers Workshop. Ms. Einhorn stated that more funding is necessary to expand the number of books, but they are using other avenues (such as the PTO) for funding other than coming from the budget.

**B. Action Items**

1. Act on request for donation to 2011 Post Prom.

A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to donate \$2,000 to 2011 WRHS Post Prom. ALL IN FAVOR **11-026**

**C. Business Manager's Report**

1. Building Committee updates.
2. Energy Ed contract/timeline. Mr. Potter stated the kick-off meeting will be 2/17/11.
3. Facilities update – storm damage to schools & roof repair costs. Mr. Potter updated the Board on snow damage. He stated there was minor cracking to Woodland High School, but that it turned out to be cosmetic. The costs to repair are between \$2,600 versus \$8,500 depending on the process they use.
4. Beacon Falls 1<sup>st</sup> Responders agenda. He stated that they will be putting together a mock vehicle accident for pre-prom time.

**D. Old Business**

**G. Enrollment Report (Ex. I)**

**XIII. REPORT OF COMMITTEES**

- 1. Personnel and Negotiations Committee

The Board will adjourn to Executive Session after the Report of Committees.

- 2. Facilities and Transportation Committee
- 3. Curriculum Committee
- 4. Policy Committee
- 5. Public Communications
- 6. Technology Committee

Mr. Wartko stated that the Technology Committee met tonight and reviewed the budget. He also commented that parents are not using Edline, and the superintendent will be following up with a notice to parents.

- 7. Liaisons

- a. Schools

Ms. Feducia commented that the last ACES meeting, everyone used laptops.

She also stated that the WRHS girls' basketball team had won last night on senior night and the NVL tournament starts on Saturday.

- b. Wellness Committee
- c. Professional Development Committee
- d. Prevention Task Force

Chairman DeGoes said the new rollout is May 10 with student training on May 6.

- e. Curriculum Council

The Board adjourned to Executive Session at 9:15 p.m. with the superintendent and the Business Manager as previously planned/noted in Motion # 11-025.

The Board came out of Executive Session at 9:36 p.m.

**XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to adjourn the February 16, 2011, Board of Education meeting at 9:37 p.m.

ALL IN FAVOR

**11-027**

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

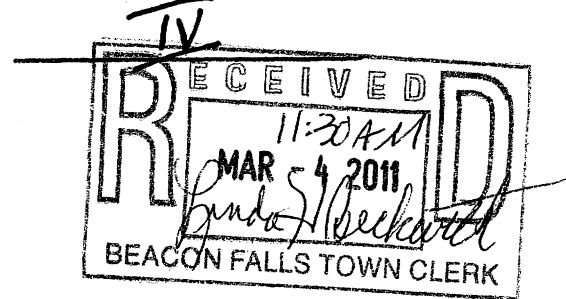


**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**February 17, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Wendy Oliveira

*Prospect...* Lisa DeGoes  
David Wartko

**EXHIBIT**

**STAFF MEMBERS PRESENT:** Mr. James C. Agostine, Superintendent of Schools  
Jayne Lanphear, Principal Long River Middle School  
Kristin Bernier, Asst. Principal LRMS  
Erin Hayes, Guidance Counselor LRMS

**OTHERS PRESENT:** Attorney William Connon, Sullivan, Schoen, Campane, &  
Connon – Region 16 Board Attorney/Procedural Advisor  
Attorney Stacey Lafferty, Representing Region 16  
School Administration  
Officer Douglas Fairchild  
Student & Student's Parents  
Public Stenographer

**CALL TO ORDER**

The meeting was called to order by Lisa DeGoes at 9:10 a.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to enter into executive session at 9:12 a.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Mr. James Agostine, Mrs. Jayne Lanphear, Mrs. Kristin Bernier, Ms. Erin Hayes, Officer Doug Fairchild, the student, student's parents and the public stenographer.

ALL IN FAVOR.

11-028

At 10:20 a.m., all members left the executive session except the Board of Education members and Attorney Cannon so that the Board could deliberate.

*The Board came out of executive session at 11:05 a.m.*

David Wartko MOVED, and the motion was SECONDED by Wendy Oliveira to accept the following:

- (1) The Board of Education adopt the findings of fact discussed in executive session regarding the student who was the subject of the expulsion hearing conducted in executive session; and
- (2) That said student, as a consequence of the factual findings adopted by the Board of Education, be expelled from participating in any and all school-sponsored or school-related curricular and extra-curricular classes, activities, programs and ceremonies, whether at school or other locations, from the end of the student's suspension until February 7, 2012, and, that during the period of expulsion, said student shall be offered an alternative educational opportunity;
- (3) If the student meets the following conditions, the student will be eligible to return to school on a probationary status at the start of the 2011-2012 school year:
  - (a) The student regularly participate and fully cooperate in the alternative educational program offered and achieve passing grades;
  - (b) The student must fully participate in any court ordered drug therapy program and provide a release to allow the Superintendent of Schools to verify such participation; and
  - (c) If the student complies with these conditions in the opinion of the Superintendent, the student shall be readmitted on a probationary status at the start of the 2011-12 school year. The conditions of this probation will be that if the student commits any act of misconduct that would result in a suspension or an expulsion from school, the student will immediately be excluded from school and will be required to serve the entire remaining portion of the original expulsion, without further action by the Board. Should the student be readmitted at the start of the 2011-12 school year and conclude the probationary period without reverting to the original expulsion status, the Board directs that on February 8, 2012, notice of the expulsion shall be expunged from the student's cumulative educational record, as authorized by C.G.S. §10-233d(f)2.

ALL IN FAVOR

11-029

#### **ADJOURNMENT**

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to adjourn the February 17, 2011, Special Board of Education Meeting at 11:15 a.m.

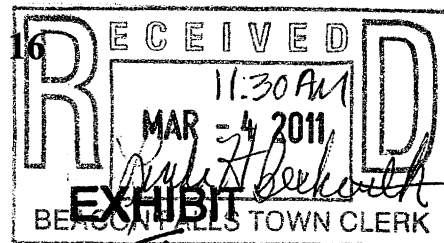
ALL IN FAVOR

11-030

Sincerely,

Wendy Oliveira, Secretary

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**February 17, 2011**



**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Wendy Oliveira

*Prospect...* Lisa DeGoes  
David Wartko

**STAFF MEMBERS PRESENT:** Mr. James C. Agostine, Superintendent of Schools  
Jayne Lanphear, Principal Long River Middle School  
Kristin Bernier, Asst. Principal LRMS  
Erin Hayes, Guidance Counselor LRMS

**OTHERS PRESENT:** Attorney William Connon, Sullivan, Schoen, Campane, &  
Connon – Region 16 Board Attorney/Procedural Advisor  
Attorney Stacey Lafferty, Representing Region 16  
School Administration  
Officer Douglas Fairchild  
Attorney Kevin McSherry, Representing the student  
Student & Student's Parents  
Public Stenographer

**CALL TO ORDER**

The meeting was called to order by Lisa DeGoes at 11:35 a.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by David Wartko and SECONDED by Wendy Oliveira to enter into executive session at 11:36 a.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Mr. James Agostine, Mrs. Jayne Lanphear, Mrs. Kristin Bernier, Ms. Erin Hayes, Officer Doug Fairchild, Attorney Kevin McSherry, the student, student's parents and the public stenographer.  
**ALL IN FAVOR.**

11-031

At 12:30 p.m., all members left the executive session except the Board of Education members and Attorney Cannon so that the Board could deliberate.

*The Board came out of executive session at 12:55 p.m.*

David Wartko MOVED, and the motion was SECONDED by Wendy Oliveira to accept the following:

- (1) The Board of Education adopt the findings of fact discussed in executive session regarding the student who was the subject of the expulsion hearing conducted in executive session; and
- (2) That said student, as a consequence of the factual findings adopted by the Board of Education, be expelled from participating in any and all school-sponsored or school-related curricular and extra-curricular classes, activities, programs and ceremonies, whether at school or other locations, from the end of the student's suspension until February 7, 2012, and, that during the period of expulsion, said student shall be offered an alternative educational opportunity;
- (3) If the student meets the following conditions, the student will be eligible to return to school on a probationary status at the start of the 2011-12 school year:
  - (a) The student regularly participate and fully cooperate in the alternative educational program offered and achieve passing grades;
  - (b) The student must fully participate in any court ordered drug therapy program and provide a release to allow the Superintendent of Schools to verify such participation; and
  - (c) If the student complies with these conditions in the opinion of the Superintendent, the student shall be readmitted on a probationary status at the start of the 2011-12 school year. The conditions of this probation will be that if the student commits any misconduct that would result in a suspension or an expulsion from school, the student will immediately be excluded from school and will be required to serve the entire remaining portion of the original expulsion, without further action by the Board.

ALL IN FAVOR

11-032

#### **ADJOURNMENT**

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to adjourn the February 17, 2011, Special Board of Education Meeting at 12:58 p.m.

ALL IN FAVOR

11-033

Sincerely,

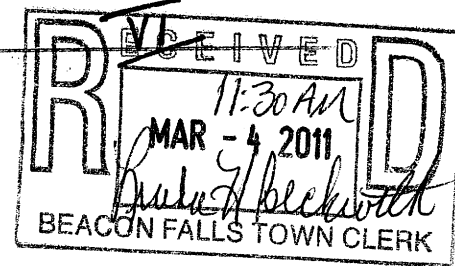
Wendy Oliveira, Secretary

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**February 17, 2011**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...* Wendy Oliveira

*Prospect...* Lisa DeGoes  
 David Wartko

**EXHIBIT**

**STAFF MEMBERS PRESENT:** Mr. James C. Agostine, Superintendent of Schools  
 Jayne Lanphear, Principal Long River Middle School  
 Kristin Bernier, Asst. Principal LRMS  
 Erin Hayes, Guidance Counselor LRMS

**OTHERS PRESENT:** Attorney William Connon, Sullivan, Schoen, Campana, &  
 Connon – Region 16 Board Attorney/Procedural Advisor  
 Attorney Stacey Lafferty, Representing Region 16  
 School Administration  
 Officer Douglas Fairchild  
 Attorney James W. Cummings, Representing the student  
 Student, Student's Parents, & Student's Grandparent  
 A Student Witness & Student's Parent  
 Public Stenographer

**CALL TO ORDER**

The meeting was called to order by Lisa DeGoes at 2:20 p.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to enter into executive session at 2:21 p.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Mr. James Agostine, Mrs. Jayne Lanphear, Mrs. Kristin Bernier, Ms. Erin Hayes, Officer Doug Fairchild, Attorney James Cummings, the student, student's parents and grandparent, a student witness and that student's parent, and the public stenographer.

ALL IN FAVOR.

11-034

At 3:35 p.m., all members left the executive session except the Board of Education members and Attorney Connon so that the Board could deliberate.

*The Board came out of executive session at 4:23 p.m.*

David Wartko MOVED, and the motion was SECONDED by Wendy Oliveira to accept the following:

- (1) The Board of Education adopt the findings of fact discussed in executive session regarding the student who was the subject of the expulsion hearing conducted in executive session;
- (2) That said student, as a consequence of the factual findings adopted by the Board of Education, be expelled from participating in any and all school-sponsored or school-related curricular and extra-curricular classes, activities, programs and ceremonies, whether at school or other locations, from the end of the student's suspension until February 7, 2012, and, that during the period of expulsion, said student shall be offered an alternative educational opportunity; and
- (3) If the student meets the following conditions, the student will be eligible to return to school on a probationary status at the start of the 2011-12 school year:
  - (a) The student regularly participate and fully cooperate in the alternative educational program offered and achieve passing grades;
  - (b) The student must fully participate in any court ordered drug therapy program and provide a release to allow the Superintendent of Schools to verify such participation; and
  - (c) If the student complies with these conditions in the opinion of the Superintendent, he shall be readmitted on a probationary status at the start of the 2011-12 school year. The conditions of this probation will be that if the student commits any act of misconduct that would result in a suspension or an expulsion from school, the student will immediately be excluded from school and will be required to serve the entire remaining portion of the original expulsion, without further action by the Board.

ALL IN FAVOR

11-035

#### **ADJOURNMENT**

A MOTION was made by Wendy Oliveira and SECONDED by David Wartko to adjourn the February 17, 2011, Special Board of Education Meeting at 4:26 p.m.

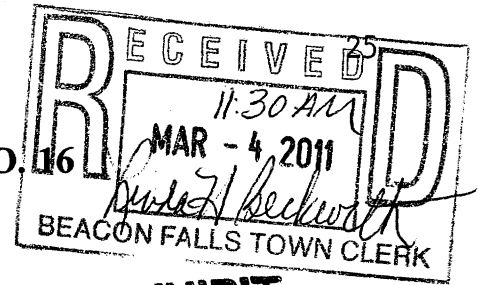
ALL IN FAVOR

11-036

Sincerely,

Wendy Oliveira, Secretary

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education**  
**Budget Workshop**  
**March 2, 2011**



**EXHIBIT**

**VII**

**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
Sheryl Feducia  
William Fredericks

*Prospect...*

Donna Cullen  
Lisa DeGoes  
Robert Hiscox  
David Wartko

**STAFF MEMBERS PRESENT:**

James C. Agostine, Superintendent of Schools  
Hugh Potter, Business Manager  
Dr. Arnold Frank, Principal WRHS  
Joseph Nuzzo, Principal Community School  
Lynn Patterson, Principal Algonquin School  
Regina Murzak, Principal Laurel Ledge School  
Dr. Lynn Cox, Director Pupil Personnel  
Andrea Einhorn, Asst. Dir. Special Ed/Curriculum Dir.  
Bruce Bartmess, Director of Technology

**OTHERS PRESENT:**

Thomas Galvin, Prospect Town Council  
Wendy Hopkinson, Beacon Falls Board of Finance

**I. CALL TO ORDER**

The budget workshop was called to order by Chairperson Lisa DeGoes at 6:03 p.m. at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman DeGoes turned the meeting over to Superintendent of Schools, Mr. Agostine. Mr. Agostine stated that there have been more reductions as well as some increases to the budget based on further review as well as final numbers coming in. He said that the proposed budget for next year is now \$904,000 or 2.47% over this year's budget. He turned the meeting over to Mr. Potter to go through the budget document and stated that the region's principals were in attendance.

Mr. Potter stated that some final numbers have come in such as medical and dental premiums which increased. One of the reductions he was able to make was snow removal equipment and a floor machine reducing the budget by approximately \$39,000.

Because the principals were in attendance, the Board went through each school's Local Control Budget and asked various questions clarifying line items. It was suggested that the line items between schools should be listed similarly to be better understood.

Woodland High Principal, Dr. Frank, explained that there is a five-year cycle for textbooks and workbooks and that certain subjects are higher or lower based on the particular year of the cycle. He said that the athletic budget was reduced.

Mr. Agostine then moved onto Region Control Budget documents, going school by school. A few items were questioned that had either increased or decreased a considerable amount.

Mr. Potter distributed a list of proposed staff reductions that will be reviewed prior to the next budget meeting.

Mr. Agostine discussed various staff versus student enrollment projections.

Mr. Thomas J. Galvin, Prospect Town Council member, spoke on behalf of town residents and handed out a list of proposed legislative bills that have the potential of saving residents thousands of dollars relative to binding arbitration. He asked the Board to consider going on record in supporting these bills as other districts have done.

### III. ADJOURNMENT

A MOTION was made by Sheryl Feducia and SECONDED by Robert Hiscox to adjourn the March 2, 2011, Special Board of Education Budget Workshop at 8:22 pm.  
ALL IN FAVOR 11-037

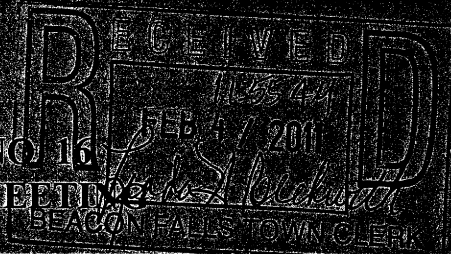
Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*



REGIONAL SCHOOL DISTRICT NO 16  
SPECIAL BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: February 9, 2011  
PLACE: Long River Middle School  
TIME: 7:30 p.m. (following the Budget Workshop)

AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of January 19, 2011, Special Board of Education Meeting (Ex. I)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence  
Letter from WRHS Student Council
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)
- XI. Exemplary People and Programs  
CT Art Education Association (CAEA) Scholastic Art Award Recipients:  
Carolyn Luddy, Tyra Harris, Melissa Robinson, Amber Tolboe, Jennifer  
Crowley and Sarah Graziano  
  
Long River Swim Team medal winners.

## XII. Report of Superintendent

### A. Superintendent's Update

#### 1. Hall of Fame (Arnold Frank)

### B. Action Items

1. Act on approval of audit for the 2009-2010 school year. (Bill Doyle)
2. Energy Ed contract.
3. Approve teacher's letter of resignation. (L. Kimball)
4. Act on voluntary compliance with the CT Nutrition Standards published pursuant to Section 10-215 of the CT General Statutes for the period 7/1/2011 through 6/30/2012 for all Region 16 schools.

### C. Business Manager's Report

### D. Old Business

### E. New Business

### F. Information Items (discussion with possible action)

## XIII. Report of Committees

### 1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)

#### a. Executive session

### 2. Facilities and Transportation Committee (William Fredericks, Chair)

### 3. Curriculum Committee (Donna Cullen, Chair)

### 4. Policy Committee (Robert Hiscox, Chair)

### 5. Public Communications (Priscilla Crestella, Chair)

### 6. Technology Committee (David Wartko, Chair)

### 7. Liaisons

#### a. Schools (Alg - D. Wartko, Conn - R. Hiscox; LRMS - L. DeGoes, LLS - W. Oliveira, WRHS - D. Cullen, ACES - S. Feducia)

#### b. Wellness Committee (Wendy Oliveira)

#### c. Professional Development Committee (Lisa DeGoes)

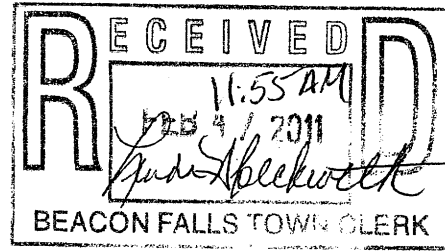
#### d. Prevention Task Force (Lisa DeGoes)

#### e. Curriculum Council (Donna Cullen)

## XIV. Adjournment



James C. Agostine  
Superintendent



February 4, 2011

**NOTICE OF SPECIAL BOARD OF EDUCATION MEETING**

**February 9, 2011**

Please be notified that a Region 16 Special Board of Education Meeting is scheduled for Wednesday, February 9, 2011, at 7:30 p.m. at Long River Middle School, Prospect, CT, following the Region 16 Budget Workshop, which begins at 6:00 p.m.

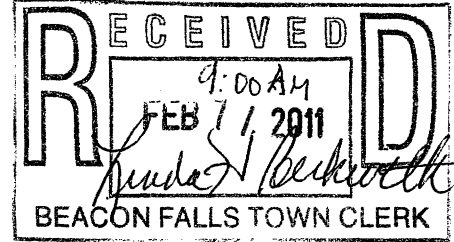
Sincerely,

James C. Agostine



**James C. Agostine**  
 Superintendent

February 4, 2011



**Region 16  
 Building Committee Meeting  
 February 8, 2011**

Notice is given that a meeting of the Region 16 Building Committee will be held on Tuesday, February 8, 2011, at 7:00 p.m. at Long River Middle School, Prospect, CT.

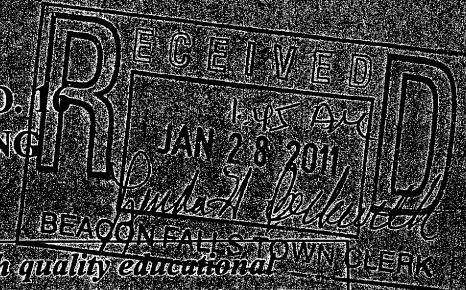
**AGENDA**

1. Educational Specifications status.
2. Attorney N. Warren Hess III to discuss legal aspects of school building process.
3. Review of first draft construction timeline.
4. RFPQ/P Invitation to bid respondents.
5. Discover the Discovery Museum Magnet School / Presentation and Tour opportunity.

Sincerely,

James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 1  
BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** February 2, 2011  
**PLACE:** Woodland Regional High School  
**TIME:** 7:00 p.m.

AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes  
Minutes of January 19, 2011, Special Board of Education Meeting (Ex. I)
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence  
Letter from WRHS Student Council.
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)
- XI. Exemplary People and Programs  
CT Art Education Association (CAEA) Scholastic Art Award Recipients:  
Carolyn Luddy, Tyra Harris, Melissa Robinson, Amber Tolboe, Jennifer Crowley and Sarah Graziano.

**XII. Report of Superintendent**

**A. Superintendent's Update**

1. Readers Workshop. (Regina Murzak)
2. National Standards. (Andrea Binhorn)
3. Hall of Fame. (Arnold Frank)

**B. Action Items**

1. Act on approval of audit for the 2009-2010 school year. (Bill Doyle)

**C. Business Manager's Report**

1. Facilities Committee "to-do" list.

**D. Old Business**

**E. New Business**

**F. Information Items (discussion with possible action)**

**XIII. Report of Committees**

**1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)**

**a. Executive session.**

**2. Facilities and Transportation Committee (William Fredericks, Chair)**

**3. Curriculum Committee (Donna Cullen, Chair)**

**4. Policy Committee (Robert Hiscox, Chair)**

**5. Public Communications (Priscilla Oretella, Chair)**

**6. Technology Committee (David Wartko, Chair)**

**7. Liaisons**

**a. Schools (Alg - D. Wartko; Comm - R. Hiscox; LRMS - L. DeGoes; ELS - W. Oliveira; WRHS - D. Cullen; ACES - S. Feducia)**

**b. Wellness Committee (Wendy Oliveira)**

**c. Professional Development Committee (Lisa DeGoes)**

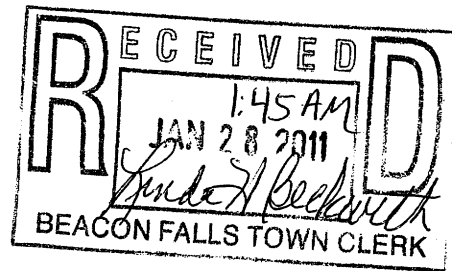
**d. Prevention Task Force (Lisa DeGoes)**

**e. Curriculum Council (Donna Cullen)**

**XIV. Adjournment**



**James C. Agostine**  
Superintendent



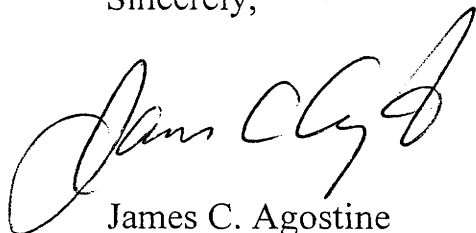
January 27, 2011

## REGION 16

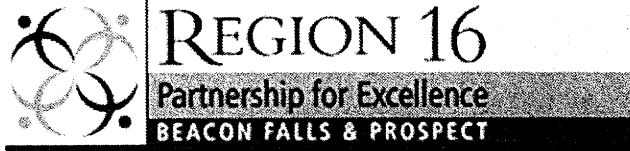
### PUBLIC COMMUNICATIONS COMMITTEE MEETING

Notice is given that a meeting of the Region 16 Public Communications Committee of the Board of Education will be held on Wednesday, February 2, 2011, at 6:00 p.m. at Woodland Regional High School, Beacon Falls, CT., in the Media Center.

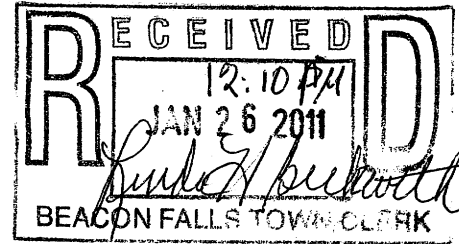
Sincerely,



James C. Agostine



James C. Agostine  
Superintendent



January 26, 2011

**NOTICE OF MEETING CANCELLATION**

**January 26, 2011**

**Region 16 Board of Education Meeting  
&  
Facilities and Transportation Committee Meeting**

Please be notified that the Region 16 Board of Education Meeting and the Region 16 Facilities and Transportation Committee both scheduled for this evening (January 26<sup>th</sup>) at Long River Middle School have been cancelled.

Sincerely,

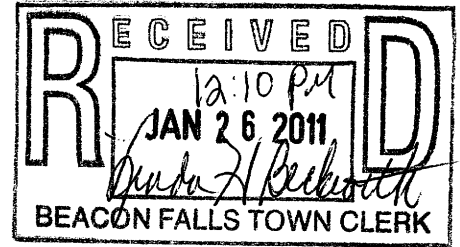
James C. Agostine





**James C. Agostine**  
Superintendent

January 24, 2011

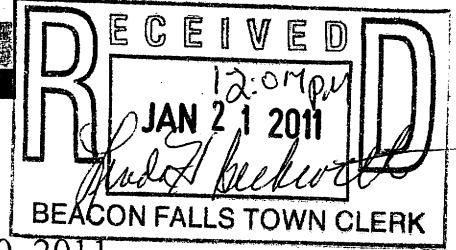


**Region 16  
Facilities and Transportation Committee  
January 26, 2011**

Notice is given that a meeting of the Region 16 Board of Education Facilities and Transportation Committee will be held on Wednesday, January 26, 2011 at Long River Middle School at 6:00 p.m. in the Media Center.

Sincerely,

James C. Agostine



James C. Agostine  
Superintendent

January 20, 2011

### Region 16 Special Board of Education Meetings Budget Workshops

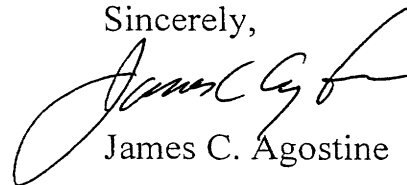
The Region 16 Board of Education has scheduled the following dates for Budget Workshops to review the proposed budget for the 2011/2012 school year:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
February 9, 2011, Wednesday	6:00 p.m.	Long River Middle School
March 2, 2011, Wednesday	6:00 p.m.	Woodland High School
March 16, 2011, Wednesday	6:00 p.m.	Long River Middle School

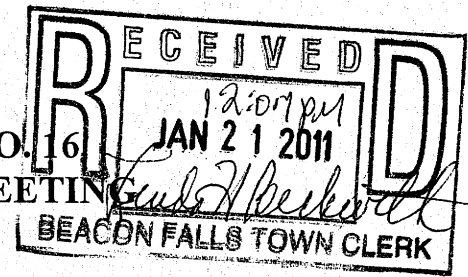
**In addition** to the above listed Budget Workshops, **the first hour of the following regular Board Meetings will be dedicated to conducting additional budget workshops:**

February 16, 2011, Wednesday	7:00 – 8:00 p.m.	Long River Middle School
March 9, 2011, Wednesday	7:00 - 8:00 p.m.	Woodland High School
March 23, 2011, Wednesday	7:00 – 8:00 p.m.	Long River Middle School

Sincerely,

  
James C. Agostine

REGIONAL SCHOOL DISTRICT NO. 16  
SPECIAL BOARD OF EDUCATION MEETING



*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

DATE: January 26, 2011

PLACE: Long River Middle School

TIME: 7:00 p.m.

AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Mission Statement
- IV. Record of Members Present
- V. Approval of Minutes
- VI. Town Official Comment
- VII. Public Comment
- VIII. Correspondence
- IX. Treasurer's Report
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)
- XI. Exemplary People and Programs  
CT Art Education Association (CAEA) Scholastic Art Award Recipients:  
Carolyn Luddy, Tyra Harris, Melissa Robinson, Amber Tolboe, Jennifer Crowley and Sarah Graziano.

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Readers Workshop. (Regina Murzak)

### **B. Action Items**

1. Act on approval of audit for the 2009-2010 school year. (Bill Doyle)

### **C. Business Manager's Report**

1. Facilities Committee "to do" list.

### **D. Old Business**

### **E. New Business**

### **F. Information Items (discussion with possible action)**

### **G. Enrollment (Ex. I)**

## **XIII. Report of Committees**

### **1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)**

- a. Executive session.

### **2. Facilities and Transportation Committee (William Fredericks, Chair)**

### **3. Curriculum Committee (Donna Cullen, Chair)**

### **4. Policy Committee (Robert Hiscox, Chair)**

### **5. Public Communications (Priscilla Cretella, Chair)**

### **6. Technology Committee (David Wartko, Chair)**

### **7. Liaisons**

- a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)

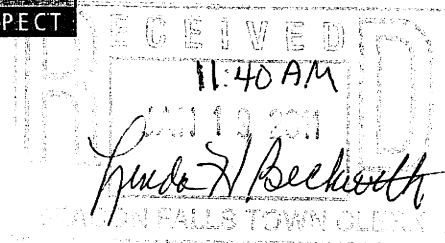
- b. Wellness Committee (Wendy Oliveira)

- c. Professional Development Committee (Lisa Degoes)

- d. Prevention Task Force (Lisa DeGoes)

- e. Curriculum Council (Donna Cullen)

## **XIV. Adjournment**



James C. Agostine  
Superintendent

January 19, 2011

### Region 16 Special Board of Education Meetings Budget Workshops

The Region 16 Board of Education has scheduled the following dates for Budget Workshops to review the proposed budget for the 2011/2012 school year:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
February 9, 2011, Wednesday	6:00 p.m.	Long River Middle School
March 2, 2011, Wednesday	6:00 p.m.	Woodland High School
March 16, 2011, Wednesday	6:00 p.m.	Long River Middle School

Sincerely,

James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**January 19, 2011**

**EXHIBIT**

**I**

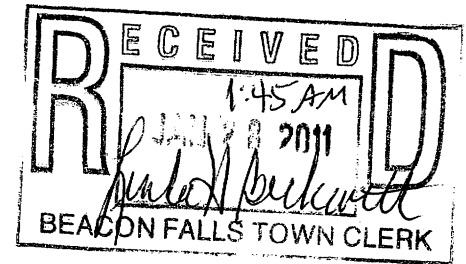
**BOARD MEMBERS PRESENT:**

*Beacon Falls...*

Priscilla Cretella  
 Sheryl Feducia  
 William Fredericks

*Prospect...*

Donna Cullen  
 Lisa DeGoes  
 Robert Hiscox  
 David Wartko



**STAFF MEMBERS PRESENT:**

James C. Agostine., Superintendent of Schools  
 Hugh Potter, Business Manager

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Lisa DeGoes at 7:06 p.m. at Woodland High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. MISSION STATEMENT**

**IV. RECORD OF MEMBERS PRESENT**

A roll was taken. A quorum was present.

**V. APPROVAL OF MINUTES**

(Ex. I) A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia to approve the December 8, 2010, Special Board of Education Meeting minutes.  
 ALL IN FAVOR. 11-007

(Ex. II) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the December 15, 2010, Board of Education Meeting minutes. Chairman DeGoes made a clarification to the Report of Superintendent, Motion 10-307 wherein "...every additional snow..." is clarified to read "...every snow..." with the elimination of the word "additional."

ALL IN FAVOR, except Priscilla Cretella who abstained. 11-008

(Ex. III) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the January 4, 2011, Special Board of Education Meeting minutes.

ALL IN FAVOR. 11-009

(Ex. IV) A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to approve the January 10, 2011, Special Board of Education Meeting minutes.  
ALL IN FAVOR. 11-010

## VI. TOWN OFFICIAL COMMENT

## VII. PUBLIC COMMENT

## VIII. CORRESPONDENCE

Mr. Agostine stated that the board received the following donations with corresponding letters: 1) Curtis Screw Company LLC donated \$500 for any use in the resource room, and 2) Charlene Spreda Wentworth and her son, Charlie, donated education materials consisting of toys and student furniture to the Algonquin preschool program valued at \$1000.

## IX. TREASURER'S REPORT

## X. STUDENT REPRESENTATIVE'S REPORT

## XI. EXEMPLARY PEOPLE AND PROGRAMS

## XII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

#### 1. Health Survey

A MOTION was made by Priscilla Cretella and SECONDED by Sheryl Feducia for Region 16 to participate in the 2011 Connecticut School Health Survey.  
ALL IN FAVOR. 11-011

### B. Action Items

#### 1. Second reading of policy 4118.51 *Social Networking Websites* (new).

A MOTION was made by Priscilla Cretella and SECONDED by Robert Hiscox to approve the second reading of Policy 4118.51.  
ALL IN FAVOR. 11-012

### C. Business Manager's Report

Mr. Potter reported that he is in the process of coordinating a 1<sup>st</sup> Responders Breakfast with Beacon Falls EMS personnel. He stated that there is an issue with emergency radios and district radios not being on the same signal, and the cost to remedy may be as much as \$100,000. The district is purchasing hand-held radios to use in the meantime.

Mr. Potter reported that the first meeting with Webster Bank's migration team was held and Webster will be completely in place in February.

Mr. Potter reported that change order #3 was approved for payment by the State of Connecticut School Facilities Unit.

Mr. Potter reported that the Building Committee nominated Stan Pilat as Chairman of the PK-5 School Building Committee and Bob Spear as Vice Chairman. The RFQ/P is ready to go out to bid.

1. Energy Ed (Mike Bitar)

Mr. Potter introduced Mr. Mike Bitar from Energy Education, which is a company that maximizes efficiencies in energy costs. Mr. Bitar commented that his first meeting with the district was on October 13, 2010, when he presented the first proposal. He gave an overview of the project and explained in detail the handouts showing that over ten years the district will save \$3 million in energy savings. The company has contracts with 20,000 school facilities in 48 states and assist with reducing energy costs without sacrificing comfort. Mr. Bitar also explained the software that would be used developed by Energy Cap Inc. for measuring equipment.

Ms. DeGoes asked if the board felt comfortable moving forward with discussions with Energy Ed. Mr. Potter responded that the attorneys from Energy Ed and from the district will review the contracts and report back to the board at a future meeting.

2. Distribute annual audit report.

Mr. Potter also reported that the annual audit determined the unreserved general fund balance to be in excess of the designated annual \$600,000. The overage of \$239,687 will be allocated back to the two towns using the Average Daily Membership formula of Prospect – 60.108% or \$143,812.20 and Beacon Falls – 39.892% or \$95,874.80.

Sheryl Feducia asked that Mr. Potter report back at the next board meeting what other regional schools have refunded money back to their towns.

D. Old Business

E. New Business

1. Survey rollout. Ms. DeGoes stated that this survey encompasses the 8<sup>th</sup> and 10<sup>th</sup> grades and data will be sent home to students soon with explanations. She hopes to have 30 students placed on a panel to begin by March 15.

F. Information Items (discussion with possible auction)

### XIII. Report of Committees

1. Personnel and Negotiations Committee

a. Executive session.

2. Facilities and Transportation Committee

Rich Jalbert, Facilities Manager, will be bringing a punchlist on all facilities at the next meeting.

3. Curriculum Committee

Ms. Cullen reported that the committee met tonight and that Connecticut has adopted the National Standards, which are now referred to as Common Core State Standards.

Mr. Agostine reported that the Mandarin Chinese afterschool program is beginning next week with 47 students at the middle school.



4. Policy Committee
5. Public Communications
6. Technology Committee
7. Liaisons

Mr. Agostine stated that the budget workshop schedule was handed out. It was decided by discussion with the board that at the regular board meetings on February 16, March 9 and 23, a budget workshop will be held from 7 to 8 p.m., and the regular meeting business will begin at 8 p.m.

- a. Schools

Ms. DeGoes will be visiting schools and meeting with students to associate them with the purpose of the Board of Education.

- b. Wellness Committee
- c. Professional Development Committee

Ms. DeGoes reported it will be meeting on January 20.

- d. Prevention Task Force

Chairperson DeGoes reported that a future date has not been set yet.

- e. Curriculum Council

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to adjourn to Executive Session at 8:50 p.m. to discuss a personnel issue and to include the Business Manager and Superintendent of Schools.

ALL IN FAVOR

11-013

*The Board came out of executive session at 9:03 pm.*

A MOTION was made by Sheryl Feducia and seconded by William Fredericks to authorize the Superintendent of Schools to offer an early retirement incentive to the teachers' union. IN FAVOR: Sheryl Feducia, William Fredericks, Donna Cullen, Lisa DeGoes, David Wartko. OPPOSED: Priscilla Cretella. ABSTAINED: Robert Hiscox. Motion carried.

11-014

#### **XIV. ADJOURNMENT**

A MOTION was made by Sheryl Feducia and SECONDED by David Wartko to adjourn the January 19, 2011, Special Board of Education meeting at 9:05 pm.

ALL IN FAVOR

11-015

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,  
Susan Vaill, Board Clerk*

JAN 28 2011

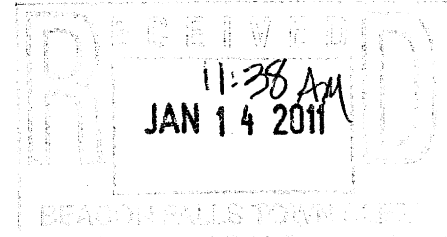
**REGIONAL SCHOOL DISTRICT NO. 16  
SPECIAL BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** January 19, 2011

**PLACE:** Woodland Regional High School

**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. **Call to Order**
- II. **Pledge of Allegiance to the Flag**
- III. **Mission Statement**
- IV. **Record of Members Present**
- V. **Approval of Minutes**  
Minutes of December 8, 2010, Special Board of Education Meeting (Ex. I)  
Minutes of December 15, 2010, Board of Education Meeting (Ex. II)  
Minutes of January 4, 2011, Special Board of Education Meeting (Ex. III)  
Minutes of January 10, 2011, Special Board of Education Meeting (Ex. IV)
- VI. **Town Official Comment**
- VII. **Public Comment**
- VIII. **Correspondence**  
Union representative for non-certified employees.  
Donation letters.
- IX. **Treasurer's Report**
- X. **Student Representative's Report** (Caitlyn Sousa, Seth Stevens)
- XI. **Exemplary People and Programs**

JAN 14 2011

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Health Survey.

### **B. Action Items**

1. Second reading of policy 4118.51 *Social Networking Websites* (new).

### **C. Business Manager's Report**

1. Energy Ed (Mike Bitar)
2. Distribute annual audit report.

### **D. Old Business**

### **E. New Business**

1. Survey rollout. (Lisa DeGoes)

### **F. Information Items (discussion with possible action)**

## **XIII. Report of Committees**

1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive session.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa DeGoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

## **XIV. Adjournment**

JAN 14 2011



James C. Agostine  
Superintendent

11:38 AM  
*Ludo Heekeren*

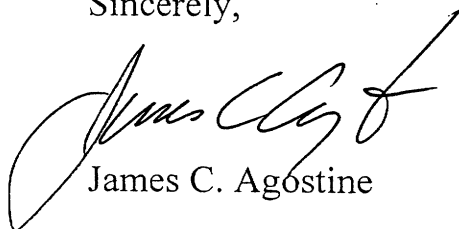
January 14, 2011

**Region 16  
Special Board of Education Meeting  
January 19, 2011**

Notice is hereby given that a Special Board of Education Meeting will be held on Wednesday, January 19, 2011, at 7:00 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT.

Agenda is attached.

Sincerely,

  
James C. Agostine



James C. Agostine  
Superintendent

January 14, 2011

RECEIVED  
11:38 AM  
JAN 14 2011  
Paula H. Beckwith  
CLERK

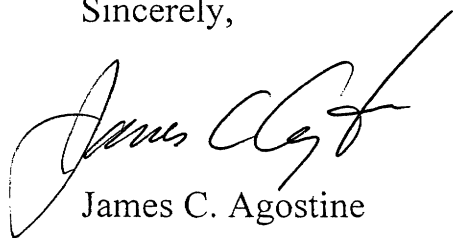
**Region 16 Curriculum Committee**

Notice is given that a **Region 16 Curriculum Committee Meeting** will be held on Wednesday, January 19, 2011, at 6:00 p.m. at Woodland Regional High School in the Media Center.

**AGENDA**

1. World Languages
2. Readers Workshop
3. National Standards

Sincerely,



James C. Agostine



James C. Agostine  
Superintendent

RECEIVED  
9:00 AM  
JAN 13 2011  
*Quada Beckwith*

January 12, 2011

**CANCELLATION OF MEETINGS**

**Region 16 Curriculum Committee &**

**Region 16 Board of Education Meeting**

Notice is given that the **Region 16 Curriculum Committee Meeting** originally scheduled for Wednesday, January 12, 2011, at 6:00 p.m. at Woodland Regional High School and the **Region 16 Board of Education Meeting** originally scheduled for Wednesday, January 12, 2011, at 7:00 p.m. at Woodland Regional High School have been cancelled due to inclement weather.

Sincerely,

James C. Agostine

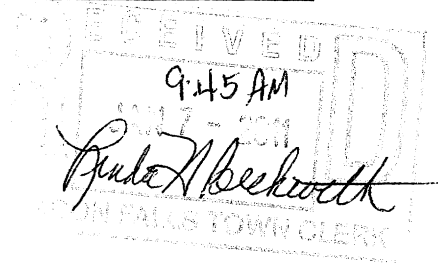
**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE:** January 12, 2011

**PLACE:** Woodland Regional High School

**TIME:** 7:00 p.m.



**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Mission Statement**
- IV. Record of Members Present**
- V. Approval of Minutes**
  - Minutes of December 8, 2010, Special Board of Education Meeting (Ex. I)
  - Minutes of December 15, 2010, Board of Education Meeting (Ex. II)
  - Minutes of January 4, 2011, Special Board of Education Meeting (Ex. III)
- VI. Town Official Comment**
- VII. Public Comment**
- VIII. Correspondence**
  - Union representative for non-certified employees.
  - Donation letters.
- IX. Treasurer's Report**
- X. Student Representative's Report (Caitlyn Sousa, Seth Stevens)**
- XI. Exemplary People and Programs**

## **XII. Report of Superintendent**

### **A. Superintendent's Update**

1. Health Survey.

### **B. Action Items**

1. Second reading of policy 4118.51 *Social Networking Websites* (new).

### **C. Business Manager's Report**

1. Energy Ed (Mike Bitar)
2. Distribute annual audit report.

### **D. Old Business**

### **E. New Business**

1. Survey rollout. (Lisa DeGoes)

### **F. Information Items (discussion with possible action)**

## **XIII. Report of Committees**

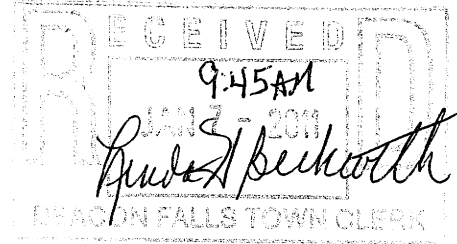
1. Personnel and Negotiations Committee (Lisa DeGoes, Chair)
  - a. Executive session.
2. Facilities and Transportation Committee (William Fredericks, Chair)
3. Curriculum Committee (Donna Cullen, Chair)
4. Policy Committee (Robert Hiscox, Chair)
5. Public Communications (Priscilla Cretella, Chair)
6. Technology Committee (David Wartko, Chair)
7. Liaisons
  - a. Schools (Alg – D. Wartko; Comm – R. Hiscox; LRMS – L. DeGoes, LLS – W. Oliveira, WRHS- D. Cullen, ACES – S. Feducia)
  - b. Wellness Committee (Wendy Oliveira)
  - c. Professional Development Committee (Lisa Degoes)
  - d. Prevention Task Force (Lisa DeGoes)
  - e. Curriculum Council (Donna Cullen)

## **XIV. Adjournment**





**James C. Agostine**  
Superintendent

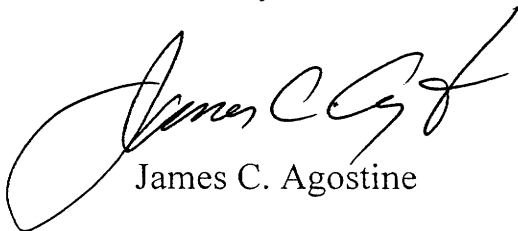


January 6, 2011

**Region 16 Board of Education  
Curriculum Committee**

Notice is given that a meeting of the Region 16 Board of Education Curriculum Committee will be held on Wednesday, January 12, 2011, at 6:00 p.m. at Woodland Regional High School, Beacon Falls, CT.

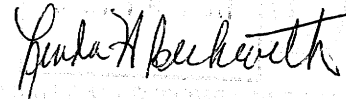
Sincerely,



James C. Agostine

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Special Board of Education Meeting**  
**January 10, 2011**

11:38 AM


**EXHIBIT**IV**BOARD MEMBERS PRESENT:**

<i>Beacon Falls...</i>	Priscilla Cretella
<i>Prospect...</i>	Lisa DeGoes David Wartko

**STAFF MEMBERS PRESENT:**

Mr. James C. Agostine, Superintendent of Schools  
 Dr. Arnold Frank, Principal Woodland High School  
 Dana Mulligan, Asst. Principal WRHS  
 Ralph Riello, Applied Technologies Teacher WRHS  
 Lorrie Moraniec, Superintendent's secretary  
 Joseph Martino, Region 16 mail carrier/delivery person

**OTHERS PRESENT:**

Attorney William Connon, Sullivan, Schoen, Campane, &  
 Connon – Region 16 Board Attorney/Procedural Advisor  
 Attorney Stacey Lafferty, Representing Region 16  
 School Administration  
 Trooper Anthony Cipriano, Beacon Falls Police Dept.  
 Public Stenographer

**CALL TO ORDER**

The meeting was called to order by Lisa DeGoes at 12:02 p.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT.

**PURPOSE OF THE MEETING**

The purpose of the meeting is to conduct a hearing on a student discipline issue. It is the intention of the Board to conduct the hearing in executive session. Once in executive session, the Board's Attorney, Mr. William Connon, acting as procedural advisor, will explain the procedures for this hearing.

A MOTION was made by Priscilla Cretella and SECONDED by David Wartko to enter into executive session at 12:04 p.m. for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Region 16 school system are likely to be discussed, by name, and during which educational records, not subject to disclosure under the Family Education Rights and Privacy Act, are likely to be discussed. Executive Session to include Attorney William Connon, Attorney Stacey Lafferty, Mr. James Agostine, Dr. Arnold Frank, Mrs. Dana Mulligan, Mr. Ralph Riello, Lorrie Moraniec, Trooper Cipriano, Joseph Martino and the public stenographer.

ALL IN FAVOR.

11-004

At 1:00 p.m., all members left the executive session except the Board of Education members and Attorney Cannon so that the Board could deliberate.

*The Board came out of executive session at 1:08 p.m.*

David Wartko MOVED, and the motion was SECONDED by Priscilla Cretella to accept the following:

- (1) The Board of Education adopt the findings of fact discussed in executive session regarding the student who was the subject of the expulsion hearing conducted in executive session; and
- (2) That said student, as a consequence of the factual findings adopted by the Board of Education, be expelled from participating in any and all school-sponsored or school-related curricular and extra-curricular activities, programs and ceremonies, whether at school or other locations, from the end of the student's suspension until 12/14/2011 and, that during the period of expulsion, said student shall be offered an alternative educational opportunity.

ALL IN FAVOR

**11-005**

#### **ADJOURNMENT**

A MOTION was made by Priscilla Cretella and SECONDED by David Wartko to adjourn the January 10, 2011, Special Board of Education Meeting at 1:10 p.m.

ALL IN FAVOR

**11-006**

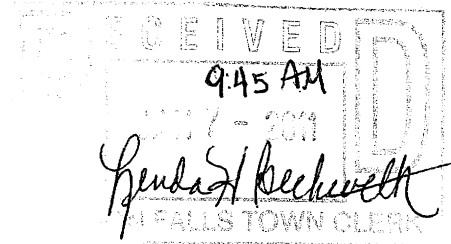
Sincerely,

Wendy Oliveira, Secretary

*These minutes are subject to Board approval.*  
Respectfully submitted by Lisa DeGoes, acting clerk.



James C. Agostine  
Superintendent



January 6, 2011

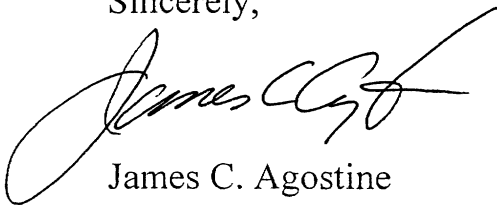
## Region 16 Special Board of Education Meeting

Notice is hereby given that a Special Meeting of the Board of Education will be held on Monday, January 10, 2011, at 12:00 noon at the Region 16 District Office, 207 New Haven Road, Prospect, CT 06712.

### AGENDA

Hearing: Student Discipline Issue

Sincerely,



James C. Agostine

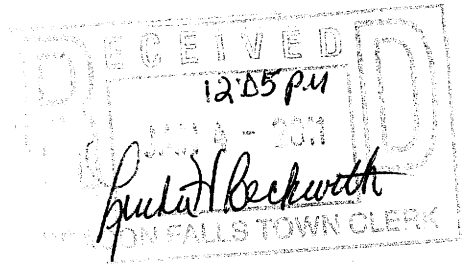


REGION 16

Partnership for Excellence

BEACON FALLS & PROSPECT

James C. Agostine  
Superintendent



January 3, 2011

**Region 16  
Building Committee Meeting  
January 5, 2011**

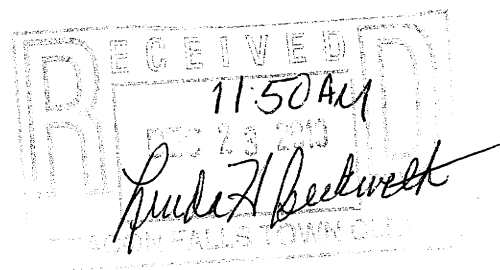
Notice is given that a meeting of the Region 16 Building Committee will be held on Wednesday, January 5, 2011, at 7:00 p.m. at Laurel Ledge Elementary School, Beacon Falls, CT.

**AGENDA**

1. Select Chairman, Vice Chair and Alternates.
2. Review RFQ for Architectural Services.
3. Review OE for Community and Algonquin Schools.
4. Review District Office space requirements.
5. Tour of Laurel Ledge Elementary School.
6. Education Specifications.

Sincerely,

James C. Agostine



**James C. Agostine**  
Superintendent

December 23, 2010

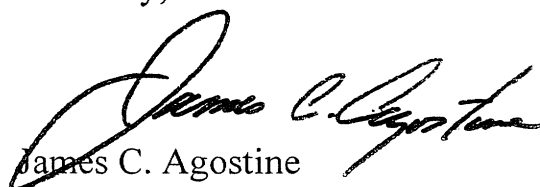
## **Region 16 Special Board of Education Meeting**

Notice is hereby given that a Special Meeting of the Board of Education will be held on Tuesday, January 4, 2011, starting at 9:00 a.m. at the Region 16 District Office, 207 New Haven Road, Prospect, CT 06712.

### **AGENDA**

Hearing(s): Student Discipline Issue

Sincerely,

  
James C. Agostine